

**MINUTES OF THE  
SAN JOSE/SANTA CLARA  
TREATMENT PLANT ADVISORY COMMITTEE**  
City Hall, City Manager's Office, 17<sup>th</sup> Floor, Room 1734  
Thursday, December 12, 2013 at 4:30 p.m.

**1. ROLL CALL**

Minutes of the Treatment Plant Advisory Committee convened this date at 4:37 p.m. Roll call was then taken, with the following members in attendance:

Committee members: Jose Esteves, John Gatto, Nanci Klein (for Ed Shikada), Pat Kolstad, Jamie Matthews, Chuck Page,

Absent: Committee Chair Chuck Reed, Committee member Madison Nguyen

**Motion by Committee Member Kolstad, second by Committee Member Gatto to appoint Committee Member Matthews as Chair Pro-tem for the December 12, 2013 TPAC meeting. The motion was approved unanimously.**

**2. APPROVAL OF MINUTES**

A. November 14, 2013  
Item 2.A was approved.

**3. UNFINISHED BUSINESS/REQUEST FOR DEFERRALS**

**4. DIRECTORS REPORT**

A. Directors Verbal Report:  
**Kerrie Romanow, Director, Environmental Services requested the TPAC meeting of January 9, 2014 be cancelled. Additionally, she requested that the May 8, 2014 meeting be rescheduled to May 15, 2014.**

**Motion by Committee Member Gatto, second by Committee Member Page to approve the cancellation and the date change. The cancellation and the date change were approved unanimously.**

**5. AGREEMENTS/ACTION ITEMS**

A. Second Amendment to Agreement with ESA and J&S Joint Venture

Staff Recommendation: Approve the Second Amendment to the Agreement Between the City of San José and Environmental Science Associates, Inc. and Jones & Stokes

Associates, Inc. doing business as ESA + J&S Joint Venture for California Environmental Quality Act support and other regulatory compliance services to amend the scope of services, and to increase the maximum compensation by \$179,672, for a not to exceed amount \$2,633,589 through the term of the contract ending June 30, 2014.

**The Second Amendment to Agreement with ESA and J&S Joint Venture is scheduled for Council consideration on December 17, 2013.**

David Wall, Public spoke on this item.

**Motion by Committee Member Kolstad, second by Committee Member Klein to approve item 5.A. Item 5.A. was approved unanimously.**

B. Regional Wastewater Facility Staffing

Staff Recommendation: Accept this status report on the staffing situation at the San Jose-Santa Clara Regional Wastewater Facility.

**The Regional Wastewater Facility Staffing is scheduled for Council consideration on December 17, 2013.**

Kerrie Romanow gave a brief presentation.

**Motion by Committee Member Gatto, second by Committee Member Page to approve item 5.B. Item 5.B. was approved unanimously.**

C. South Bay Water Recycling Update on Strategic Planning Effort

Staff Recommendation: Accept the progress report highlighting activities on the South Bay Water Recycling master planning activities.

**The South Bay Water Recycling Update on Strategic Planning Effort is scheduled for Council consideration on December 17, 2013.**

David Wall, Public spoke on this item.

**Motion by Committee Member Page, second by Committee Member Klein to approve item 5.C. Item 5.C. was approved unanimously.**

D. First Amendment to Citywide Security Guard Services Agreements

Staff Recommendation: Adopt a resolution to authorize the City Manager to execute the First Amendment to the Citywide Security Guard Services Agreements with First Alarm Security & Patrol Services (San Jose, CA) and National Security Industries \* Services (San Jose, CA), to require each vendor to pay employees paid on an hourly

rate consistent with the paid time off requirement pursuant to the City's Living Wage Policy 3-3 as amended on June 4, 2013.

**The First Amendment to Citywide Security Guard Services Agreements is scheduled for Council consideration on December 17, 2013.**

David Wall, Public spoke on this item.

**Motion by Committee Member Page, second by Committee Member Gatto to approve item 5.D. Item 5.D. was approved unanimously.**

E. Execute a Purchase Order with Jeffco Painting and Coating, Inc.

Staff Recommendation:

- (a) Execute a Purchase Order with Jeffco Painting and Coating, Inc. (Vallejo, CA) for sandblasting and painting services at the San Jose-Santa Clara Regional Wastewater Facility (Wastewater Facility) for the period Decmeber 17, 2013 through December 16, 2014, with total compensation not to exceed \$400,000; and
- (b) Exercise four additional one-year options to renew the Purchase Order, subject to the appropriation of funds.

**The First Amendment to Citywide Security Guard Services Agreements is scheduled for Council consideration on December 17, 2013.**

Committee Member Page asked if Jeffco Painting could provide training services.

Joanna De Sa responded that staff would look into it.

**Motion by Committee Member Klein, second by Committee Member Page to approve item 5.E. Item 5.E. was approved unanimously.**

6. **OTHER BUSINESS/CORRESPONDENCE**

7. **STATUS OF ITEMS PREVIOUSLY RECOMMENDED FOR APPROVAL BY TPAC**

A. Plant Master Plan EIR

Recommend to the City Council adoption of the draft Plant Master Plan for the San José-Santa Clara Regional Wastewater Facility with modifications to the Land Use Component consistent with staff recommendations.

**The Plant Master Plan EIR was approved by Council on November 19, 2013**

B. Update on Financing and Alternative Project Delivery Options for Facility CIP Projects

Accept this report on Financing and Alternative Project Delivery Options for San José-Santa Clara Regional Wastewater Facility CIP Projects.

**The Update on Financing and Alternative Project Delivery Options for Facility CIP Projects was approved by Council on November 19, 2013**

C. Confined Space Rescue Services

Authorize the City Manager to:

1. Execute an Open Purchase Order with Capstone Fire Management Systems, Inc. (San Diego, CA) for confined space rescue and emergency services at the San Jose-Santa Clara Regional Wastewater Facility ("Plant") for the period of November 22, 2013 through November 21, 2014, in an amount not-to-exceed \$400,000.00; and
2. Exercise four additional one-year options to renew the Purchase Order, subject to the annual appropriation of funds.

**The Confined Space Rescue Services report was approved by Council on November 19, 2013**

**Items 7 A-C were approved to note and file.**

8. REPORTS

A. Open Purchase Orders Greater Than \$100,000 (including Service Orders)

The attached monthly Procurement and Contract Activity Report summarizes the purchase and contracting of goods with an estimated value between \$100,000 and \$1.08 million and of services between \$100,000 and \$270,000.

B. Tributary Agencies Available Plant Capacity - 2013

**Item 8.A and 8.B were approved to note and file.**

9. MISCELLANEOUS

The next TPAC meeting is February 13, 2014, at 4:30 p.m. City Hall, City Manager's Office, 17th Floor, Room 1734.

10. **PUBLIC COMMENT**

David Wall, Public spoke on public art for capital improvement programs.

11. **ADJOURNMENT**

A. The Treatment Plant Advisory Committee adjourned at 5:17 p.m.

A handwritten signature in cursive script that reads "Chuck Reed". The signature is written in black ink and is positioned above the printed name and title.

Chuck Reed, Chair  
Treatment Plant Advisory Committee