

**City of San José**  
**CLASS SPECIFICATION**

**Title:**  
**LIFEGUARD (PT) (6142)**

<b>DEPARTMENT</b>	<b>ACCOUNTABLE TO</b>	<b>FLSA STATUS</b>
Parks, Recreation, and Neighborhood Services	Varies	Non-exempt

**CLASS SUMMARY**

Under general supervision, performs work of moderate difficulty at a City-operated swimming pool by standing watch to protect life and enforce regulations. Performs related work as required.

**DISTINGUISHING CHARACTERISTICS**

Incumbents of this class supervise the conduct of swimmers in order to maintain safety in the swimming pool. Incumbents enforce swimming pool rules and may participate in swim instruction programs. This class differs from that of Instructor-Lifeguard in that the latter is primarily responsible for swimming instruction.

**QUALIFICATIONS**

**Minimum Qualifications**

**Education**

No minimum requirement.

**Experience**

None required.

**Acceptable Substitution**

None.

**Required Licensing (such as driver's license, certifications, etc.)**

Possession of a valid American Red Cross Lifeguarding – BL or Lifeguarding certificate at the time of appointment.

**Other Qualifications**

**(Incumbents may be required to have different combinations of the listed qualifications, or more specific job-related qualifications depending on the position.)**

**Basic Competencies**

**(Needed at entry into the job in order to perform the essential duties.)**

- Job Expertise – Demonstrates knowledge of and experience with applicable professional/technical principles and practices, Citywide and departmental procedures/policies and federal and state rules and regulations.
- Communication Skills - Effectively conveys information and expresses thoughts and facts clearly, orally and in writing; demonstrates effective use of listening skills and displays openness to other people's ideas and thoughts.
- Teamwork and Interpersonal Skills - Develops effective relationships with co-workers and supervisors by helping others accomplish tasks and using collaboration and conflict resolution skills.
- Customer Service - Demonstrates the ability to anticipate customers' needs and deliver services effectively and efficiently using professional demeanor.

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- Decision Making - Identifies and understands issues, problems, and opportunities; uses effective approaches for choosing a course of action or developing appropriate solutions.

**Additional Competencies and/or Desirable Qualifications**

**(Competencies, knowledge, skills and abilities that are more position specific and/or likely to contribute to more successful job performance.)**

Knowledge of:

- Approved lifeguarding methods for water safety and rescue of swimmers.
- Basic concepts of swim lesson instruction.

Ability to:

- Administer artificial respiration according to the prescribed method.
- Handle crowds and direct individuals and groups.
- Perform water rescue successfully in accordance to American Red Cross Lifeguard Certification.

<b>DUTY NO.</b>	<b>TYPICAL CLASS ESSENTIAL DUTIES: (These duties and estimated frequency are a representative sample; position assignments may vary depending on the business needs of the department.) Duties may include, but are not limited to, the following:</b>	<b>FREQUENCY*</b>
1.	Observes swimmers at a swimming pool, warning those who violate the safety rules of the pool, and expelling them, if necessary, because of willful disobedience of the rules.	Daily/Several Times
2.	Rescues swimmers who are in distress.	As required
3.	Administers artificial respiration when necessary according to the prescribed method.	As required
4.	Participates in pool maintenance when necessary such as maintaining tidiness of areas and sanitizing equipment	Daily
5.	Check and log water pH and chlorine levels hourly and report any imbalances to the supervisor.	Daily/Several Times
6.	Record and report accidents, incidents and potential hazards.	Daily
7.	Interact and maintain a professional demeanor with staff, customers, and the public.	Daily
8	Performs other related work as required.	As Required

\*Frequency defined as Daily/Several Times, Daily, Weekly, Intermittent, or As Required

**PHYSICAL/ENVIRONMENTAL ELEMENTS**

The following is a general statement for the classification. Individual positions may have additional or different physical/environmental elements.

Possess ability to:

- Move between/within work areas, including but not limited to sitting, walking, kneeling, climbing, stooping, and standing on various surfaces, turning, bending, grasping, and making repetitive hand movements;
- Lift, carry, push, and pull tools, equipment, and supplies weighing on average 25 pounds, or heavier weights, in all cases with the use of proper equipment;

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- Communicate in person and over the telephone;
- Work in an environment with unpredictable working conditions including but not limited to exposure to loud noise levels, cold and hot temperatures, inclement weather conditions, and odors.
- Swim for various periods of time as outlined by the American Red Cross lifeguarding standards.

**CLASSIFICATION HISTORY** *Created 7/80, Rev. 1/98, Rev. 01/21; s001*