

**MINUTES OF THE
SAN JOSE/SANTA CLARA
TREATMENT PLANT ADVISORY COMMITTEE**
City Hall, City Manager's Office, 17th Floor, Room 1734
Thursday, May 15, 2014 at 4:30 p.m.

1. ROLL CALL

Minutes of the Treatment Plant Advisory Committee convened this date at 4:30 p.m. Roll call was taken during the preceding study session, with the following members in attendance:

Committee members: Kansen Chu, Jose Esteves, John Gatto, Pat Kolstad, Jennifer Maguire, Patricia Mahan (Alternate), Jamie Matthews, Madison Nguyen and Chuck Page

Absent: Committee Chair Chuck Reed

Committee Member Madison Nguyen acted as Chair Pro-tem

2. APPROVAL OF MINUTES

- A. April 17, 2014
Item 2.A was approved.
Ayes - 8
Nays - 0
Absent - 1

3. UNFINISHED BUSINESS/REQUEST FOR DEFERRALS

4. DIRECTORS REPORT

- A. Directors Verbal Report:

Kerrie Romanow, Director, Environmental Services recommended that the July 2014 Treatment Plant Committee meeting be cancelled due to City Council recess and vacation schedules.

She gave an update on the Environmental Services department vacancy rate stating that it has gone from 28% down to 19% and that it is expected to fall below 15% in the fall.

Kerrie gave an overview of the CIP monthly status report for March 2014.

Committee Member Gatto requested that future monthly reports include the in-progress projects on the treatment process graph.

5. **AGREEMENTS/ACTION ITEMS**

A. **Report on Bids and Award of Contract for 7100 – Digester Gas Compressor Upgrade Project**

Staff Recommendation:

- a) Report on bids and award of a construction contract for 7100 – Digester Gas Compressor Upgrade Project to the low bidder, Anderson Pacific Engineering and Construction, Inc., for the base bid in the amount of \$11,316,000, and approval of a ten percent contingency in the amount of \$1,131,600.
- b) Adopt the following 2013-2014 Appropriation Ordinance Amendments in the San Jose-Santa Clara Treatment Plant Capital Fund:
 - 1) Decrease the Energy Generation Improvements appropriation to the Environmental Services Department in the amount of \$5,200,000; and
 - 2) Increase the Combined Heat and Power Equipment Repair and Rehabilitation appropriation to the Environmental Services Department in the amount of \$5,200,000.

Report on Bids and Award of Contract for 7100 – Digester Gas Compressor Upgrade Project is scheduled for Council consideration on May 20, 2014.

B. **Report on Bids and Award of Contract for the 7259 – Training Trailer Replacement Project**

Staff Recommendation:

1. Award of a construction contract for the 7249 – Training Trailer Replacement to the low bidder, Newton Construction and Management, Inc., in the amount of \$513,874.
2. Approve a contingency in the amount of \$51,400.

The Report on Bids and Award of Contract for the 7259 - Training Trailer Replacement is scheduled for Council consideration on May 20, 2014.

C. **Master Service Agreements with Environmental Science Associates, CH2M Hill Engineers, Inc. and David J. Powers & Associates, Inc. for Environmental Review and Permitting Services**

Staff Recommendation: Approve the master agreements between the City of San Jose and the following firms for environmental review and permitting services for the San Jose-Santa Clara Regional Wastewater Facility and various other City projects and programs for a term through June 30, 2019, subject to the appropriation of funds:

1. Environmental Science Associates in an amount not to exceed \$2,125,000;
2. CH2M Hill Engineers, Inc. in an amount not to exceed \$500,000; and
3. David J. Powers & Associates, Inc. in an amount not to exceed \$375,000.

The Master Service Agreements with Environmental Science Associates, CH2M Hill Engineers, Inc. and David J. Powers & Associates, Inc. for Environmental Review and Permitting Services is scheduled for Council consideration on May 20, 2014

D. San Jose/Santa Clara Water Pollution Control Plant 2015-2019 Proposed Capital Improvement Program

Staff Recommendation: TPAC approval of the San Jose/Santa Clara Water Pollution Control Plant 2015-2019 Proposed Capital Improvement Program

The San Jose/Santa Clara Water Pollution Control Plant 2015-2019 Proposed Capital Improvement Program is scheduled for consideration by the San Jose City Council on June 10, 2014, and for adoption on June 17, 2014

E. San Jose/Santa Clara Water Pollution Control Plant 2014-2015 Proposed Operating and Maintenance Budget

Staff Recommendation: TPAC approval of the San Jose/Santa Clara Water Pollution Control Plant 2014-2015 Proposed Operating and Maintenance Budget

The San Jose/Santa Clara Water Pollution Control Plant 2014-2015 Proposed Operating and Maintenance Budget is scheduled for consideration by the San Jose City Council on June 10, 2014, and for adoption on June 17, 2014

Motion by Committee Member Matthews, second by Committee Member Gatto to approve items 5.A through 5.E. Items 5.A. through 5.E. were approved.

Ayes - 8

Nays - 0

Absent - 1

6. **OTHER BUSINESS/CORRESPONDENCE**

7. **STATUS OF ITEMS PREVIOUSLY RECOMMENDED FOR APPROVAL BY TPAC**

A. Report on Bids and Award of Contract for 7157 – Digester Gas Storage Replacement Project

Report on bids and award of a construction contract for 7157 – Digester Gas Storage Replacement Project to the lowest responsive bidder, Anderson Pacific Engineering Construction Inc., for the base bid and Add Alternate No. 1 in the amount of \$1,825,100, and approval of a ten percent contingency in the amount of \$182,510.

The Report on Bids and Award of Contract for 7157 – Digester Gas Storage Replacement Project was approved by Council on April 22, 2014.

B. Report on Bids and Award of Contract for 6998 – Fire Main Replacement – Phase III Project

Report on bids and award of construction contract for 6998 – Fire Main Replacement – Phase III Project to the lowest responsive bidder, Stoloski & Gonzalez, Inc., for the base bid in the amount of \$1,572,870, and approval of a 10 percent contingency in the amount of \$157,290.

Adopt the following 2013-2014 Appropriation Ordinance Amendments in the San Jose-Santa Clara Treatment Plant Capital Fund:

Decrease the Plant Infrastructure Improvements appropriation to the Environmental Services Department in the amount of \$400,000; and

Increase the Treatment Plant Fire Main Replacement appropriation to the Environmental Services Department in the amount of \$400,000.

The Report on Bids and Award of Contract for 6998 – Fire Main Replacement – Phase III Project was approved by Council on April 22, 2014.

C. Report on Bids and Award of Contract for the 7407 - BNR-2 Clarifiers Guardrail Replacement

Award of a construction contract for the 7407 - BNR-2 Clarifiers Guardrail Replacement to the lowest responsive bidder, Tucker Construction, Inc., in the amount of \$320,792.50.

Approve a contingency in the amount of \$32,100.

The Report on Bids and award of Contract for the 7407 – BNR-2 Clarifiers Guardrail Replacement was approved by Council on April 22, 2014

D. Wholesale Recycled Water Rates for FY 2014-15

Adopt a resolution to adjust the rate discount for wholesale recycled water through the South Bay Water Recycling Program at \$215 for Industrial/Agricultural category users effective July 1, 2014, superseding Resolution No. 75430

The Wholesale Recycled Water Rates for FY 2014-15 was approved by Council on April 29, 2014.

E. San Jose-Santa Clara Regional Wastewater Facility Capital Improvement Program
Semiannual Status Report, July – December 2013

Accept the Semiannual Status Report on the San José-Santa Clara Regional Wastewater Facility Capital Improvement Program for the period of July through December 2013; and Cross-reference this item to the April 29, 2014 Council meeting for acceptance.

The San Jose-Santa Clara Regional Wastewater Facility Capital Improvement Program Semiannual Status Report, July – December 2013 was approved by Council on April 29, 2014.

8. REPORTS

A. Open Purchase Orders Greater Than \$100,000 (including Service Orders)

The attached monthly Procurement and Contract Activity Report summarizes the purchase and contracting of goods with an estimated value between \$100,000 and \$1.08 million and of services between \$100,000 and \$270,000.

Item 8.A was approved to note and file.

9. MISCELLANEOUS

A. The next TPAC meeting is June 12, 2014, at 4:30 p.m. City Hall, 1734

10. PUBLIC COMMENT

None

11. ADJOURNMENT

A. The Treatment Plant Advisory Committee adjourned at 4:40 p.m.



Chuck Reed, Chair
Treatment Plant Advisory Committee