

Selection Process for Gas Line Rehabilitation Services

The selection process for the Digester and Gas Line Rehabilitation Services RFQ consisted of a qualifications-based evaluation of each firm's technical expertise, previous experience and approach in response to the specific submittal requirements of the RFQ as they related to delivering the full scope of services. Our technical evaluation team reviewing the Proposal (one) consisted of three panel members (3 from the City).

The scoring included 100 points total for each Proposal. The breakdown of points included 10 points for small and local preference, 25 points for Experience, 30 points for Expertise and 35 points for Project Understanding & Approach. The Final Notice of Intended Award established the ranking and was posted on BidSync (www.bidsync.com), April 16, 2013.

A final score is not required when only 1 proposal is submitted. The evaluation panel reviewed the 1 Proposal and determined that the Consultant was qualified to complete the work.

The proposed schedule noted within the RFQ was as follows:

RFQ Released	February 25, 2013
Non-Mandatory Pre-Proposal Conference	March 5, 2013
RFQ Due Date	March 22, 2013

Additional Dates include:

Interviews	Not Applicable
Notice of Intent to Award	April 16, 2013
Negotiate Contract	May - September 2013
City Council Authorizes Award	October 8, 2013
Consultant Tasks Begin	Notice to Proceed will be issued after Council Award