

DRAFT
MINUTES OF THE
SAN JOSÉ/SANTA CLARA
TREATMENT PLANT ADVISORY COMMITTEE
City Hall, Environmental Services, 10th Floor, Room 1047
Thursday, December 11, 2008 at 4:30 p.m.

1. ROLL CALL

Minutes of the Treatment Plant Advisory Committee convened this date at 4:30 p.m. Roll call was then taken, with the following members in attendance:

Committee members: Chuck Reed (Chair), Patricia Mahan, Kevin Moore, Diane McNutt, Madison Nguyen, Nora Campos, Curtis Harrison.

Staff present: Monica Perras, Dale Ihrke, Bhavani Yerrapotu, Dave Sykes, Tim Tung, Mollie Dent, Cheryl Wessling, Kirsten Struve.

Others present: Robert Reid (West Valley Sanitation), Alan Kurotori, Steve Machida, (City of Santa Clara), Paul Marino (City of San Jose), David Wall (San José City Resident).

2. APPROVAL OF MINUTES

Minutes of November 13, 2008.

Motion by Committee member Nguyen and Second by Committee member McNutt to accept the minutes of November 13, 2008. Abstention: Committee member Harrison.

3. UNFINISHED BUSINESS

- A. **Verbal update on Refunding of Sewer Revenue Bonds, Series 2005B:**
Recommend that the City Councils of San Jose and the Santa Clara City Council authorize the Clean Water Financing Authority to issue bonds to refund the 2005 B Sewer Revenue Bond and that the San Jose City Council adopt Appropriation ordinance amendments be adopted as necessary to reflect new debt service requirements.
Tim Tung gave a verbal update.

4. CORRESPONDENCE

- A. Information Memo: Plant Master Plan-Baseline Survey Results
Cheryl Wessling gave a verbal report.

5. **REPORTS**

- A. **Open Purchase Orders Greater Than \$100,000**
The attached monthly Procurement and Contract Activity Report summarizes the purchase and contracting of goods with an estimated value between \$100,000 and \$1 million and of services between \$100,000 and \$250,000.

Motion by Committee Member Nguyen and unanimously accepted to note and file the Open Purchase Orders.

6. **AGREEMENTS**

- A. **Technical Committee Recommendation (Handout)**

Motion by Committee Member Harrison and seconded by Committee Member McNutt to accept the recommendation.

- B. **Action Item – TPAC Recommendation for Approval Requested**

The following item is scheduled to be approved by the San Jose City Council on December 16, 2009:

1. Report on bids and award of contract for the construction of the Environmental Services Building Repair Project to the lowest responsible bidder, Zolman Construction & Development, Inc., for the base bid in the amount of \$3,600,000, and approval of a contingency in the amount of \$540,000.
2. Adoption of a resolution authorizing the City Manager to negotiate and execute the second amendment to the agreement with Allana Buick & Bers, Inc. for professional services related to the repair and modifications of the San José/Santa Clara Water Pollution Control Plant's Environmental Services Building, modifying the scope of services and increasing the compensation by an amount not to exceed \$200,000 for a total maximum amount not to exceed \$787,495; and extending the term of the agreement by five months to December 31, 2010.

Motion by Committee Member Nguyen and seconded by Committee Member Campos to accept Items 6.B.1 & 2.

- C. **Informational Item – TPAC Item Previously Recommended for Approval**

None

7. **MISCELLANEOUS**

- A. The next TPAC meeting will be Thursday, January 8, 2009, at 4:30 p.m. City Hall, Environmental Services, 10th Floor, Room 1047.

8. **PUBLIC COMMENT**

10. **ADJOURNMENT**

- A. The Treatment Plant Advisory Committee adjourned at 4:50 p.m.

Chuck Reed, Chair
Treatment Plant Advisory Committee