

**MINUTES OF THE  
SAN JOSE/SANTA CLARA  
TREATMENT PLANT ADVISORY COMMITTEE**  
City Hall, City Manager's Office, 17<sup>th</sup> Floor, Room 1734  
Thursday, September 11, 2014 at 4:30 p.m.

**1. ROLL CALL**

Minutes of the Treatment Plant Advisory Committee convened this date at 4:30 p.m. Roll call was taken, with the following members in attendance:

Committee members: Committee Chair Chuck Reed, Committee Members, Kansan Chu (late), Jose Esteves, John Gatto, Pat Kolstad, Jennifer Maguire, Patricia Mahan, Jaime Matthews, Madison Nguyen and Chuck Page

Absent: None

**2. APPROVAL OF MINUTES**

- A. June 12, 2014  
**Item 2.A was approved.**  
**Ayes - 9**  
**Nays - 0**  
**Absent - 0**

**3. UNFINISHED BUSINESS/REQUEST FOR DEFERRALS**

**4. DIRECTORS REPORT**

- A. Directors Verbal Report:
- Monthly Progress Report

Kerrie Romanow, Director, Environmental Services noted that the Regional Wastewater Board has approved our permit and praised the facility staff for their efforts at studying the bay.

She stated that South Bay Water Recycling is in the process of opening 17 recycled water fill stations. Staff is expecting the permit within the next week or two.

With regard to the hiring and retention rate, operator vacancy in the wastewater section is now down to 4%. Although there are still challenges in the CIP engineering group where we are at 32%, the overall rate is much better. The facility is currently under 20% and the Environmental Services Department overall is now down to 15%.

Committee Member Esteves asked if the number of contractors at the facility have been reduced.

Staff responded that additional information comparing the use of contractors presently as compared to earlier in the year will be provided to Committee Members.

Rene Eyerly, Sustainability Manager, Environmental Services stated AB1431, the legislature for the water bond, passed and was signed by the Governor on August 13, 2014. This puts on the November ballot the Water Quality and Supply Infrastructure and Improvement Act of 2014 at \$7.5 billion. Of that, \$725 million is dedicated to recycled water projects including advanced treatment.

Staff will recommend to City Council that the City of San Jose support Prop 1 and we encourage the other jurisdictions to support as well.

With regards to the Sanitary Sewer Flow Study, the Consultant presented their preliminary findings of Phase I to TAC last July. It was found that our current cost allocation and flow process is consistent with the State Water Resources Control Board Prop 218 and Prop 26 requirements. Staff feels there are opportunities for improvements including updating the flow and load assessments based on current system conditions and also, creating greater consistency among the agencies where appropriate. TAC approved proceeding with Phase II of the study. This phase will include a more detailed look at customer and use analysis. The findings will be presented to TPAC in November.

## 5. AGREEMENTS/ACTION ITEMS

### A. Proposed Ordinance to Amend the Sewer Use Regulations

Staff Recommendation: Approve an ordinance amending Chapter 15.14 of Title 15 of the San Jose Municipal Code to add a new Section 15.14.248 and amend Section 15.14.755 to add a new definition of the Clean Water Act and modify permit conditions to allow the transfer of discharge permits in the event of a change of ownership.

**The Proposed Ordinance to Amend the Sewer Use Regulations is scheduled for Council consideration on September 16, 2014.**

### B. Approval of Citywide Insurance Renewals and Related Appropriation Ordinance Amendments in the Convention and Cultural Affairs Fund

Staff Recommendation:

- (a) Adopt a resolution authorizing the City Manager to select and purchase certain City property and liability insurance policies for the period October 1, 2014 to October 1, 2015, at a total cost not to exceed \$1,700,000 for all

policies, with the following insurance carriers, subject to the appropriation of funds:

- (1) Lexington Insurance Company, Boston, MA for Property Insurance, including Boiler & Machinery.
- (2) QBE Insurance for Airport Owners and Operators Liability including War Risks & Extended Perils Coverage (Primary and Excess) and Police Aircraft Hull & Liability including War Risks & Extended Perils
- (3) Travelers - or other insurers that the City is currently in negotiations with - for Automobile Liability (Airport fleet vehicles including Shuttle Buses, Regional Wastewater Facility fleet vehicles, and Airport Shuttle Bus physical damage.
- (4) Indian Harbor Insurance Company for Secondary Employment Law Enforcement Professional Liability.

(b) Adopt the following 2014-2015 Appropriation Ordinance amendments in the Convention and Cultural Affairs Fund:

- (1) Increase the Insurance Expenses appropriation to the Finance Department for Insurance Expenses by \$11,000; and
- (2) Decrease the Ending Fund Balance by \$11,000.

**The Approval of Citywide Insurance Renewals and Related Appropriation Ordinance Amendments in the Convention and Cultural Affairs Fund is scheduled for Council consideration on September 23, 2014.**

**Motion by Committee Member Gatto, second by Committee Member Page to approve items 5.A. and 5.B.**

**Ayes – 9**

**Nays – 0**

**Absent - 0**

C. Approval of the Use of the Design Build Project Delivery Method for the Cogeneration Facility Project at the San Jose–Santa Clara Regional Wastewater Facility

Staff Recommendation: Adopt a resolution approving the use of the design-build project delivery method in accordance with California Public Contract Code Section 20193 for the construction of the Cogeneration Facility Project, which is estimated to cost in excess of \$2,500,000.

**The Approval of the Use of the Design Build Project Delivery Method for the Cogeneration Facility Project at the San Jose–Santa Clara Regional Wastewater Facility is scheduled for Council consideration on September 23, 2014.**

**Motion by Committee Member Matthews, second by Committee Member Nguyen to approve item 5.C.**

**Ayes - 9**



Nays – 0  
Absent - 0

6. OTHER BUSINESS/CORRESPONDENCE

7. STATUS OF ITEMS PREVIOUSLY RECOMMENDED FOR APPROVAL BY TPAC

A. Execute a Purchase Order with Murphy Industrial Coatings, INC.

Authorize the City Manager to:

1. Execute a Purchase Order with Murphy Industrial Coatings, Inc. (Signal Hill, CA) for the coating and rehabilitation of five clarifier tanks at the San José-Santa Clara Regional Wastewater Facility (“Plant”) for the period July 1, 2014 through June 30, 2015, in an amount not to exceed \$638,513; and
2. Approve a 10% contingency for a not-to-exceed amount of \$63,851 to execute change orders for any unforeseen changes or requirements that may arise prior to the completion of services; and
3. Exercise up to four additional one-year options to renew the purchase order through June 30, 2019 to provide coating and rehabilitation services for additional clarifier tanks as required for scheduled maintenance, subject to the annual appropriation of funds.

**The Execution of a purchase order with Murphy Industrial Coatings, Inc. was approved by City Council on August 19, 2014.**

8. REPORTS

A. Open Purchase Orders Greater Than \$100,000 (including Service Orders)

**The attached monthly Procurement and Contract Activity Report summarizes the purchase and contracting of goods with an estimated value between \$100,000 and \$1.08 million and of services between \$100,000 and \$270,000.**

**Item 8.A was approved to note and file.**

9. MISCELLANEOUS

- A. The next TPAC meeting is October 9, 2014, at 4:30 p.m. City Hall, 1734
- B. A Special TPAC Study Session on CIP Financing is scheduled for November 13, 2014, at 3:30 p.m. City Hall, 1734, prior to the regular TPAC meeting at 4:30

- C. A Special TPAC Study Session on Biosolids is scheduled for November 20, 2014 at 4:00 City Hall Wing Committee Rooms

10. **PUBLIC COMMENT**

None

11. **ADJOURNMENT**

- A. The Treatment Plant Advisory Committee adjourned at 4:50 p.m.



Chuck Reed, Chair  
Treatment Plant Advisory Committee