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Meeting Minutes  
February 5, 2018

**I. Call to Order & Orders of the Day**

**Call to order**

Chair Snyder called the meeting to order at 5:31 p.m. in Tower, Room 1254 at City Hall, 200 E. Santa Clara Street, CA 95113.

**Roll Call**

PRESENT: Commissioners Ramona Snyder, Leanne Lindelof (arrived under item IV. A), Richard James, Charlie McCollum, and Ron Muriera.

ABSENT: None.

STAFF: Director of Cultural Affairs Kerry Adams Hapner, Sr. Arts Program Coordinator Karen Park, and Arts Program Coordinator Tina Iv.

**II. Public Comment**

There were no public comments on the floor.

**III. Consent Calendar**

A. Approval of the Meeting Minutes for the regular meeting on November 6, 2017.

ACTION: Upon a motion by Commissioner McCollum, seconded by James, the minutes for the regular meeting on November 6, 2017 were approved. (4-0-1. Commissioner Lindelof was not present during the vote.)

B. Public Record

There was no public record on file.

**IV. Reports and Information Only**

A. Announcements

- Commissioner Muriera announced that the San Jose Stage Company will be performing *Sweeney Todd* from February 7<sup>th</sup> through March 18<sup>th</sup>.
- Commissioner James acknowledged Kerry's article in the Cultural Connection Newsletter.
- Commissioner McCollum announced that SPUR will have a meeting on February 27<sup>th</sup> on the SoFA's cultural district.

B. Chair's report

Chair Snyder had no report.

C. Director's Report

Director of Cultural Affairs Kerry Adams Hapner announced that OCA has identified two new art installations as part of the *Playa to Paseo* Initiative Burning Man Projects. One of the projects will be installed in Paseo 1 and the other one will be in Plaza de César Chavez. She also announced that the Mayor's State of City will take place on Thursday, February 8<sup>th</sup> at San Jose City College, the Airport has finally hit the 12.2 million passenger threshold, and that *Sonic Runway* will run through March 9<sup>th</sup>. Grammy-Award winner and drummer Will Calhoun will be performing on Thursday, February 15 as part of the kick off for San Jose Jazz's Winter Fest. Director of Cultural Affairs Kerry Adams Hapner noted that OCA is currently in negotiation to amend the Operations and Maintenance contract for the History of San Jose.

V. **Business**

- A. Action: Forward a recommendation to the Arts Commission to review and accept additions to the pre-qualified grant review panelist pool for the Cultural Funding Portfolio: Investments in Art, Creativity, and Culture.

Upon a motion by Commissioner Muriera, seconded by Commissioner McCollum, the recommendation to forward the recommendation to the Arts Commission to review and accept additions to the pre-qualified grant review panelist pool for the Cultural Funding Portfolio: Investments in Art, Creativity and Culture was approved. (5-0-0.)

Sr. Arts Program Coordinator Karen Park presented items from the memo. She was available for questions and comments from the committee.

Committee discussion ensued.

- B. Action: That the Arts Commission recommend to the City Council that the Fiscal Year (FY) 2018-19 Operating Budget for the Cultural Funding Portfolio reflect the following recommended guidelines for percentage levels, subject to available funding: 77.25% for the Operating Grants (OpG), 14.75% for Festival, Parade, and Celebration Grants (FPC) and 8.00% for take pART Grants.

Upon a motion by Commissioner McCollum, seconded by Commissioner James, the amended recommendation that the Arts Commission recommend to the City Council that the Fiscal Year (FY) 2018-19 Operating Budget for the Cultural Funding Portfolio reflect the following recommended guidelines for percentage levels, subject to available funding: 77.25% for the Operating Grants (OpG), 15.00% for Festival, Parade, and Celebration Grants (FPC), and 7.75% for take pART Grants was approved. (5-0-0.)

Sr. Arts Program Coordinator Karen Park presented items from the memo. She noted that the percentage for the Festival, Parade and Celebration grant has been changed to 15.00% due to the total amount of applications received for the take pART program. She was available for questions and comments from the committee.

Committee discussion ensued.

- C. Action: Recommend that the Arts Commission accept a recommendation for a \$50,000 challenge grant to the Children’s Musical Theater San Jose (CMT) in support of CMT’s Golden Anniversary Campaign to raise capital for future growth and sustained impact.

Upon a motion by Commissioner James, seconded by Commissioner Lindelof, the recommendation that the Arts Commission accept a recommendation for a \$50,000 challenge grant to the Children’s Musical Theater San Jose (CMT) in support of CMT’s Golden Anniversary Campaign to raise capital for future growth and sustained impact was approved.

Director of Cultural Affairs Kerry Adams Hapner presented items from the memo. She was available for questions and comments from the committee.

Committee discussion ensued.

- D. Review draft of Arts Commission Meeting Agenda

Committee reviewed and discussed the draft of the Arts Commission agenda.

- E. Review Arts Commission Agenda Planner for remaining FY 2017 – 2018 meetings, including presentation scheduled.

Committee reviewed the agenda planner and provided suggestions for upcoming arts organizations to present at the Arts Commission meetings for the rest of the fiscal year.

**VII. Meeting Schedule and Agenda Items**

*The next regular meeting will be on March 5, 2018 at 5:30 PM at City Hall in Tower, Room 1254.*

**VIII. Adjournment**

Chair Snyder adjourned the meeting at 6:15 pm.

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RAMONA SNYDER, CHAIR

ATTEST:  
ARTS COMMISSION SECRETARY

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TINA IV, ARTS PROGRAM COORDINATOR

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