



CITY OF SAN JOSÉ, CALIFORNIA

**Building Division Informational Handout**

Plan Check No.: \_\_\_\_\_  
Fee Reqd.: \$246.00 per hour  
Fees Paid: Y/N \_\_\_\_\_  
Receipt No.: \_\_\_\_\_

**NOTICE OF INTENT TO:**

-  **TO REMOVE INTERIOR NON-RESIDENTIAL PARTITIONS**
-  **INSTALL INTERIOR NON-RESIDENTIAL ROUGH FRAMING**

Applicant: \_\_\_\_\_

Project Name: \_\_\_\_\_

Address: \_\_\_\_\_

Approval of this **NOTICE OF INTENT** is contingent upon the owner and architect/designer acknowledging and accepting to the following:

1. All plan check fees shall be paid prior to this approval and plans should be submitted showing the scope of removal and proposed improvement.
2. The scope of this notice is removal of non-load bearing, non-rated interior partitions only.
3. Rough frame includes wall studs, sills, plates, authorized mechanical, electrical and plumbing systems, and wall covering on one side only; and shall be installed only in areas designated as **Group B & M Occupancies**.
4. **No inspections** shall be requested nor authorized until after all permits are obtained (Building, Plumbing, Electrical and Mechanical, where applicable). All inspections are to be done only by the City Inspectors after permits are issued.
5. Owner assumes responsibility for the rough frame construction and shall make all changes necessary to conform to the final approved tenant improvement plans.
6. The installation of any material which will cover or conceal framing members, authorized electrical, plumbing, or mechanical systems will result in a) the revocation of this approval, b) the issuance of a stop work order, and c) a special investigation with special investigation fees required under the provisions of Section 24.02.440 of the adopted Technical Codes ordinance No. 28166.

**Print and Sign each line**

Owner: \_\_\_\_\_ Phone No.( ) \_\_\_\_\_ Date \_\_\_\_\_  
(Print) (Signed)

\*\*Arch. or  
Engr: \_\_\_\_\_ Phone No.( ) \_\_\_\_\_ Date \_\_\_\_\_  
(Print) (Signed)

**\*\*Architect or Engineer must stamp and sign**

Contractor: \_\_\_\_\_ Phone No.( ) \_\_\_\_\_ Date \_\_\_\_\_  
(Print) (Signed)

Approved by: Building Official \_\_\_\_\_ Date \_\_\_\_\_  
(Print) (Signed)

**NOTE: This plan is neither checked nor approved. Installation of rough frame is done so at owner's risk.**

A COPY OF THIS NOTICE MUST BE POSTED IN A CONSPICUOUS AND READILY ACCESSIBLE LOCATION AT THE JOB SITE

4 copies:      1 - Applicant      3 - Permit file      2 - Plan reviewer      4 - Inspector