

MAJOR / MINOR PERMIT CHART

The below chart identifies the type of permit to apply for based on the scope of work. There may be scenarios where City staff will issue a different type of permit from the one initially applied for. Please refer to the footnotes.

TYPE OF WORK ¹	MAJOR STREETS	MINOR STREETS
Emergency work ² Repair of a leak or broken pipe/conduit/cable	Minor Permit	Minor Permit
Installing/removing/abandoning/replacing/relocating/raising of one (1) service, pole, anchor, manhole, cathodic protection.	If surface excavation area is 20 sq. ft. or less	Minor Permit ³
	If surface excavation area is larger than 20 sq. ft.	Major Permit
Installing/removing/abandoning/replacing/relocating/raising of two (2) or more up to five (5) within ¼ mile radius of services, poles, anchors, manholes, cathodic protections ⁴	Major Permit	Major Permit
Any work within 150 ft. of a signalized intersection Any work in the Downtown Frame	Major Permit	Major Permit
Any work related to a private development project ⁵	Major Permit	Major Permit
Installing/extending/replacing/relocating a main, or any aboveground/underground structure(s).	Major Permit	Major Permit
Deficiency or failed workmanship of buried utilities, or failure due to utility installation.	Major Permit	Minor Permit
Routine service work which does not require excavation (i.e. manhole entry, cable pulling/splicing, overhead work, etc.) ⁶	Major Permit	Minor Permit
Fiber optics installation, major rebuild or any other work in City public right of way.	See or call office for details. (408) 975-7455	

¹ Any work that requires weekend, night, and/or special working hours and/or any work that is more than 30 working days will be issued as a Special Major Permit

² All emergency work to be applied for as a Minor Permit but will be issued as a Major Permit if excavation area is larger than 20 sq. ft. and/or work is on a paving moratorium street

³ If on a paving moratorium street, will be issued as a Major Permit

⁴ If six (6) or more locations, will be issued as a Special Major Permit

⁵ Includes stand-alone Joint Trench (JT) work, single family residential or large scale development projects

⁶ If more than one (1) location, will be issued as a Major Permit. If six (6) or more locations, will be issued as a Special Major Permit. If applicant is interested in a blanket permit for this type of work, please contact office.

DEFINITIONS:

- STRUCTURES:** Anything, except utility pole and associated appurtenances, which is constructed, erected or placed on a site, and is attached or affixed to something having permanent location on or under the ground.
- EMERGENCY:** Unexpected and suddenly occurring event making immediate action necessary to protect life, property or public welfare.
- MAJOR / MINOR STREETS** – A list of Major Streets is available [here](#) or by visiting the Utilities Section [Application and Resources](#) page.