

DRAFT
MINUTES OF THE
SAN JOSÉ/SANTA CLARA
TREATMENT PLANT ADVISORY COMMITTEE
City Hall, City Manager's Office, 17th Floor, Room 1734
Thursday, September 8, 2011 at 4:30 p.m.

1. ROLL CALL

Minutes of the Treatment Plant Advisory Committee convened this date at 4:30 p.m. Roll call was then taken, with the following members in attendance:

Committee members: Pete McHugh, Jamie Matthews, Kevin Moore, Madison Nguyen, Ed Shikada, John Gatto, Kansen Chu, Chuck Reed.

Staff present: Monica Perras, Beth Gonzales, Kerrie Romanow, Mansour Nasser, Kirsten Struve, Bhavani Yerrapotu, Mollie Dent, Dave Freitas, Terry Medina, Mike O'Connell, Jo Zientek.

Others present: Dave Tucker (City of San Jose), Chris de Groot, Bob Wilson, (City of Santa Clara), Kathleen Phalen (City of Milpitas), Steve Machida(Cupertino Sanitary District), Joey McCarthy(McCarthy Properties), Jessica Murphey-(SJSU Student), Madison Casserly (Kennedy Jenks-San Jose City Resident), David Wall(San José City Resident).

2. APPROVAL OF MINUTES

A. August 11, 2011.

The minutes for August 11, 2011 were approved to note and file.

3. UNFINISHED BUSINESS

4. CORRESPONDENCE

5. REPORTS

A. Open Purchase Orders Greater Than \$100,000

The attached monthly Procurement and Contract Activity Report summarizes the purchase and contracting of goods with an estimated value between \$100,000 and \$1 million and of services between \$100,000 and \$250,000.

Item 5.A was approved to note and file.

6. AGREEMENTS

A. Action Item – TPAC Recommendation for approval:

The following action item is scheduled to be considered by the San José City Council on, September 13, 2011:

1. Adopt a resolution authorizing the City Manager to negotiate and execute a WaterSMART Funding Agreement with the U.S. Bureau of Reclamation (Reclamation) to allow the City to accept federal grant funding of \$2,000,000

for design and construction of South Bay Water Recycling (SBWR) Facilities.

2. Adopt a resolution authorizing the City Manager to negotiate and execute Feasibility Study Funding Agreement #R11AF20020 with Reclamation to allow the City to accept federal grant funding, ranging up to \$1,200,000, to perform a Feasibility Study to revise the South Bay Water Recycling Master Plan.
3. Adopt the following amendments to the Appropriation Ordinance and Funding Sources Resolution for 2011-2012 in the San José/Santa Clara Treatment Plant Capital Fund:
 - a. Increase the estimate for Earned Revenue by \$1,268,000;
 - b. Increase the appropriation to the Environmental Services Department for the Revised South Bay Action Plan - SBWR Extension by \$1,000,000; and
 - c. Increase the appropriation to the Environmental Services Department for SBWR Master Plan by \$268,000.

Items 6.A.1,2 & 3 (a-c) were approved unanimously.

B. Action Item – TPAC Recommendation for approval:

The following action item is scheduled to be considered by the San José City Council on, September 13, 2011:

1. Accept the Plant's odor assessment status report and direct staff to continue with the development of a regional odor assessment study:
 - (a) Develop a stakeholder process including the other possible odor generating facilities and the Plant's tributary agencies.
 - (b) Develop a funding plan to include a portion of the funding from sources other than the Sewer Service and Use Charges.
 - (c) Complete development of a scope and engage consultant services. provide a status report in the fall of 2011 on progress made

Item 6.B (a-c) was approved unanimously with an additional recommendation that the City Council direct staff to develop an implementation plan for the biosolids transition and further explore the quickest feasible implementation with the following next steps:

1. **Engage consultant services to develop an implementation plan, alternative project delivery methods, and associated costs.**
2. **Additional stakeholder engagement to further discuss opportunities and any associated costs and trade-offs for accelerating the biosolids transition**
3. **Update the technical staff of the tributary agencies monthly.**
4. **Include the results of the meetings in future report on biosolids transition plan, anticipated to be presented to TPAC and Council by the end of 2011.**

C. Action Item – TPAC Recommendation for approval:

The following action item is scheduled to be considered by the San José City Council on, September 13, 2011:

1. It is recommended that the Council adopt a resolution approving the agreements set forth below and authorizing and directing the City Manager or designee to execute subject agreements together with all other documents needed to conclude the transaction.
 - (a) Purchase and Sale Agreement for Electric Pole Line Easement with Los Esteros Critical Energy Facility, LLC (“LECEF”) setting forth terms and conditions of City’s conveyance of the easement to Pacific Gas and Electric Company (“PG&E”) on a 16,575 square foot portion of City’s Water Pollution Control (“WPCP”) buffer lands, and
 - (b) An Electric Pole Line Easement Agreement with PG&E allowing it the non-exclusive use of a portion of City’s WPCP buffer lands for an electrical pole line to connect existing PG&E Transmission Lines with the adjacent LECEF Facility.

Items 6. C.1(a&b) were approved unanimously.

7. STATUS OF ITEMS PREVIOUSLY APPROVED BY TPAC

The items that were approved by the San Jose City Council on August 16, 2011 were accepted to note and file.

8. MISCELLANEOUS

- A. The next TPAC meeting will be October 13, 2011, at 4:30p.m., City Hall, City Manager’s Office, 17th Floor, Room 1734.

PUBLIC COMMENT

- A. David Wall presented a speaker card in Open Forum on various topics.

10. ADJOURNMENT

- A. The Treatment Plant Advisory Committee adjourned at 4:35 p.m.

Chuck Reed, Chair
Treatment Plant Advisory Committee