

**MINUTES OF THE AD HOC COMMITTEE
ON DEVELOPMENT SERVICES**

SAN JOSE, CALIFORNIA

THURSDAY, NOVEMBER 18, 2016

The Ad Hoc Committee on Development Services convened in Regular Session at 10:31 a.m. in the City Manager's Conference Room 1734, The Tower, City Hall.

PRESENT: Mayor Sam Liccardo, Vice Mayor Rose Herrera, Council Member Johnny Khamis, Council Member Raul Peralez and Council Member Manh Nguyen.

ABSENT: All Present.

STAFF: City Attorney Richard Doyle, City Manager Norberto Dueñas, Assistant City Manager David Sykes, Deputy City Manager/Director of Economic Development Kim Welsh, Assistant Director of Economic Development Nanci J. Klein, Director of Planning, Building and Code Enforcement Harry Freitas, Director of Public Works Barry Ng, Fire Chief Curtis Jacobson, Mayor's Office Ru Weerakoon, Mayor's Office Shireen Santosham and Deputy City Clerk Susan M. Davis.

Documents Filed: (1) Staff presentation dated November 18, 2016 summarizing the Key Process Improvements including the Dashboard and the Development Services Cost Recovery Workshop. (2) The Development Services Major Projects dated November 18, 2016.

A. Key Process Improvements.

Mayor Sam Liccardo presented introductory comments.

Director of Planning, Building and Code Enforcement Harry Freitas provided the report on the Dashboard and the Development Services Cost Recovery Workshop.

Committee discussion ensued.

B. Update on Development Services Staffing.

Director of Planning, Building and Code Enforcement Harry Freitas offered the Update on Development Services Staffing.

C. Status Report on Major Development Projects.

Director of Planning, Building and Code Enforcement Harry Freitas presented the Status Report on the Major Development Projects.

D. Customer/Public Feedback

Mayor Sam Liccardo opened the floor for public testimony.

Public Comments: Scott Vollee, Westfield; Dennis Randall, Insight; Erik Schoennauer, Chis Neale and Josh Burroughs, Swenson Builders presented encouragement, highlighted process improvement and thinking outside of the box, expressed concern about the Staffing crisis, including other comments and suggestions.

Brief Committee discussion followed.

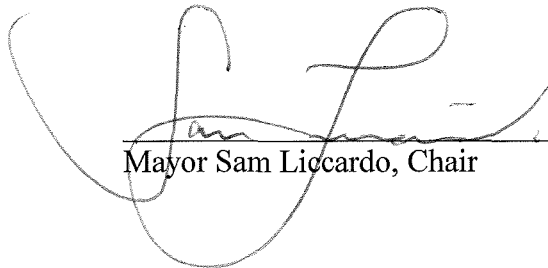
Mayor Sam Liccardo appreciated the feedback from the speakers and encouraged everyone to continue to engage with the Committee.

E. Next Meeting

February 23, 2017, 9:00 a.m. – 10:30 a.m., Committee Rooms 118-120, Council Wing.

ADJOURNMENT

Mayor Sam Liccardo adjourned the meeting at 11:49 a.m.



Mayor Sam Liccardo, Chair

SL/smd