



CITY OF SAN JOSÉ, CALIFORNIA

Building Division Processing Procedure

Parkland Fee ‘Assessment’ Processing

Policy No	PCPP 2-5
Effective	7-26-02
Revised	12-10-14

Non-Subdivision Developments

Section 14.25.310A of the San Jose Municipal Ordinance states that Parkland fees are applicable to construct a new residential unit.

Section 14.25.310C of the San Jose Municipal Ordinance states that Parkland fees must be paid prior to the issuance of any building permit.

Application

- Parkland must be dedicated or a parkland fee paid prior to the issuance of a permit to construct a new residential dwelling unit.
- House moves within the City are not considered to be the creation of a new dwelling unit and hence are not subject to park Impact fees.

Subdivisions Developments

Section 19.38.300A of the San Jose Municipal Ordinance states that every residential subdivider shall dedicate land or pay a Parkland fee.

Section 19.38.370A of the San Jose Municipal Ordinance states that the parkland fee for the subdivision must be paid in full concurrent with the issuance of the first building permit issued for the subdivision.

Fee Determination

Public Works staff administers the assessment of Parkland fees, hence prior to permit issuance proof of this payment or evidence of compliance or exemption must be obtained from Public Works. Building Department staff can collect the parkland fee at the time of permit fee payment if the amount has been determined and invoiced by Public Works staff.

Please contact our call center at 408-535-3555 and ask to speak with Public Works support staff for further support.