

C→4  
2/6/18

**CITY PROPOSAL – ABSENT WITHOUT NOTIFICATION**

City Proposed Language:

**ARTICLE 21 LEAVES OF ABSENCE**

21.4 Any employee who is absent without notification to the employee's Department Head, or other designated authority, for two (2) consecutive work shifts, shall be considered a voluntary resignation unless the failure to report is due to extenuating circumstances beyond the control of the employee. An employee will be considered to be absent without notification pursuant to this Section, if notification is not provided prior to the commencement of the second consecutive shift.