

**MINUTES OF THE  
SAN JOSE/SANTA CLARA  
TREATMENT PLANT ADVISORY COMMITTEE**  
City Hall, City Manager's Office, 17<sup>th</sup> Floor, Room 1734  
Thursday, December 13, 2012 at 4:30 p.m.

1. **ROLL CALL**

Minutes of the Treatment Plant Advisory Committee convened this date at 4:30 p.m. Roll call was then taken, with the following members in attendance:

Committee members: John Gatto, Jamie Matthews, Kevin Moore, Madison Nguyen, Ken Yeager, Chuck Reed, Kansen Chu, Nanci Klein(for Ed Shikada)

Staff present: Monica Perras, Kerrie Romanow, Rosa Tsongtaatarii, Ashwini Kantak, Joanna De Sa, Rene Eyerly, Linda Charfauros, Jeff Janssen, John Cannon, Laura Burke

Others present: John Newby (West Valley Sanitation), Nina Hawk (City of Santa Clara), Sanjay Reddy (B&V Water), David Zolezzi, Pete Detlefs (City of San Jose), David Wall (Member of the public).

2. **APPROVAL OF MINUTES**

A. **November 8, 2012**

**Item 2.A was approved unanimously.**

**David Wall presented a speaker card on Item 2.A**

3. **UNFINISHED BUSINESS/REQUEST FOR DEFERRALS**

4. **DIRECTORS REPORT** (verbal)

5. **AGREEMENTS/ACTION ITEMS**

A. **Water Pollution Control Plant CIP Update**

**Staff Recommendation:** TPAC recommendation to Council acceptance of:

Accept this report on implementation of the Water Pollution Control Plant capital improvement program and alternative project delivery strategies.

The Water Pollution Control Plant CIP Update was heard by the Transportation and Environment Committee on December 5, 2012, and will be considered by the San Jose City Council on December 18, 2012.

**Item 5.A was approved unanimously to note and file.**

**David Wall presented a speaker card on item 5.A.**

B. **San Jose/Santa Clara Water Pollution Control Plant Staffing Status Report**

**Staff Recommendation:** TPAC recommendation to Council acceptance of:

Accept this status report on the staffing situation at the San José/Santa Clara Water Pollution Control Plant (WPCP).

The San Jose/Santa Clara Water Pollution Control Plant Staffing Status Report was heard by the Transportation and Environment Committee on December 5, 2012, and will be considered by the San Jose City Council on December 18, 2012.

**Item 5.B was approved unanimously to note and file. TPAC expressed concerns about the staffing situation and agreed that additional steps should be taken to improve staffing levels.**

**David Wall presented a speaker card on item 5.B.**

C. Open Purchase Order with Trendtec Inc. for Temporary Staffing

**Staff Recommendation:** TPAC recommendation to Council acceptance of:

Authorize the City Manager to amend the existing Open Purchase Order 47565 with Trendtec Inc. (San Jose, CA) to:

1. Increase the total compensation by \$210,055, for a revised total amount not to exceed \$291,055 for continued temporary employment services for five Assistant Environmental Inspectors (AEIs); and
2. Extend the term of the Purchase Order through June 30, 2013 to address staffing shortages at the WPCP.

The Open Purchase Order with Trendtec Inc., for Temporary Staffing will be considered by the San Jose City Council on December 18, 2012.

**Item 5.C was approved unanimously.**

**David Wall presented a speaker card on item 5.C.**

6. **OTHER BUSINESS/CORRESPONDENCE**

7. **STATUS OF ITEMS PREVIOUSLY RECOMMENDED FOR APPROVED BY TPAC**

A. Plant Master Plan Update – November 2012

**Staff Recommendation:** TPAC recommend to Council acceptance of:

The Plant Master Plan progress report highlighting activities since December 2010 on the Plant Master Plan for the San Jose/Santa Clara Water Pollution Control Plant.

The Plant Master Plan Update was heard at the Transportation and Environment Committee on November 5, 2012, and will be considered by the San Jose City Council on November 27, 2012:

**Item 7.A was approved unanimously to note and file.**

8. **REPORTS**

- A. Open Purchase Orders Greater Than \$100,000  
The attached monthly Procurement and Contract Activity Report summarizes the purchase and contracting of goods with an estimated value between \$100,000 and \$1 million and of services between \$100,000 and \$250,000.

**Item 8.A was approved to note and file.**

- B. Tributary Agencies Available Plant Capacity – 2012

**Item 8.B was approved to note and file.**

9. **MISCELLANEOUS**

- A. The next TPAC meeting will be January 10, 2013 at 4:30p.m., City Hall, City Manager's Office, 17<sup>th</sup> Floor, Room 1734.

10. **PUBLIC COMMENT**

**David Wall presented a speaker card on this Item**

11. **ADJOURNMENT**

- A. The Treatment Plant Advisory Committee adjourned at 4:55 p.m.

Chuck Reed, Chair  
Treatment Plant Advisory Committee