

MINUTES OF THE
SAN JOSE/SANTA CLARA
TREATMENT PLANT ADVISORY COMMITTEE

City Hall, Environmental Services, 10th Floor, Room 1047
Thursday, June 8, 2006 at 4:30 p.m.

1. **ROLL CALL**

Minutes of the Treatment Plant Advisory Committee convened this date at 4:30 p.m. Roll call was then taken, with the following members in attendance:

Committeemembers: Patricia Mahan (Chair), Curtis Harrison, Deanna Santana, Nora Campos, Chuck Reed and Jim Beall, Bob Livengood and Jamie Matthews.

Staff present: John Stufflebean, Fran McVey, Mollie Dent and Monica Perras.

Others present: Walter Rossmann, Dale Ihrke, Bhavani Yerrapotu, Thai Khuu, Eric Crane, Maya Esparza, (City of San Jose), Robin Saunders (City of Santa Clara), Sid Nash (Cupertino Sanitary District), Robert Reid (West Valley Sanitation), and Marilyn Nickel, (City of Milpitas).

2. **APPROVAL OF MINUTES**

Minutes of May 11, 2006

Motion by Committee Member Harrison and, seconded by Committee Member Campos to accept the minutes.

3. **UNFINISHED BUSINESS**

None

4. **CORRESPONDENCE**

None

5. **REPORTS**

- A. **Memorandum**: Report and discussion on City of San Jose Procurement Reforms and the application of the City's local and small business preference to procurements for the WPCP.

Walter Rossmann, Chief Procurement Officer for the City of San Jose appeared before the Committee. Under the Reports section of the agenda, he

provided an overview of the procurement process reforms that the San Jose City Council will be considering. Walter was seeking conceptual concurrence of TPAC. These changes had been discussed in concept in a previous TAC/TPAC cycle. He will return with specific recommendations to TPAC in August 2006.

The key changes include increasing the City of San Jose's Administration's approval authority for most types of procurement actions from \$100,000 to \$1,000,000.

Currently City Council action is required for those items.

Previously TAC/TPAC expressed some concern of needing to be informed of those actions. Walter will develop a reporting mechanism for use by the Finance and other San Jose city departments to keep TAC/TPAC informed of design and engineering consultant contracts for contract amounts between \$100,000 and \$1,000,000 before they are approved administratively.

The second major change for which TPAC's concurrence was sought was whether to expand San Jose's Local and Small Business Preference Policy to Trib Agency funded procurements. The Policy would provide a price preference regarding bids and a points preference on RFPs for businesses geographically located in Santa Clara County as well as a separate preference for small businesses.

TPAC was favorable to this idea as well. Walter will return to TPAC for official action.

Motion unanimously accepted by the TPAC Committee.

6. AGREEMENTS

A. Technical Committee Recommendation (Handout)

Motion by Committee Member Harrison and seconded by Committee Member Livengood to accept the Technical Committee Recommendation.

B. Action Item – TPAC Recommendation for Approval Requested

The following item is scheduled to be approved by the San Jose City Council on June 13, 2006.

1. Award of contract for the Water Valve Rehabilitation Project to San Jose Water Company in the amount of \$339,684.60.
2. Adopt the following Appropriation Ordinance amendments in the Water Utility Capital Fund:
 - (a) Increase the appropriation for the Water Valve Rehabilitation Project by \$130,000.
 - (b) Decrease the Ending Fund Balance by \$130,000.
3. Report on bids and award of contract for Part 1: and rejection of bids for Part 2 of the design-build project entitled, "San Jose/Santa Clara Water Pollution Control Plant, Fiscal Year 2005-2006 Capital Improvement Program,

Reliability Improvement for Switchgear S2/S2A & M3/M4 Project,” to the sole bidder, Rosendin Electric, Inc., in the amount of \$609,400; and approval of a budget contingency in the amount of \$60,000.

Motion by Committee Member Harrison and seconded by Committee Member Matthews to approve Items 6.B.1, 2 & 3.

C. Action Item – TPAC Recommendation for Approval Requested

The following item is scheduled to be approved by the San Jose City Council on June 27, 2006.

1. Report on proposals and award of consultant agreement for Hydraulic Models, Water System Master Plans and Major Water Facilities Fees Development and Update project to Olivia Chen Consultants, Inc., for the term of August, 2006 to May, 2007, in an amount not to exceed \$450,420
2. Approval of an agreement with Santa Clara Valley Water District for cost sharing associated with implementation of water conservation programs in FY 2006-2007, under which the City will receive an amount not to exceed \$280,000 from Santa Clara Valley Water District and Santa Clara Valley Water District will be paid an amount not to exceed \$479,821 by the City, for a net cost to the City of \$199,821.
3. Approval of award of open purchase orders for supplies, materials, equipment and services for FY 2006-2007 #1 and authorization for the Director of Finance to execute the purchase orders.

Motion by Committee Member Matthews and seconded by Committee Member Campos to approve Items 6.C.1, 2 & 3.

D. Informational Items – TPAC Items previously Recommended for Approval

The following item was approved by the San Jose City Council on May 16, 2006.

1. Approval of award of open purchase orders for supplies, materials, equipment and services for FY 2005-2006 #16, and authorization for the Director of Finance to execute the purchase orders.

E. Informational Items – TPAC Items previously Recommended for Approval

The following item was approved by the San Jose City Council on May 23, 2006.

1. Approval of a Ninth Amendment to the Agreement with the City of Milpitas for Implementation of Portions of the South Bay Water Recycling Program to extend the termination date of the Agreement by one year from June 30, 2006 to June 30, 2007, at no additional cost to the City.

Motion by Committee Member Harrison and seconded by Committee Member Matthews to approve Items 6.D.1, & 6.E.1.

7. MISCELLANEOUS

- A. The next TPAC meeting is proposed to be cancelled on July 13, 2006, therefore, the next TPAC meeting will be August 10th, 2006, at 4:30 p.m. , City Hall, Environmental Services, 10th Floor, Room 1047.

Motion unanimously accepted by the TPAC Committee.

8. PUBLIC COMMENT

None

9. ADJOURNMENT

- A. The Treatment Plant Advisory Committee adjourned at 4:45 p.m.

Patricia Mahan, Chair
Treatment Plant Advisory Committee