

San José-Santa Clara Regional Wastewater Facility Short-Term Wastewater Discharge Permit Application

Please review the following information. Based on the project description, different requirements apply, and may be submitted with the Short Term permit application. Contact the Environmental Engineering Group at (408) 793-3000 in the Environmental Services Department for further questions.

GENERAL GUIDELINES

- If required, sample results must be submitted and must demonstrate compliance with local limits prior to commencement of discharge.
- Pollutants must be analyzed following methods under 40 CFR Part 136.
- Allowable maximum discharge rate is based on sewer line capacity.
- Surcharging of sewer lines, causing a sanitary sewer overflow, is prohibited.
- Submit *Material Safety Data Sheets* for all chemical usage.
- Discharged wastewater must meet applicable **Municipal Code** discharge limits of the tributary agency (serviced by the Regional Wastewater Facility).
- Discharge of solids is prohibited.

Permit fee **must be submitted** with a completed application.
Short-Term Permit processing time is **approximately 3 weeks**.

PROJECT TYPE SPECIFIC REQUIREMENTS

Project Type	Monitoring Requirements ¹	Pretreatment
TYPE I		
<ul style="list-style-type: none"> ▪ Underground storage tank remediation ▪ Gas station remediation ▪ Hydrostatic testing ▪ Elevator pits ▪ Groundwater or stormwater remediation from contaminated sites 	<p>The following pollutants must be analyzed prior to discharge following methods under 40 CFR Part 136:</p> <ul style="list-style-type: none"> ▪ Oil and grease ▪ pH ▪ Metals² ▪ Flammability (close cap) <p>Must monitor:</p> <ul style="list-style-type: none"> ▪ Daily flow meter readings³ 	<ul style="list-style-type: none"> ▪ Appropriate for type of pollutant
TYPE II		
<ul style="list-style-type: none"> ▪ Hydrostatic testing of potable water systems ▪ Dewatering from construction 	<p>Must monitor:</p> <ul style="list-style-type: none"> ▪ Daily flow meter readings³ 	<ul style="list-style-type: none"> ▪ Screens ▪ Settling tanks
TYPE III		
<ul style="list-style-type: none"> ▪ Ponds ▪ Swimming pools 	<ul style="list-style-type: none"> ▪ Include a description of chemical additives. ▪ Use of copper-based algaecide is prohibited. <p>Must monitor:</p> <ul style="list-style-type: none"> ▪ Daily flow meter readings³ 	<ul style="list-style-type: none"> ▪ Screens
TYPE IV		
<ul style="list-style-type: none"> ▪ Site-specific permit not covered in other permit types 	<ul style="list-style-type: none"> ▪ Site specific <p>Must monitor:</p> <ul style="list-style-type: none"> ▪ Daily flow meter readings³ 	<ul style="list-style-type: none"> ▪ Specific to type of pollutant(s)

¹ A self-monitoring report will be required.

² Cadmium, chromium, copper, lead, nickel, silver, and zinc.

³ Submitted with self-monitoring report.

**San José-Santa Clara Regional Wastewater Facility
Short-Term Discharge Permit Application**

CERTIFICATION STATEMENT

“I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine or imprisonment for knowing violations.”

Certified By:

Name	Company	Title
Email	Phone	
Signature	Date	

Prepared By:

Name	Company	Title
Email	Phone	
Signature	Date	

For San José-Santa Clara Regional Wastewater Facility Use Only:			
Company Name:		City:	
Date Received:		Amount Paid: \$	
Permit Number:		Environmental Inspector:	
Vis Code:			

COMPANY INFORMATION

(Please type or print legibly)

Discharge/Project
Address:

_____ Zip _____

Responsible Party*

Responsible Party's
Address:

Primary Contact:

Email:

Phone Number:

_____ Cell Number: _____

Contractor's Name**

Contractor's Address:

Contractor's Contact:

Email:

Phone Number:

_____ Cell Number: _____

Sub Contractor's Name

Sub Contractor's
Address:

Sub Contractor's Contact:

Email:

Phone Number:

_____ Cell Number: _____

***Responsible Party** – includes without limitations the property owner of the discharge/project address, party or individual(s) who is lawfully in charge of the project.

The Responsible Party can grant authority to the Contractor to receive responsibility of the short-term wastewater discharge permit. The Contractor shall be responsible for maintaining compliance with the Short-Term Wastewater Discharge Permit at the above discharge/project address. This includes but is not limited to monitoring, billing and enforcement. **Responsible Party** shall complete the "Permit Responsibility Statement" that follows in this application if it chooses to grant permit authority to the Contractor.

****Contractor** – includes without limitation to officers, directors, employees, contractors, consultants, agents and invitees.

Permit Responsibility Statement

The Control Authority shall revert responsibility back to the *Responsible Party* if the *Contractor* does not comply with the provisions listed in the Short-Term Wastewater Discharge Permit, and/or local, state, and federal laws and regulations.

Responsible Party:

Name	Company	Title
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Signature	Date
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Contractor:

Name	Company	Title
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Signature	Date
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NATURE OF PROJECT

Project Description: Include all sources of the wastewater and potential pollutants. Attach additional sheet(s) as necessary. *Attach any sample results that you have.*

Regulatory Agency Coordination: List all regulatory agencies, individuals, and phone numbers contacted in coordination with this project.

Project Duration: How long will this project take to complete? What are the planned start and end dates? Short-term discharge permits are only effective for one year maximum.

Discharge Method: Will this be a continuous or batch discharge? Detail the proposed schedule, method, and rate of discharge. Example: “One 50-gallon batch discharge per day, at 50 gallons per minute, 3 days per week” **or** “A continuous discharge for 12 hours per day at 20 gallons per minute for two consecutive days.”

Disposal Method: How will the generated non-discharge waste will be disposed of (i.e., mud, sludge, organic debris)?

Treatment Systems: Check any treatment systems that you intend to use. **Discharges will require calibrated non-resettable flow meters.** *Attach drawings.*

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|--|--|--|
| <input type="checkbox"/> Carbon Filtration | <input type="checkbox"/> Oil/Water Separator | <input type="checkbox"/> Settling Tanks |
| <input type="checkbox"/> Clarifier | <input type="checkbox"/> Particulate Screen | <input type="checkbox"/> Other (<i>enter description below</i>): |
| <input type="checkbox"/> Dual-Phase Extraction | <input type="checkbox"/> pH Meter | _____ |
| <input type="checkbox"/> Flow Equalization | <input type="checkbox"/> pH Adjustment | |
| <input type="checkbox"/> Heavy Metals Removal | <input type="checkbox"/> Pump | |

Discharge Point Location: Describe the location of the site, including any manholes and discharge piping. Attach a diagram or a map of the site, showing the location of any manholes and the routing of the discharge piping.

If the project involves groundwater remediation or the cleanup of any water that may have been allowed to be discharged to the storm drain, was an attempt made to obtain a National Pollutant Discharge Elimination System (NPDES) permit for this discharge? If not, why not? *If you have a letter from the San Francisco Bay Regional Water Quality Control Board denying discharge to the storm system, please include a copy of that letter with this application.*

WASTEWATER CHARACTERISTICS

Refer to the General Guidelines page. Contact an Environmental Inspector at (408) 793-5300 to determine what pollutants of concern should be included in the laboratory analysis using methods in 40 CFR Part 136. Attach the original laboratory analysis, chain of custody, and all quality assessment/quality control (QA/QC) documentation from a state-certified wastewater laboratory.

PERMIT FEE AND DURATION

A short-term discharge permit is valid for a period not to exceed one (1) year from the effective date, at a cost of \$560. Make all checks payable to the “City of San José.” Mail applications to:

Environmental Services Department
Watershed Protection, 7th Floor
200 East Santa Clara Street
San José CA 95113

If a project must be extended, then a new permit application along with the appropriate fee must be submitted **prior to the expiration date** of the original permit. All discharge(s) covered in the previous permit must cease when a permit expires and cannot resume until a new permit is issued.