

**CITY OF SAN JOSE
SMALL BUSINESS DEVELOPMENT COMMISSION
AUGUST 8, 2012, 6:00 – 8:00 P.M.**

SAN JOSE CITY HALL – 200 E. SANTA CLARA ST. – TOWER 1352

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA – 1 MIN.**
- 3. APPROVAL OF MAY 9, 2012 MINUTES – 5 MIN.**
- 4. APPROVAL OF MAY 9, 2012 SPECIAL MEETING MINUTES – 5 MIN.**
- 5. OPEN FORUM/ PUBLIC COMMENT / ORAL PETITION PERIOD – 2 MIN. EACH**
Any person may address the Commission on any subject not on the agenda. Speakers are asked to state their name and address for the record. Since the subject is not on the agenda, the Brown Act (State Open Meeting Law) prohibits action by Commission members or City Staff. However, Commission members and City Staff may briefly respond to statements or questions and/or provide referral to Staff. The Commission may place the item on an agenda for a future meeting.
- 6. UPDATE ON STRUCTURAL IMPROVEMENTS AND POTENTIAL CONSOLIDATION AND ELIMINATION OF BOARDS AND COMMISSIONS – 30 MIN.** STAFF, INFORMATION
The Commission will receive information on the status of the Clerk's recommendations.
- 7. CREATE AND DISTRIBUTE MESSAGE TO HIGHLIGHT INCENTIVES FOR SMALL AND DISADVANTAGED BUSINESSES ESPECIALLY IN THE PROCUREMENT AREA. – 25 MIN.** COMMISSION, ACTION
The Commission will review the work of an Ad-Hoc Committee and may provide additional direction or approve.
- 8. CONSIDERATION OF A PUBLIC INPUT SESSION REGARDING PROCUREMENT AND SBD COMMISSION – 25 MIN.** COMMISSION, ACTION
The Commission will review the work of an Ad-Hoc Committee and may provide additional direction or approve.

9. UPDATE ON ANNUAL REPORT – 20 MIN.

STAFF, ACTION

The status of the annual report will be presented. If the Commission has any adjustments it may consider doing so.

10. STAFF REPORT

11. CHAIR REPORT

12. NEW AGENDA ITEMS – 5 MIN.

A. DISCUSSION OF PROCUREMENT PROCESS

13. ADJOURNMENT

For questions regarding the agenda, please contact Dhez Woodworth at (408) 535-8181.

You may view this agenda and related documents at <http://www.sjeconomy.com/businessassistance/sbdc.asp> along with minutes, agendas and packets from previous meetings.

The City of San Jose is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. San Jose's ethics standards are listed at http://www.sanjoseca.gov/clerk/cp_manual/CPM_0_15.pdf.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the City Manager's Office at San Jose City Hall, 200 E. Santa Clara St., 17th Floor, San Jose, CA 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call Dhez Woodworth of the Office of Economic Development at (408) 535-8181 or (408) 294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.