

City of San José
CLASS SPECIFICATION

TITLE: Architect/Landscape Architect II (3852)

CLASS CODE: 3852		
DEPARTMENT: Varies	ACCOUNTABLE TO:	FLSA STATUS: Exempt

CLASS SUMMARY: Under general supervision, provides support in work of moderate difficulty relative to major City landscape and park improvement projects. Performs other related work as required.

DISTINGUISHING CHARACTERISTICS:

This is the second level professional class in a four step series where the incumbent provides project design, project administration and supervision of employees. Incumbents of this class report to an associate level professional. This class differs from the next higher level class of associate level professional in the length of service and the nature, scope and complexity of assignments. This classification differs from the Structure/Landscape Designer II classification in that this is a terminal classification used for current employees who possess a Certificate of Registration issued by the State of California, whereas the former classification does not require a Certificate of Registration. Additionally, new hires may not be hired into this classification.

QUALIFICATIONS

Education and Experience:

Graduation from an accredited college or university with a Bachelor's Degree in Architecture or Landscape Architecture, plus a minimum of 1 year experience at a level equivalent to Structure/Landscape Designer I with the City of San José.

Acceptance by the State of California for professional registration testing may be substituted for the degree requirement. Proof of acceptance must be provided at the time of application.

Licensing Requirements:

Possession of a valid California driver's license.

Possession of a valid Certificate of Registration issued by the State of California Board

Minimum Knowledge, Skills and Abilities (position requirements at entry and depending on area of assignment):

- Knowledge of current principles and practices as they relate to design, site development and maintenance including grading, drainage, pedestrian and vehicular circulation, irrigation, planting, lighting and recreation facilities.
- Knowledge of the principles and practices of supervision.
- Ability to prepare master and detailed plans, construction specifications and cost estimates, sketches and color renderings.
- Ability to research professional topics and prepare technical reports.
- Ability to plan, assign, direct and evaluate the work of a group of sub-professional employees in landscape architectural project activity.
- Ability to establish and maintain effective working relationships with others.

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DUTY NO.	TYPICAL CLASS ESSENTIAL DUTIES: Duties may include, but are not limited to, the following:	FRE-QUENCY
1.	Prepares sketches, drawings, construction documents, specifications and reports necessary for a contractor to bid on and accurately build a variety of municipal improvements	
2.	Participates in coordinating a full range of project management activities necessary to take a project from project definition through design, public bidding, construction, and to completion of the project.	
3.	Coordinates municipal improvement projects with other City departments, flood control districts, other public agencies and community groups and citizen organizations.	
4.	Provides analysis and cost estimates of construction.	
5.	Undertakes research, investigations and analysis and prepares written reports and project related documents.	
6.	Provides substantive support in coordinating project related consultant design activities.	
7.	May plan, assign, direct and evaluate the work of sub-professional employees.	
8.	Licensed professionals may be responsible for signing off and approving construction plans and drawings for professional landscape architecture work.	
9.	Performs other duties of a similar nature or level.	As Required

PHYSICAL REQUIREMENTS

	Climbing		Kneeling		Crawling
	Balancing		Lifting	X	Reaching
	Stooping	X	Fingering	X	Standing
X	Talking		Grasping	X	Walking
X	Hearing		Feeling		Pushing
	Crouching				

Sedentary Work: Exerting up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects, including the human body. Sedentary work involves sitting most of the time. Jobs are sedentary if walking and standing are required only occasionally and all other sedentary criteria are met.

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CLASSIFICATION HISTORY

(01/03)

Formerly Architect II & Landscape Architect II

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