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Meeting Minutes  
February 26, 2018

**I. Call to Order & Orders of the Day**

**Call to Order**

Chair James called the meeting to order at 5:34 p.m. in Wing Rooms 119 and 120 of City Hall, 200 E. Santa Clara Street, CA 95113.

**Roll Call**

**PRESENT:** Commissioners Richard James, Lynne Brown, Smita Garg, Charlie McCollum, Leanne Lindelof, Ron Muriera, Tamiko Rast, Roma Dawson, and Ramona Snyder.

**ABSENT:** Albert Le and Tina Morrill.

**STAFF:** Director of Cultural Affairs Kerry Adams Hapner, Director of Public Art Michael Ogilvie, Senior Arts Program Coordinator Arlene Biala, Senior Arts Program Coordinator Karen Park, Senior Arts Program Coordinator Emily Sevier, Senior Project Coordinator Lynn Rogers, Arts Program Coordinator Tina Iv, Council Assistant Sachin Radhakrishnan (D5).

**II. Public Comment**

Community members of the Somos Mayfair Sandra Mata, Jorge Pineda, Jorge Ortiz, Monica Herrera, Antonio Martinez, Katheryn Mata, Sofia Arredondo, Fernando Perez, and Gabriel Hernandez provided their comments and concerns about the mural for the Neighborhood Gateway project that will take place in East San Jose.

**III. Consent Calendar**

A. Approval of the meeting minutes for the special meeting on January 22, 2018.

Action: Upon a motion by Commissioner McCollum, seconded by Dawson, the meeting minutes for the regular meeting on January 22, 2018 were approved. (7-0-4) (Commissioner Brown abstained. Commissioner Muriera was not present during the vote. Commissioners Le and Morrill were absent).

B. Public Record  
There was no public record filed.

**IV. Reports and Information Only**

A. Council Liaison's Report  
Council Assistant Sachin Radhakrishnan reported on behalf of Vice Mayor Carrasco.

B. Chair's Report

Chair James noted that it is a good time for Commissioners to meet with their Councilmember to provide them an update and feedback from the Commission. He acknowledged and thanked Arlene Biala for her work during her term as the Santa Clara County Poet Laureate. Chair James asked Commissioners to provide feedback on the retreat regarding to the cultural equity and inclusion. Commissioners provided their feedback and suggested next steps.

C. Presentation: Verbal presentation from Cinequest.

President and Co-Founder Kathleen Powell provided a verbal presentation. She was available for questions and comments from the Commission.

V. **Business**

1. UPDATE: On Hammer Theatre Center reuse effort in partnership with San Jose State University (SJSU).

Director of Cultural Affairs Kerry Adams Hapner introduced Executive Director of the Hammer Theatre Chris Burrill. Chris Burrill provided an update along with a Power Point Presentation.

2. Executive Committee

a. Committee Chair's verbal report on most recent meeting.

Committee Chair Snyder reported that the committee discussed and approved the action items that has been brought forward to the Commission. She also reported that the committee discussed and planned future presentations for the remaining Arts Commission meetings.

b. Accepted a recommendation for a \$50,000 challenge grant to the Children's Musical Theater San Jose (CMT) in support of CMT's Golden Anniversary Campaign to raise capital for future growth and sustained impact.

Director of Cultural Affairs Kerry Adams Hapner presented items from the memo. Children's Musical Theatre staff Dana Zell and Michael Mulcahy provided additional comments and thanked Commissioner for their support. Director of Cultural Affairs Kerry Adams Hapner was available for questions and comments from the Commission.

Action: Upon a motion by Commissioner Chair James, seconded by Commissioner Dawson the Arts Commission accepted the recommendation for a \$50,000 challenge grant to the Children's Musical Theater San Jose (CMT) in support of CMT's Golden Anniversary Campaign to raise capital for future growth and sustained impact. (9-0-2) (Commissioners Le and Morrill were absent).

Commission discussion ensued.

- c. Forwarded a recommendation to the Arts Commission to review and accept additions to the pre-qualified grant review panelists pool for the Cultural Funding Portfolio: Investments in the Art, Creativity and Culture.

Senior Arts Program Coordinator Karen Park presented items from the memo. She was available for questions and comments from the Commission.

Action: Upon a motion by Commissioner Brown, seconded by Commissioner Rast, the Arts Commission accepted the recommendation to review and accept additions to the pre-qualified grant review panelists pool for the Cultural Funding Portfolio: Investments in the Art, Creativity and Culture. (9-0-2) (Commissioners Le and Morrill were absent).

Commission discussion ensued.

- d. That the Arts Commission recommend to the City Council that the Fiscal Year (FY) 2018-19 Operating Budget for the Cultural Funding Portfolio reflect the following recommended guidelines for percentage levels, subject to available funding: 77.25% for the *Operating Grants* (OpG), 15.00% for *Festival, Parade and Celebration Grants* (FPC) and 7.75% for *take pART* Grants.

Senior Arts Program Coordinator Karen Park presented items from the memo. She was available for questions and comments from the Commission.

- e. Action: Upon a motion by Commissioner Dawson, seconded by Chair James, the Arts Commission accepted the recommendation that the Arts Commission recommend to the City Council that the Fiscal Year (FY) 2018-19 Operating Budget for the Cultural Funding Portfolio reflect the following recommended guidelines for percentage levels, subject to available funding: 77.25% for the *Operating Grants* (OpG), 15.00% for *Festival, Parade and Celebration Grants* (FPC) and 7.75% for *take pART* Grants was approved. (6-0-5) (Commissioners Snyder, Muriera, and McCollum recused). (Commissioners Le and Morrill were absent).

Commission discussion ensued.

- f. Recommend that the Arts Commission review and accept the revised nomination guidelines for Cornerstone of the Arts awards.

Director of Cultural Affairs Kerry Adams Hapner presented items from the memo. She was available for questions and comments from the Commission.

Motion: Commissioner Brown made the motion to change the action item to read as "Recommend that the Arts Commission to review and accept the revised nomination guidelines for the Cornerstone of the Arts Awards with the removal of the statement that the Office of Cultural Affairs staff nominate candidates."

Action: Upon an amended motion by Commissioner Brown, seconded by Chair James, the Arts Commission accepted the recommendation that the Arts Commission review and accepted the revised nomination guidelines for Cornerstone of the Arts award with the removal of the statement that the Office of Cultural Affairs staff nominate candidates. (8-0-3) (Commissioner Lindelof was not present during the vote.) (Commissioners Le and Morrill were absent.)

Commission discussion ensued.

3. Presentation: Overview of the budget for FY 2018-2019 and the Arts Budget.  
Director of Cultural Affairs Kerry Adams Hapner provided a verbal presentation. She was available for questions and comments from the Commission.
4. Public Art Committee  
Committee Chair Muriera reported on the last Public Art Committee and noted that Commissioner Rast was the newly appointed member on the Committee. He noted that the Committee took action and approved the concept design by artist Scape Martinez for the Neighborhood Gateways in three East San Jose locations. Committee Chair Muriera also reported that the committee received updated reports on ongoing Public Art projects from OCA staff. He reported artist Mark Reigelman was selected to collaborate on artistic enhancements of St. James Park and artist Norie Sato was selected for the Pellier Park artist/collaboration. He announced that the update of the *End of Watch* memorial will be on the Council agenda on Tuesday, February 27.
5. Office of Cultural Affairs
  - a. Monthly report  
Director of Cultural Affairs Kerry Adams Hapner reported the OCA's monthly report. She announced that the San Jose Airport has officially hit the 12.3 million passenger threshold and Sonic Runway is de-installing on March 9<sup>th</sup>. A fashion show and a marketplace will be featured at the closing event. Kerry also announced that two additional Burning Man pieces, *Tara Mechani* and *Ursa Mater*, will be installed by the end of this month and early March. She also announced that former Events Coordinator Jim Peterson has retired from the City of San Jose.
  - b. Arts Commission Liaisons (*2 minutes per report unless otherwise indicated*)
    - a. City Hall Exhibits – Chair James noted that the Italian Heritage Exhibition is currently being showcased in the lobby at City Hall.
    - b. Silicon Valley Arts Coalition – No report. Commissioner Brown was not present.
    - c. Silicon Valley Creates – Chair James provided a report.
    - d. Levitt Pavilion Committee – Commissioner Dawson had no report.
    - e. Hammer Theatre Committee – Chair James had no report.
    - f. South First Area Committee (SOFAC) – No report. Commissioner Lindelof was not present.

- g. San Jose Downtown Association – Commissioner Snyder reported that the San Jose Downtown Association had a meeting, but it was not related to the arts.
- h. San José Creates and Connects – Commissioner Muriera reported that the committee met last month and discussed about Make Music Day.
- i. Team San Jose – Director of Cultural Affairs Kerry Adams Hapner provided an update regarding to the International Destination Marketing to the Community Economic Development Committee. She noted that Team San Jose is working with the Airport to help promote inbound and outbound flights.  
She announced that Team San Jose launched a new website and logo.
- j. SPUR – Commissioner McCollum announced that SPUR will be hosting a meeting on Feb. 27 to discuss about the SoFA’s cultural district.

c. Commission Communications

Various Commissioners announced the following:

- District 1 is asking the community to submit arts and culture ideas. District 1 budgeted funding to have artwork to be installed within their district.

**VII. Meeting Schedule and Agenda Items**

*The next regular meeting will be on March 19, 2018 at 5:30 PM at City Hall in Wing Rooms 119 and 120.*

**VIII. Adjournment**

Chair James adjourned the meeting at 8:27 p.m.

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RICHARD JAMES, CHAIR

ATTEST:  
ARTS COMMISSION SECRETARY

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TINA IV, ARTS PROGRAM COORDINATOR