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April 27, 2018

**VIA HAND DELIVERY and
ELECTRONIC MAIL**

Jennifer Schembri, Director
Marco Mercado, Asst. to the City Manager
City of San Jose
Office of Employee Relations
200 East Santa Clara Street
San Jose, CA 95113

RE: AFSCME Confidential Employees Organization (CEO) successor Memorandum of Agreement Negotiations

Dear Jennifer:

Please be advised that AFSCME Confidential Employees Organization (CEO) is requesting the commencement of negotiations for a successor Memorandum of Agreement.

The CEO negotiation team will be comprised of the following members:

LaVerne S. Washington, Legal Analyst II, City Attorneys' Office
Elizabeth Cabral, Analyst I, Airport

In addition to the AFSCME CEO members, the team will also include AFSCME Business Agent, Charles Allen.

The CEO negotiation team requests commencement of the negotiations as soon as possible to ensure a successor Memorandum of Agreement is executed by the beginning of fiscal year 2018 – 2019. Please contact me and/or Charles Allen, Business Agent, with dates, times and locations to commence negotiations.

AFSCME CEO looks forward to the upcoming negotiations. Please do not hesitate to contact me should you have any questions or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read 'LaVerne S. Washington', is written over a horizontal line.

LaVerne S. Washington, President
AFSCME Confidential Employees Organization

cc: Charles Allen