

**Developers and Construction Roundtable Meeting**  
**Friday, February 2, 2018 at 8:00 a.m.**  
**City Hall, Third Floor Tower, Room 332**

**Agenda**

1. **Welcome and Introductions (5 minutes)** All
2. **Updated Planning Division Organizational Chart, and New Hires and Recruitments Updates (5 minutes)** Steve McHarris
  - Planning Division
    - Promotions: Leila Hakimzadeh (Planner IV, Urban Design), Jennifer Piozet (Planner IV, Development Review)
    - Rotations: Charla Gomez (Urban Villages), Robert Rivera (General Plan/Analytics)
    - Recruitments: Historic Preservation Officer/Principal Planner
    - [Webpage link to organizational chart](#)
3. **Building Division Process Updates (5 minutes)** James Son, Lisa Joiner, Bill Mayne, John Ruch
4. **Updating Downtown and Historic Design Guidelines (15 minutes)** Leila Hakimzadeh
5. **Complete Streets Design Guidelines (25 minutes)** Florin Lapustea, Zahi Khattab (Dept. of Transportation)
6. **Open Forum (5 minutes)** All

**Developers and Construction Roundtable  
2018 Meeting Schedule**

- Friday, February 2
- Friday, March 16
- Friday, April 27
- Friday, June 15
- Friday, August 3
- Friday, September 14
- Friday, October 26
- Friday, December 7

**All meetings are held at  
City Hall, 200 E. Santa Clara Street  
Third Floor Tower, Room 332  
8:00-9:00 a.m.**