

**MINUTES OF THE  
SAN JOSE/SANTA CLARA  
TREATMENT PLANT ADVISORY COMMITTEE**  
City Hall, City Manager's Office, 17<sup>th</sup> Floor, Room 1734  
Thursday, November 13, 2014 at 4:30 p.m.

**1. ROLL CALL**

Minutes of the Treatment Plant Advisory Committee convened this date at 4:30 p.m. Roll call was taken, with the following members in attendance:

Committee members: Committee Chair Chuck Reed, Committee Members, Jose Esteves, John Gatto, Patricia Mahan (Alternate), Alex Gurza, Chuck Page, Kansen Chu, and Madison Nguyen

Absent: Jamie Matthews, Pat Kolstad

**2. APPROVAL OF MINUTES**

A. October 09, 2014

**Item 2.A was approved.**

**Ayes – 8** (Reed, Esteves, Gatto, Mahan, Gurza, Page, Chu, Nguyen)

**Nays – 0**

**Absent - 2**

**3. UNFINISHED BUSINESS/REQUEST FOR DEFERRALS**

**4. DIRECTORS REPORT**

- A. Directors Verbal Report:
- Monthly Progress Report

**5. AGREEMENTS/ACTION ITEMS**

A. Sanitary Sewer Flow Study Update

Staff Recommendation:

1. Accept the staff report regarding the attached Sanitary Sewer Flow Study and cross reference to the full Council on December 2, 2014; and
2. Recommend to the full Council approval of the proposed changes and policy recommendations for future updates to the revenue program for the San José-Santa Clara Regional Wastewater Facility.

**The proposed update on the Sanitary Sewer Flow Study is scheduled for Council consideration on January 27, 2015.**

**Motion by Committee Member Mahan to use West Valley Sanitation District flow data to estimate flow rates for County Sanitation District 2-3, Cupertino**

**Sanitary District and Burbank unless specific flow data is received from those agencies, second by Committee Member Page to approve items 5.A.**

**Ayes – 7** (Reed, Esteves, Mahan, Gurza, Page, Chu, Nguyen)

**Nays – 1** (Gatto)

**Absent - 2**

David Wall spoke against the Sanitary Sewer Flow Study

B. Odor Control Strategy for Regional Wastewater Facility

Staff Recommendation: Approve the proposed odor control strategy at the San José-Santa Clara Regional Wastewater Facility

**The proposed odor control strategy at the San José-Santa Clara Regional Wastewater Facility is scheduled for Council consideration on December 2, 2014.**

**Motion by Committee Member Nguyen review the cost of the setting southern fenceline at Highway 237, second by Committee Member Mahan.**

**Ayes – 8** (Reed, Esteves, Gatto, Mahan, Gurza, Page, Chu, Nguyen)

**Nays – 0**

**Absent - 2**

David Wall spoke against the Odor Control Strategy

C. Biosolids Transition Strategy Update

Staff Recommendation: Accept this staff report that provides an update on the Biosolids Transition Strategy for the San José-Santa Clara Regional Wastewater Facility.

**The proposed update on the Biosolids Transition Strategy is scheduled for Council consideration on December 2, 2014.**

**DEFERRED TO NOVEMBER 20, 2014 SPECIAL TPAC MEETING**

D. Agreement with Vitol, Inc. for the Purchase of California Carbon Allowances

Staff Recommendation: Ratify City Council adoption of a resolution to authorize the City Manager to execute an agreement between the City of San José and Vitol, Inc. for the purchase of California Carbon Allowances for the San José - Santa Clara

Regional Wastewater Facility as part of the California Cap-and-Trade Program for an amount not to exceed \$306,605.25.

**The proposed agreement with Vitol was heard and approved by Council on October 28, 2014.**

**Motion by Committee Member Page, second by Committee Member Mahan to approve item 5.D. Committee Member Gatto opposed item 5.D.**

Ayes – 7 (Reed, Esteves, Mahan, Gurza, Page, Chu, Nguyen)

Nays – 1

Absent - 2

6. **OTHER BUSINESS/CORRESPONDENCE**

7. **STATUS OF ITEMS PREVIOUSLY RECOMMENDED FOR APPROVAL BY TPAC**

A. Approve master agreements between the City of San José and the following firms for special inspection and materials testing services for various capital improvement projects at the San José-Santa Clara Regional Wastewater Facility for a 5-year term beginning upon execution of the agreements through December 31, 2019, subject to the appropriation of funds:

1. Construction Testing Services, Inc. in an amount not to exceed \$500,000; and
2. Signet Testing Laboratories, Inc. in an amount not to exceed \$500,000

**The proposed master agreements was approved by Council on October 28, 2014.**

B. Adopt a resolution authorizing the City Attorney to do the following:

1. Negotiate and execute a legal services contract with Hawkins, Delafield & Wood LLP to support the San José-Santa Clara Regional Wastewater Facility capital improvement program for an initial one-year term with compensation not to exceed \$180,000.00; and
2. Exercise up to two one-year options extending the legal services contract with Hawkins, Delafield & Wood LLP with compensation for each option year not to exceed \$160,000 plus any funds remaining from the previous contract year, subject to appropriation of funds by the City Council.

**The proposed resolution for authority to negotiate and execute a legal services contract with Hawkins, Delafield & Wood LLP was approved by Council on October 28, 2014.**

- C. Accept this status report on the reissuance of the San José-Santa Clara Regional Wastewater Facility Discharge Permit and update on the health of the South San Francisco Bay.

**The status report on the reissuance of the San José-Santa Clara Regional Wastewater Facility Discharge Permit and update on the health of the South San Francisco Bay was approved by Council on October 28, 2014.**

- D. San José-Santa Clara Regional Wastewater Facility Semi Annual Capital Improvement Program Semi Annual Status Report January-June 2014.

**The San José-Santa Clara Regional Wastewater Facility Semi Annual Capital Improvement Program Semi Annual Status Report January-June 2014 was approved by Council on October 28, 2014.**

8. REPORTS

- A. Open Purchase Orders Greater Than \$100,000 (including Service Orders)

**The attached monthly Procurement and Contract Activity Report summarizes the purchase and contracting of goods with an estimated value between \$100,000 and \$1.08 million and of services between \$100,000 and \$270,000.**

**Item 8.A was approved to note and file.**

9. MISCELLANEOUS

- A. There will be a Special TPAC meeting on November 20, 2014 at 4:00pm, City Hall Wing Rooms 118/119/120.  
B. The next TPAC meeting is December 11, 2014, at 4:30 p.m. City Hall, Room 1734.

10. PUBLIC COMMENT

David Wall spoke about various items.

11. ADJOURNMENT

- A. The Treatment Plant Advisory Committee adjourned at 5:50 p.m.



Chuck Reed, Chair  
Treatment Plant Advisory Committee