

**HOUSING & COMMUNITY DEVELOPMENT COMMISSION
REGULAR MEETING ACTION MINUTES**

AUGUST 25, 2018

MEMBERS PRESENT:

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|--------------------|------------------------------------|
| Andrea Wheeler | Chair |
| Alex Shoor | Vice Chair |
| Martha O’Connell | Commissioner |
| Barry Del Buono | Commissioner |
| Ruben Navarro | Commissioner (Arrived at 10:42 AM) |
| Julie Quinn | Commissioner (Exited 1:05 PM) |
| Huy Tran | Commissioner |
| Michael Fitzgerald | Commissioner |
| Lee Thompson | Commissioner |
| Nhi Duong | Commissioner (Arrived at 10:00 AM) |
| Ryan Jasinsky | Commissioner |
| Justin Lardinois | Commissioner |

MEMBERS ABSENT: Melissa Medina Commissioner

STAFF:

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| Viviane Nguyen | Housing Department |
| Selena Copeland | Housing Department |
| Kristen Clements | Housing Department |
| Sergio Jimenez | Councilmember - District 2 |

- (a) **Call to Order/Orders of the Day**— Chair Wheeler opened the meeting at 9:04 AM.
- (b) **Introductions**—Commissioners, staff, and audience introduced themselves.
- (c) **Announcements**
Ms. Kristen Clements gave a brief overview of the meeting location, Donner Lofts.

Ms. Viviane Nguyen discussed meeting location logistics for those in attendance.
- (d) **Priorities and Issues Facing San José in 2018-19 (S. Jimenez, Councilmember)**
Councilmember Sergio Jimenez presented his priorities and issues facing San José in the past year and the year ahead. Councilmember Jimenez then took questions from the Housing Commissioners.
- (e) **Overview of Housing & Community Development Commission Functions, Powers, and Duties (K. Clements, Housing Department)**
Ms. Clements gave an overview of the HCDC functions, powers, and duties as outlined by the San José Municipal Code and Council Policy 0-4.

DRAFT

(f) Housing & Community Development Commission Draft FY 2017-18 Workplan and Accomplishments

(K. Clements, Housing Department)

Vice Chair Shoor made the motion to approve the Housing & Community Development Commission Draft FY 2017-18 Workplan and Accomplishments, with the inclusion of corresponding City Council actions and outcomes if applicable, with a second by Commissioner Thompson. The motion passed unanimously (10-0).

(g) Overview of Housing Department Priorities for 2018-19

(K. Clements, Housing Department)

Ms. Clements provided the Commission with the Housing Department 2018-19 Priorities in which a number of priorities the Housing Department.

(h) Workplan Cycle

(K. Clements, Housing Department)

Ms. Clements provided the Commission an overview of the workplan cycle.

(i) Review and Commissioner Input on FY 2018-19 Preliminary Draft HCDC Workplan

(K. Clements, Housing Department)

Commissioner Thompson made the motion to direct Housing staff to revise 2018-19 HCDC workplan per commissions' comments for final approval at September 13, 2018 regular meeting with a second by Commissioner Fitzgerald. The motion was approved unanimously (9-0).

(j) Open Forum

None

(k) Adjournment

Chair Wheeler adjourned the meeting at 1:44 PM.