

## INCLUSIONARY HOUSING COMPLIANCE PLAN

Prior to the City issuing any Foundation or Building Permit, developer will be required to submit a completed Compliance Plan (please see below) to the City’s Housing Department that identifies the way in which a project’s affordable housing obligation will be met. After Housing Department approval of the Compliance Plan, the Developer is required to execute and record against the entire property an Affordability Restriction that codifies the developer’s obligation. It is prudent for developers to contact the Inclusionary Housing Team early in the project’s planning stage to discuss Inclusionary requirements and the ways in which any obligations may be met.

DEVELOPER INFORMATION	
Name:	E-Mail:
Contact:	Phone #:
Contact Address (street, city, state):	
PROJECT INFORMATION	
Project Name:	Project Address:
Project APN(s):	
RDA Project Area Name:	
Approved Site or PD Permit #:	Building Permit #:
Total # and types of Housing Units:	
Tenure of Housing (Rental/For-sale):	Condo map planned?
SELECT YOUR PROPOSED METHOD OF COMPLYING WITH THE CITY'S INCLUSIONARY POLICY	
<input type="radio"/> Will provide the required affordable units within the project	
<input type="radio"/> Will pay the required in-lieu fee	
<input type="radio"/> Will use an alternative or a combination of approved methods (subject to Housing Department approval)	
For all proposals, please attach a letter to the Compliance Plan that explains how the Inclusionary requirements will be met and a map indicating where units will be located, if applicable. Please refer to the City’s <b><i>Inclusionary Housing Policy Guidelines</i></b> ( <a href="http://www.sanjoseca.gov/index.aspx?nid=1306">http://www.sanjoseca.gov/index.aspx?nid=1306</a> ) for detailed information on all compliance options.	
SIGNATURES	
Developer's Signature:	Date:
City's Approval of Plan:	Date:

The City’s current Inclusionary Housing Policy Guidelines including the current rates for in-lieu fees can be found online at <http://www.sanjoseca.gov/index.aspx?nid=1306>. For additional help, call the Inclusionary Housing team at (408) 975-2647 or (408) 535-8236 or by email at: [Patrick.heisinger@sanjoseca.gov](mailto:Patrick.heisinger@sanjoseca.gov).