

**HOUSING & COMMUNITY DEVELOPMENT COMMISSION**  
**REGULAR MEETING ACTION MINUTES**

**AUGUST 9, 2018**

**MEMBERS PRESENT:**

Andrea Wheeler	Chair
Alex Shoor	Vice Chair
Martha O’Connell	Commissioner
Barry Del Buono	Commissioner
Ruben Navarro	Commissioner
Julie Quinn	Commissioner
Huy Tran	Commissioner (Arrived 5:51 PM)
Michael Fitzgerald	Commissioner
Lee Thompson	Commissioner
Nhi Duong	Commissioner

**MEMBERS ABSENT:** Melissa Medina Commissioner

**STAFF:**

Viviane Nguyen	Housing Department
Selena Copeland	Housing Department
Rachel VanderVeen	Housing Department
Helen Chapman	Councilmember Jimenez’s Office

**(I) Call to Order/Orders of the Day** – Chair Wheeler opened the meeting at 5:47 PM.

**(II) Introductions** – Commissioners and staff introduced themselves.

**(III) Consent Calendar**

A. Approve the Minutes for the June 14, 2018 Regular Meeting.

Commissioner Thompson made the motion to approve the minutes subject to further review of the nomination motions by staff for the June 14, 2018 regular meeting, with a second by Chair Wheeler. The motion passed unanimously (10-0).

**(IV) Reports and Information Only**

A. **Chair** – Chair Wheeler announced the change of parliamentary procedures from Robert’s Rules of Order to Rosenberg’s Rules of Order. She also plans to schedule a meeting to do a review of parliamentary procedure. Lastly, Chair Wheeler also reminded Commissioners of the retreat date for August 25, 2018.

B. **Director’s Report** – Ms. Rachel VanderVeen provided an update on Council decision to support measures on the November ballot, including: 1) parcel tax that would raise general bottom funds and public safety purposes and 2) measure \$450 million for affordable housing. August 10, 2018 is the deadline to submit the language for consideration on the ballot on November.

**DRAFT**

- C. **Council Liaison** – Ms. Helen Chapman is looking forward to the retreat. She also provided an update on the CalTrans meeting that occurred on August 1, 2018; the issues of homelessness and affordable housing were topics that came up frequently.

**(V) Old Business – None**

**(VI) New Business**

- A. **Commendation for Mike Graves  
(Commissioner A. Wheeler or designee)**

ACTION: Informational only

**The Commission presented the Commendation to Mike Graves.**

- B. **2017-2018 Fourth Quarterly Report for the Rent Stabilization Program  
(R. VanderVeen, Housing Department)**

ACTION: Informational only

**The Commission heard the Quarterly reports and Annual Reports presented by Ms. Rachel VanderVeen.**

- C. **2017-2018 Fourth Quarterly Mobilehome Report for the Rent Stabilization Program  
(R. VanderVeen, Housing Department)**

ACTION: Informational only

**The Commission heard the Quarterly reports and Annual Reports presented by Ms. Rachel VanderVeen.**

- D. **2017-2018 Draft Annual Report for the Rent Stabilization Program  
(R. VanderVeen, Housing Department)**

ACTION: Informational only

**The Commission heard the Quarterly reports and Annual Reports presented by Ms. Rachel VanderVeen.**

- E. **Potential Policy Concerning Family Affordable Housing  
(Commissioner A. Shoor)**

ACTION: Consider information about potential policy recommendations regarding the creation of affordable housing opportunities for families and take one or more of the following actions:

- a. request additional information on this topic;

## DRAFT

- b. refer this issue for discussion at the Commission retreat on August 25, 2018, to consider adding the item to the FY 2018-19 Workplan;
- c. request the creation of an Ad Hoc Subcommittee, consistent with Council Policy 0-4 and the City's Sunshine requirements, to be agendized for a future Commission meeting; and/or
- d. take no action.

**Commissioner Thompson made the motion to bring the item back to retreat with additional research with a second by Commissioner Del Buono. The motion failed 5-4-1 by roll call vote.**

**Yes: Wheeler, Shoor, Duong, Del Buono, Navarro**

**No: Tran, Quinn, Thompson, O'Connell**

**Abstain: Fitzgerald**

**Commissioner Tran made the motion to Option B to refer the issue for discussion at the Commission retreat on August 25, 2018, to consider adding the item to the FY 2018-2019 Workplan, with a second by Commissioner O'Connell.**

*Commissioner Shoor made the substitute motion for Option B to refer the issue for discussion at the Commission retreat and include Option C to request to create an Ad Hoc Subcommittee with open membership. The motion was accepted by Commissioner Navarro. The motion failed 3-7 by roll call vote.*

*Yes: Shoor, Del Buono, Navarro*

*No: Tran, Quinn, Thompson, O'Connell, Wheeler, Duong, Fitzgerald*

**Commissioner Tran made the motion for Option B to defer the issue to the Commission retreat to consider adding the item to the FY 2018-19 workplan, with a second by Commissioner O'Connell. The motion passed unanimously (10-0).**

## **(VII) Open Forum**

Mobilehome Resident filed four complaints to the Housing Community Development regarding electrical issues at the mobilehome park and requesting additional assistance to work with the property manager.

Resident expressed disagreement with the way the bond program has been conducted.

**Commissioner Navarro made the motion return at a future date as an agendized item regarding wage theft and human trafficking reports at the Silvery Towers High Rise, with a second by Commissioner Tran. Motion passes by roll call vote 8-2.**

**Yes: Tran, Quinn, Thompson, O'Connell, Wheeler, Shoor, Duong, Del Buono, Navarro**

**No: Thompson, Fitzgerald**

**Commissioner Tran made the motion return at a future date as an agendized item regarding commercial impact fee, with a second by Commissioner O'Connell. Motion passed unanimously 10-0 by roll call vote.**

**DRAFT**

**Vice Chair Shoor made the motion add a potential item to the workplan regarding adding a tax for people who buy housing without renting out home, with a second by Commissioner Navarro. Motion passed unanimously 10-0 by roll call vote.**

**Chair Wheeler made the motion return at a future date as an agenda item regarding the Station Area Advisory Group (SAAG) Report for Commission review related to housing and displacement, with a second by Commissioner Navarro. Motion passed unanimously 10-0 by roll call vote.**

**(VIII) Meeting Schedule**

The next meeting will be on Thursday, September 13, 2018 at 5:45 PM, in the San José City Hall Wing Rooms 118-120.

**(IX) Adjournment**

Chair Wheeler adjourned the meeting at 9:02 PM.