****

**2018 Cornerstone of the Arts Awards**

NOMINATION GUIDELINES

**DEADLINE: May 11, 2018 by 5:00 p.m.**

The San Jose Office of Cultural Affairs and the Arts Commission are pleased to announce this year’s nomination process for honoring exemplary art leaders.

Join us in celebrating the value that the arts bring to our community by nominating an inspiring person, organization, or business that has made a cultural impact. Awards will be presented at the annual Cornerstone of the Arts event in October 2018. Nomination guidelines are available in this packet and on Office of Cultural Affairs website: [www.sanjoseculture.org](http://www.sanjoseculture.org)



**2018 Award Categories**

This year’s award categories shine the spotlight on individuals, creative entrepreneur, organizations, and businesses who have made a significant impact in strengthening the vibrancy of San Jose through their leadership and support for the arts.

* **Cornerstone of the Arts** – An individual(s) or creative entrepreneur who have provided effective leadership and/or support over time, leading to the betterment of San Jose’s arts community and the quality of life for our citizens.
* **Creative Impact Award** - An individual(s) or creative entrepreneur from either the nonprofit or business sector who have led a cultural or artistic project or special event that has made a significant impact on the community.
* **Business Support for the Arts Award** - Businesses that have made a significant impact in strengthening the vibrancy of San Jose through their leadership and support for the arts. It is envisioned that the selected honoree is a business that support the arts philanthropically or through a sponsorship.

**Nomination Process**

Nominations are welcome from the public. **Self-nominations are not accepted. Current Arts Commissioners are not eligible for nominations**.

Applications must include the following:

* Nomination cover form
* Nominator’s statement

Nominations will be reviewed by a panel comprised of members of the Arts Commission, Office of Cultural Affairs staff, community representatives, and past award winners. The award recommendations of the panel will be submitted for approval by the Arts Commission. For each award, both the nominator and the honoree will be notified. In non-award cases, only the nominator will be notified.

**Important Dates**

* **May 11, 2018 Nomination Deadline**
* **June 18, 2018 Awards Notification**
* **October 12, 2018 Awards Presentation**

**Submission Guidelines**

**Packets must be received by Friday, May 11, 2018 at 5:00 p.m.**

We will confirm receipt of all nominations promptly. Late or incomplete nominations will not be considered by the review panel.

**E-mail nominations to:** culturalaffairs@sanjoseca.gov

*Supporting materials are optional and can be provided as attachments, links, or in hard copy form.*

**Staff contact: Arts Program Coordinator Tina Iv at** **tina.iv@sanjoseca.gov** **or by phone: (408) 793-4348**

**NOMINATION COVER FORM**

Nominees are not required to be residents of San Jose, however a majority of their artistic activities must have taken place within the City. Nominators are requested to abstain from nominations that may result in a perceived conflict of interest. It is suggested that the nominator contact the nominee for their consent.

**Self-nominations are not accepted. Current Arts Commissioners are ineligible for nominations**

**AWARD CATEGORY**| Please check only ONE category per nomination. See definitions on p. 2.

☐ Cornerstone of the Arts

☐ Creative Impact Award

☐ Business Support for the Arts Award

**NOMINEE INFORMATION**| Please type directly into the fields below.

|  |
| --- |
| Name of Nominee:  |
| Nominee’s Position or Title:  |
| Address:  |
| City: State: Zip: |
| Telephone:  |
| E-mail:  |

**NOMINATOR INFORMATION|** Anonymous nominations will not be accepted.

|  |
| --- |
| Name of Person Making Nomination:  |
| Relationship to Nominee:  |
| Position or title:  |
| Organization: |
| Address:  |
| City: State: Zip: |
| Telephone:  |
| Email:  |

**NOMINATION CHECKLIST** | Incomplete nomination packets will not be reviewed.

☐ Nomination Cover Form (this page)

☐ Narrative

Please note: Nominators will be contacted directly with any follow-up questions and with the results of the panel review process. The Office of Cultural Affairs will not contact nominees unless they receive an award. Names of declined nominees will not be publicized.

**NARRATIVE GUIDELINES AND PROMPTS**

The written narrative should clearly address the prompts below in the category for the nominee. **Please use a standard 12-point font with 1” margins, not to exceed 2 one-sided pages.**

**Cornerstone of the Arts Award**

**Description:** An individual(s) or creative entrepreneur who have provided enduring and effective leadership and/or support that has led the betterment of San Jose’s arts community and the quality of life for our citizens.

**Former Honorees:**

* **Late Irene Dalis, Founder of Opera San Jose**
* **Susan Hammer, former Mayor of San Jose**
* **Carmen and Al Castellano, founders of the Castellano Family Foundation**
* **Roy and PJ Hirabayashi, founders of San Jose Taiko**
* **Elisa Maria Alvarado, founder and former Artistic Director of Teatro Vision**

**Eligibility:**

* An individual or individuals (not an organization)
* Working in any sector (nonprofit, public, or private)
* Past honorees are ineligible.

**Narrative:**

1. **Significance**:

The nominee’s contribution has had a significant and long lasting impact on the San Jose art and cultural landscape. This may be measured, but not limited to, by organizational development, fund development, audience size, artistic achievement, branding, stewardship, service, and commitment. The nominee has been highly effective in achieving positive change. His or her work/support has had a measurable record of accomplishment and has brought local, regional, or national recognition to San Jose.

* **Please describe the nominee’s contributions that have had a significant and long lasting impact on the San Jose art and cultural landscape.**
1. **Innovation:**
* The nominee has helped advance an innovative strategy that directly improves the cultural environment of San Jose. The work represents a leap in creativity or a fundamental departure from usual practice.
* **How has the nominee advanced innovative strategies that directly improved the cultural environment of San Jose?**
1. **Inclusiveness:**
* The nominee helps build bridges among people with differing viewpoints or different backgrounds. The nominee’s work has had a positive influence on San Jose’s diverse and underrepresented populations, and has created a legacy of cultivating greater visibility and understanding of the value of the arts. The nominee has demonstrated an interest in mentorship and collaboration, sharing their ideas and ideals with the arts and culture community.
* **How has the nominee helped build bridges among people with differing viewpoints or backgrounds?**
1. **Timing of Recognition:**
	* The nominee’s accomplishments are at a stage at which this recognition could substantially enhance its probability to inspire replication or emulation.
	* **Are the nominee’s accomplishments at a stage at which this recognition could substantially enhance its probability to inspire replication or emulation? If so, please explain.**

**Creative Impact Award**

**Description:** An individual(s) or creative entrepreneur from either the nonprofit or business sector who have led a cultural or artistic project or special event that has made a significant impact on the community.

**Former Honorees:**

* **Anne and Mark’s Art Party**
* **Content Magazine**

**Eligibility:**

* An individual or individuals from either the nonprofit, or business sector.
* Produced a special cultural or artistic project or event that has significantly impacted the San Jose community.
* Special cultural or artistic project or event does not have to be reoccurring.
* Past honorees are ineligible.

**Narrative:**

1. **Significance of Project**:
* Provide an overview of the nominee’s cultural or artistic project or special event. Why is this project or event significant to the community? Please provide samples or examples of the project or event.
1. **Community Impact**:
* Describe how the nominee’s project or event has impacted the community.
* How did the nominee’s project or event engage the community as a whole?
* Please list the district where the project or event was produced.
1. **Innovation**:
	* How innovative was the nominee’s cultural or artistic project or special event?
	* How is this project or event unique from other various cultural or artistic projects or special events in the community?
	* What kind of techniques did the nominee use to make this project or event innovative to the community?

**Business Support for the Arts Award**

**Description** - Businesses that have made a significant impact in strengthening the vibrancy of San Jose through their leadership and support for the arts. It is envisioned that the selected honoree is a business that support the arts philanthropically or through a sponsorship.

**Former Honorees:**

* **Steve Borkenhagen, former owner of Eulipia restaurant.**
* **Applied Materials Foundation**

**Eligibility:**

* Businesses that have established strong partnerships with the arts community in San Jose.
* Demonstrate support for the arts in the form of financial, in-kind, promotional, or other types of support.
* Nonprofit organizations are ineligible to be nominated.
* Past honorees are ineligible.

**Narrative:**

1. **Significance of Support**:
* Provide an overview of the nominee’s support for the arts and its significance to the arts community.
1. **Community Impact**:
* Describe how the nominee’s support has impacted the community.
* How has the nominee demonstrated arts leadership in the community?
1. **Duration of Support**:
	* How long has the nominee been supporting the arts community? Please state the total amount of years the nominee has been supporting the arts community.
2. **Collaboration:**
	* Please describe how the nominee has collaborated with the arts community. Please provide examples.