

**MINUTES OF THE
SAN JOSE/SANTA CLARA
TREATMENT PLANT ADVISORY COMMITTEE**
City Hall, City Manager's Office, 17th Floor, Room 1734
Thursday, May 16, 2013 at 4:30 p.m.

1. **ROLL CALL**

Minutes of the Treatment Plant Advisory Committee convened this date at 4:30 p.m. Roll call was then taken, with the following members in attendance:

Committee members: Kansen Chu, Jose Esteves, John Gatto, Pat Kolstad, Jamie Matthews, Madison Nguyen, Chuck Reed, Ed Shikada

2. **APPROVAL OF MINUTES**

- A. **April 11, 2013**
Item 2.A was approved.

3. **UNFINISHED BUSINESS/REQUEST FOR DEFERRALS**

4. **DIRECTORS REPORT**

- A. Directors Verbal Report:
Kerrie Romanow, Director of Environmental Services, stated that although the vacancy rate is still the same, Environmental Services staff continues to work on recruitment for the Regional Wastewater Facility.

Mike Gritzuk, newly hired Executive Program Advisor for the Plant Master Plan CIP, gave a presentation on his role and experience leading the implementation of CIPs for other wastewater facilities similar to the Regional Wastewater Facility.

Committee Member Gatto requested the next Director's Report address protocol for changing meeting times and dates

5. **AGREEMENTS/ACTION ITEMS**

- A. **San Jose/Santa Clara Water Pollution Control Plant 2014-2018 Proposed Capital Improvement Program**

Staff Recommendation: TPAC approval of the San Jose/Santa Clara Water Pollution Control Plant 2014-2018 Proposed Capital Improvement Program

The San Jose/Santa Clara Water Pollution Control Plant 2014-2018 Proposed Capital Improvement Program is scheduled for consideration by the San Jose City Council on June 11, 2013, and for adoption on June 18, 2013

Ashwini Kantak, Environmental Services Department, gave a brief presentation. Item 5.A was approved unanimously with direction to staff to

agendize project scoping discussions for major projects at future TPAC meetings.

- B. San Jose/Santa Clara Water Pollution Control Plant 2013-2014 Proposed Operating and Maintenance Budget

Staff Recommendation: TPAC approval of the San Jose/Santa Clara Water Pollution Control Plant 2013-2014 Proposed Operating and Maintenance Budget

The San Jose/Santa Clara Water Pollution Control Plant 2013-2014 Proposed Operating and Maintenance Budget is scheduled for consideration by the San Jose City Council on June 11, 2013, and for adoption on June 18, 2013

Kerrie Romanow, Environmental Services Department, gave a brief presentation. Item 5.B was approved unanimously.

- C. Report on Bids and Award of Contract for the 7076 – Influent Magnetic Meter and Valve Replacement for Nitrification Clarifiers A-5 & A-6 Project

Staff Recommendation:

1. Award the construction contract for the Influent Magnetic Meter and Valve Replacement for Nitrification Clarifiers A-5 & A-6 Project to the low bidder, JMB Construction, Inc., South San Francisco, CA in the amount of \$270,300.
2. Approve a 10% contingency in the amount of \$27,030.

The Approval of the Report on Bids and award of Contract for the 7076 – Influent Magnetic Meter and Valve Replacement for Nitrification Clarifiers A-5 & A-6 project is scheduled to be approved by the San Jose City Council on May 21, 2013.

Item 5.C. was approved unanimously.

- D. Execute a Purchase Order with Euro Style Management Inc.

Staff Recommendation:

Authorize the City Manager to:

1. Execute a Purchase Order with Euro Style Management, Inc. (North Highlands, CA) for the coating and rehabilitation of five clarifier tanks at the San José-Santa Clara Regional Wastewater Facility for the period May 21, 2013 through May 20, 2014, in an amount not to exceed \$663,375.
2. Approve a 10% contingency for a not-to-exceed amount of \$66,337 to execute change orders for any unforeseen changes or requirements that may arise prior to the completion of services.

The Approval of the Execution of a Purchase Order with Euro Style Management Inc. is scheduled to be considered by the San Jose City Council on May 21, 2013.

Item 5.D. was approved unanimously.

6. OTHER BUSINESS/CORRESPONDENCE

7. STATUS OF ITEMS PREVIOUSLY RECOMMENDED FOR APPROVED BY TPAC

- A. Report On Bids And Award Of Contract for the 7079 – 115kv Circuit Breaker Replacement Project

Staff Recommendation:

1. Award the construction contract for the 115KV Circuit Breaker Replacement Project to the low bidder, Clyde G. Steagall, Inc., Lomas, CA in the amount of \$344,927; and
2. Approve a contingency in the amount of \$34,493.

The Report on Bids and Award of Contract for the 7079 – 115kv Circuit Breaker Replacement Project was approved by the San Jose City Council on April 16, 2013.

- B. Approval of an Easement Modification Agreement Between the City of San Jose and Los Esteros Critical Energy Facility LLC (“LECEF”)

Staff Recommendation:

Approve the easement modification agreement with LECEF, extending the length of the existing permanent easement for ingress and egress to connect existing LECEF facilities of Pacific Gas and Electric Company’s (“PG&E” sub-station facility.

The Approval of an Easement Modification Agreement Between the City of San Jose and Los Esteros Critical Energy Facility LLC (“LECEF”) was approved by the San Jose City Council on April 16, 2013.

- C. Report on Bids and Award of Contract of Repairs and Installation of Water Services and Mains: 2013

Staff Recommendation:

1. Report on bids and award of contract for 7146-Repairs and Installation of Water Services and Mains: 2013 to the lowest responsive bidder, San Jose Water Company, for the initial term of May 2013 through May 2015, in an amount not to exceed \$2,087,117.
2. Approve a resolution authorizing the Director of Environmental Services to exercise two options: one option to extend the term for an additional one-year after the initial term for an amount not to exceed \$1,043,558, and a second

option to extend the term for an additional year after the first option year for an amount not to exceed \$1,043,558.

The Report on Bids and Award of Contract of Repairs and Installation of Water Services and Mains: 2013 was approved by the San Jose City Council on April 16, 2013.

D. Burrowing Owl Habitat Improvements at WPCP

Staff Recommendation:

Accept this progress report highlighting habitat improvement activities for the Western Burrowing Owl on San Jose/Santa Clara Water Pollution Control Plant (Plant) bufferlands that began in 2012.

The Burrowing Owl Habitat Improvements at WPCP was heard by the Transportation and Environment Committee on April 8, 2013 and was approved by the San Jose City Council on April 23, 2013.

E. San Jose/Santa Clara Water Pollution Control Plant Capital Improvement Program Semiannual Status Report, July-December 2012

Staff Recommendation:

1. Accept the Semiannual Status Report on the San Jose/Santa Clara Water Pollution Control Plant Capital Improvement Program for the period July through December 2012; and
2. Cross-reference this item to the April 30, 2013 Council meeting for acceptance.

The San Jose/Santa Clara Water Pollution Control Plant Capital Improvement Program Semiannual Status Report was heard by the Transportation and Environment Committee on April 8, 2013 and was approved by the San Jose City Council on April 30, 2013.

Items 7 A-D were approved to note and file.

8. REPORTS

- A. Open Purchase Orders Greater Than \$100,000
The attached monthly Procurement and Contract Activity Report summarizes the purchase and contracting of goods with an estimated value between \$100,000 and \$1 million and of services between \$100,000 and \$250,000.
Item 8.A was approved to note and file.

9. MISCELLANEOUS

- A. The next TPAC meeting will be June 13, 2013 at 4:30p.m., City Hall, City Manager's Office, 17th Floor, Room 1734.

10. **PUBLIC COMMENT**

David Wall presented a speaker card on various topics.

11. **ADJOURNMENT**

A. The Treatment Plant Advisory Committee adjourned at 5:30 p.m.

Chuck Reed, Chair
Treatment Plant Advisory Committee