

UTILITY PERMIT FEES
 (Effective August 12, 2024 –)
 Department of Public Works, Development Services
 200 East Santa Clara Street, San Jose, CA 95113
<http://www.sanjoseca.gov/utilities>
 (408) 975-7455

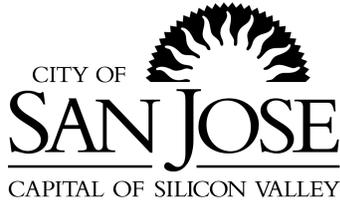
TIME AND MATERIALS
 Any service for which is identified as Time and Material (T&M) will be billed on a time and materials basis based on the City Employee’s specific charge rate.

PERMIT LENGTH
 Permits are issued are good for 6 months. Certain Flat Rate Permits are allowed to be extended in 6-month intervals for total permit life of 2 years. T&M permits are allowed to be extended in 6-month intervals for the duration of the project.

UTILITY PERMIT PENALTIES
 Utility permits fees that are not paid within 30 days are subject to fines as outlined in San Jose Municipal Code (SJMC) [1.17.130](#) in addition to administrative fines pursuant to [SJMC 1.17.120](#). The administrative fees will be collected as 2.5% of the delinquent permit fee. Penalties for Small Cell Utility Permits shall be collected per the respective approved master agreements and any amendments to said master agreements.

MINOR UTILITY PERMITS

Work Type	Fee Type	Fee
<u>Standard</u>	Permit	\$610.79 per permit
	Extension	New permit required
	Revision	New permit required.
<u>Emergency</u>	Permit	\$610.79 per permit
	Extension	New permit required
	Revision	New permit required.



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MAJOR UTILITY PERMITS

Work Type	Fee Type	Fee
<u>Standard / Emergency</u>	Permit	\$2,351.11 per permit **
	Extension	\$784.47 per extension (maximum of 3 extensions)
	Revision (Plan or Permit)	1 st Revision* - \$0 2 nd + Revision - \$196.70 per revision
<u>Special / Fiber</u>	Permit	T&M ***
	Fiber Extension	T&M
	Special Revision (Plan or Permit)	T&M
<u>Small Cell</u>	Permit	T&M ***
	Extension	T&M
	Revision (Plan or Permit)	T&M

* 1st revision is for a permit or plan revision in any combination. Example: Project requires a permit revision. This is the 1st revision requested for the project and the revision would be processed at no cost. The project then needs a plan revision at a later date. This revision would be charged the revision rate for 2nd+ revisions of \$196.70. Even though this would be the 1st plan revision, it is considered to be the 2nd revision to the permit.

** Applicant/Permittee-requested permit cancelations shall be subject to a cancelation fee at the discretion of the PW Project Engineer.

*** Applicant/Permittee-requested permit cancelations shall be subject to a cancelation fee based on the T&M of time staff spent working on the permit at the discretion of the PW Project Engineer.

INTER-AGENCY PERMITS

Work Type	Fee Type	Fee
<u>Improvement Permits</u>	Permit	T&M
	Extension	T&M
	Revision (Plan or Permit)	T&M