

**MINUTES OF THE  
SAN JOSE/SANTA CLARA  
TREATMENT PLANT ADVISORY COMMITTEE**  
City Hall, City Manager's Office, 17<sup>th</sup> Floor, Room 1734  
Thursday, October 11, 2012 at 4:30 p.m.

1. **ROLL CALL**

Minutes of the Treatment Plant Advisory Committee convened this date at 4:30 p.m. Roll call was then taken, with the following members in attendance:

Committee members: Pete McHugh, John Gatto, Jamie Matthews, Kevin Moore, Madison Nguyen, Ed Shikada, Ken Yeager, Chuck Reed

Staff present: Monica Perras, Rosa Tsongtaatarii, Sharon Erickson, Avi Chai, John Dam, Joanna De Sa, Kerrie Romanow, Linda Charfauros, Dave Tucker, Reye Eyerly

Others present: Jon Newby (West Valley Sanitation), Kathleen Phalen, (City of Milpitas), Chris de Groot, (City of Santa Clara), John Ryan (CH2MHill), Mike O'Connor (City of San Jose)

2. **APPROVAL OF MINUTES**

A. **September 13, 2012**

**Item 2.A was approved. Committee members Matthews and Gatto abstained.**

3. **UNFINISHED BUSINESS/REQUEST FOR DEFERRALS**

4. **AGREEMENTS/ACTION ITEMS**

A. **Environmental Services Department Audit**

**Recommendation:** TPAC Approval of:

Environmental Services Department Audit referred by the Public Safety, Finance and Strategic Committee on August 16, 2012, and accepted by the City Council on August 28, 2012

The San Jose City Council accepted the Audit on August 28, 2012.  
(Audit Report to be handed out to TPAC members only)

**Item 4.A was approved unanimously. Committee Member Gatto requested an additional item on the agenda named Directors Report. This item will be added to the November agenda as a standing item.**

B. **Approval of Citywide Insurance Renewals**

**Recommendation:** TPAC Approval of:

Adopt a resolution authorizing the City Manager to select and purchase certain City property and liability insurance policies for the period October 1, 2012 to October 1,

2013, at a total cost not to exceed \$1.6 million for all policies, with the following insurance carriers:

1. Lexington Insurance Company, (Boston, MA) - or other insurers that the City is currently in negotiations with - for Property Insurance, including Boiler & Machinery.
2. National Union Fire Insurance Company (New York, NY) to provide the following coverage:
  - Airport Owners and Operators Liability including War Risks & Extended Perils Coverage (Primary and Excess).
  - Police Aircraft Hull & Liability including War Risks & Extended Perils.
3. St Paul/Travelers Insurance Company, (Hartford, CT) - or other insurers that the City is currently in negotiations with - for Automobile Liability (Airport fleet vehicles including Shuttle Buses, and Water Pollution Control Plant (WPCP) fleet vehicles) and Airport Shuttle Bus physical damage.
4. Indian Harbor Insurance Company, (Stamford, CT) for Secondary Employment Law Enforcement Professional Liability.

The San Jose City Council approved this matter on September 25, 2012.

**Item 4.B was approved unanimously.**

- C. Agreement with the Santa Clara Valley Water District for the operation and maintenance of the Silicon Valley Advanced Water Purification Center

**Recommendation:** TPAC Approval of:

Adopt a resolution authorizing the City Manager to execute an agreement between the City of San José and the Santa Clara Valley Water District for the operation and maintenance of the Silicon Valley Advance Water Purification Center.

The San Jose City Council is scheduled to consider this matter on October 16, 2012.

**Item 4.C was approved unanimously.**

- D. First Amendment to ESA + J&S Joint Venture Agreement to Expedite Plant Master Plan Implementation

**Recommendation:** TPAC Approval of:

Approve a First Amendment to the Agreement between the City of San José and Environmental Science Associates, Inc. and Jones & Stokes Associates, Inc. (ESA + J&S) to expand their services on the Plant Master Plan environmental documentation to include a) a separate CEQA process for a co-generation facility, b) coordination

with regulatory agencies, and c) minor additional work within the original scope. The amendment would increase the maximum compensation by \$453,971 not to exceed \$2,453,971, and to extend the term through June 30, 2014.

The San Jose City Council is scheduled to consider this matter on October 16, 2012.

**Item 4.D was approved unanimously**

5. **REPORTS**

- A. Open Purchase Orders Greater Than \$100,000  
The attached monthly Procurement and Contract Activity Report summarizes the purchase and contracting of goods with an estimated value between \$100,000 and \$1 million and of services between \$100,000 and \$250,000.

**Item 5.A was approved to note and file with corrections to the Tank Overhaul limit. Staff to report back with correction at the November 8<sup>th</sup> TPAC meeting.**

6. **OTHER BUSINESS/CORRESPONDENCE**

7. **STATUS OF ITEMS PREVIOUSLY RECOMMENDED FOR APPROVED BY TPAC**

- A. Master Consultant Agreement With RMC Water And Environment to develop a master plan for the South Bay Water Recycling Program

**Recommendation:** TPAC Approval of:

Approval of a master agreement with RMC Water and Environment to develop a Master Plan (Plan) for the South Bay Water Recycling (SBWR) Program for a total compensation not-to exceed amount of \$2,400,000, and for a term upon execution of the agreement through June 30, 2014.

The San Jose City Council is scheduled to consider this matter on September 18, 2012.

**Item 7 A, 1-2 was approved to note and file.**

8. **MISCELLANEOUS**

- A. The next TPAC meeting will be November 8, 2012, at 4:30p.m., City Hall, City Manager's Office, 17<sup>th</sup> Floor, Room 1734.

**Committee Member Reed commented that he will be traveling and will not be in attendance for the November TPAC meeting.**

9. **PUBLIC COMMENT**

10. **ADJOURNMENT**

- A. The Treatment Plant Advisory Committee adjourned at 4:50 p.m.

Chuck Reed, Chair  
Treatment Plant Advisory Committee