

**MINUTES OF THE
SAN JOSE/SANTA CLARA
TREATMENT PLANT ADVISORY COMMITTEE**
City Hall, City Manager's Office, 17th Floor, Room 1734
Thursday, August 2, 2012 at 4:30 p.m.

1. ROLL CALL

Minutes of the Treatment Plant Advisory Committee convened this date at 5:00 p.m. Roll call was then taken, with the following members in attendance:

Committee members: Chuck Reed, Pete McHugh, John Gatto, Kansen Chu, Jamie Matthews, Madison Nguyen, Ed Shikada, Ken Yeager

Staff present: Monica Perras, Joanna De Sa, Rosa Tsongtaatarii, Skip Lacaze, Kerrie Romanow, Linda Charfauros, Mark Giovannetti, Ashwini Kantak, Rene Eyerly, Mike O'Connell.

Others present: Jon Newby (West Valley Sanitation), Steve Machida (Cupertino Sanitary District), David Wall (member of the public).

2. APPROVAL OF MINUTES

A. June 14, 2012

Item 2.A was approved unanimously.

3. UNFINISHED BUSINESS/REQUEST FOR DEFERRALS

4. AGREEMENTS/ACTION ITEMS

A. Report on Request for Qualification (RFQ) for temporary staffing resources at the Water Pollution Control Plant (WPCP):

Recommendation: TPAC Approval of:

1. Accept Telstar Instruments' proposal to provide Instrumentation Control Technicians, and Industrial Electricians; and adopt a resolution authorizing the City Manager to negotiate and execute an agreement with Telstar Instruments, not to exceed \$3,000,000 for the first twelve months of the agreement, subject to the appropriation of funds and
2. Reject all proposals for temporary staffing resources for Plant Operators and Plant Mechanics, and authorize the City Manager to enter into negotiations with any firm that can provide temporary staffing resources without further competition, with the final agreement(s) subject to Council approval.

The San Jose City Council is scheduled to consider this matter on August 14, 2012.
David Wall presented a speaker card on Item 4.A.1&2.

5. **REPORTS**

- A. Open Purchase Orders Greater Than \$100,000
The attached monthly Procurement and Contract Activity Report summarizes the purchase and contracting of goods with an estimated value between \$100,000 and \$1 million and of services between \$100,000 and \$250,000.
Item 5.A was approved unanimously.

6. **OTHER BUSINESS/CORRESPONDENCE**

7. **STATUS OF ITEMS PREVIOUSLY RECOMMENDED FOR APPROVED BY TPAC**

- A. Contract Change Order for the Switchgears M1, M2 and M3 Replacement Design Build Project at the San Jose/Santa Clara Water Pollution Control Plant

Recommendation: TPAC approval to authorize the Director of Environmental Services to negotiate and execute Contract Change Order (CCO) No. 21 for the Switchgears M1, M2, & M3 Replacement Design-Build Project in the maximum amount of \$195,000 with Rosendin Electric for a total contract amount not to exceed \$9,685,025; and to approve a \$40,000 increase to the construction contingency amount of \$1,258,047 for a revised contingency amount of \$1,298,047 and a total contract amount not to exceed \$9,685,025.

The San Jose City Council approved this matter on June 19, 2012.

- B. Report on Bids and Award of a Construction Contract for the 6449 – Fire Main Replacement – Phase II Project at the San Jose/Santa Clara Water Pollution Control Plant

Recommendation: TPAC approval of a Report on Bids and award of construction contract for the 6449 – Fire Main Replacement – Phase II Project to the low bidder, D&D Pipelines, Inc., in the amount of \$989,500; and approval of a 10% contingency in the amount of \$99,000.

The San Jose City Council approved this matter on June 19, 2012.

- C. Report on Bids and Award of a Construction Contract for the Street Treatment Project at the San Jose/Santa Clara Water Pollution Control Plant

Recommendation: TPAC approval of a Report on Bids and award of construction contract for the Street Treatment Project at the San Jose/Santa Clara Water Pollution Control Plant to the low bidder, Wattis Construction, Inc., in the amount of \$108,100; and approval of a 10% contingency in the amount of \$10,800.

The San Jose City Council approved this matter on June 19, 2012.

D. Amendment to the Agreement with Westin Engineering, Inc. for Implementation of a Computerized Maintenance Management System at the San Jose/Santa Clara Water Pollution Control Plant

Recommendation: TPAC approval of a Third Amendment to the Agreement with Westin Engineering, Inc., for implementation of a Computerized Maintenance Management System at the San Jose/ Santa Clara Water Pollution Control Plant to increase the compensation by \$191,000 to an amount not to exceed \$1,052,000, and to extend the term through December 31, 2013 to complete a revised scope of work.

The San Jose City Council approved this matter on June 19, 2012.

E. Bay Area Biosolids to Energy Coalition Joint Exercise of Powers Agreement

Recommendation: TPAC approval to authorize the City Manager to execute the Amended and Restated Bay Area Biosolids to Energy Coalition Joint Exercise of Powers Agreement to become a member of the Bay Area Biosolids to Energy Coalition for a contribution in the amount of \$370,588, and consideration for the City's matching contribution in the amount of \$215,000 to an Initial Feasibility Study and Potential Demonstration of a Biomass-To-Energy Technology Facility at the San Jose/Santa Clara Water Pollution Control Plant with the California Energy Commission and Harvest Power, Inc.; and to appoint a City representative, and alternate to the Bay Area Biosolids to Energy Coalition Steering Committee.

The San Jose City Council approved this matter on June 19, 2012.

David Wall presented a speaker card to Item 7.E

Items 7.A-E were approved unanimously to note and file.

F. Cost Sharing Agreement with the Santa Clara Valley Water District for the South Bay Water Recycling Program

Recommendation: TPAC approval of:

1. Authorization to the City Manager to execute a cost sharing agreement between the City of San José and the Santa Clara Valley Water District to share the cost of developing a strategic master plan for the South Bay Water Recycling Program, estimated to cost up to \$2,400,000 with each party to contribute up to \$1,200,000; and to share in reimbursements from the United States Department of Interior Bureau of Reclamation Grant of up to \$1,200,000 for costs associated with developing the plan.
2. The following 2011-2012 Appropriation Ordinance and Funding Source Resolution amendments in the San José/Santa Clara Treatment Plant Capital Fund:
 - a. Increase the Estimate for Earned Revenue by \$1.2 million;
 - b. Increase the SBWR Master Plan appropriation by \$132,000; and
 - c. Increase the Ending Fund Balance by \$1,068,000.

The San Jose City Council is scheduled to consider this matter on June 19, 2012.

David Wall presented a speaker card to Item 7.F.

Item 7.F was approved unanimously to note and file.

8. MISCELLANEOUS

- A. The next TPAC meeting will be September 13, at 4:30p.m., City Hall, City Manager's Office, 17th Floor, Room 1734.

9. PUBLIC COMMENT

David Wall presented a speaker card on various topics.

10. ADJOURNMENT

- A. The Treatment Plant Advisory Committee adjourned at 4:40 p.m.

Chuck Reed, Chair
Treatment Plant Advisory Committee