

**MINUTES OF THE
SAN JOSE/SANTA CLARA
TREATMENT PLANT ADVISORY COMMITTEE**
City Hall, City Manager's Office, 17th Floor, Room 1734
Thursday, April 9, 2015 at 4:30 p.m.

1. ROLL CALL

Minutes of the Treatment Plant Advisory Committee convened this date at 4:30 p.m. Roll call was taken, with the following members in attendance:

Chair: Jamie Matthews; **Committee members:** Sam Liccardo, Pierluigi Oliverio, Margie Matthews, Jose Esteves, John Gatto, Pat Kolstad, David Sykes, Steven Leonardis

2. APPROVAL OF MINUTES

A. March 12, 2015

Item 2.A was approved to note and file.

Ayes – 9 (J. Matthews, Liccardo, Oliverio, M. Matthews, Esteves, Gatto, Kolstad, Sykes, Leonardis)

Nays – 0

3. UNFINISHED BUSINESS/REQUEST FOR DEFERRALS

4. DIRECTORS REPORT

A. Directors Verbal Report:

- Monthly Progress Report

B. TPAC Meeting Location And Time Change

Staff Recommendation: Provide direction to staff on future meeting time and location for the monthly Treatment Plant Advisory Committee meetings.

TPAC Recommendation: On a motion by Committee Member Kolstad and a second by Committee Member Oliverio, TPAC directed staff to research the possibility of holding future meeting in the San José City Hall Council Chambers in order to keep the current meeting time.

Ayes – 8 (J. Matthews, Liccardo, Oliverio, M. Matthews, Esteves, Kolstad, Sykes, Leonardis)

Abstained – 1 (Gatto)

5. **AGREEMENTS/ACTION ITEMS**

A. **Second Amendment to the Master Agreement with CDM Smith for Engineering Services for the San José-Santa Clara Water Pollution Control Plant Improvement Program**

Staff Recommendation: Approve the Second Amendment to the Master Agreement with CDM Smith, for engineering services for the San José-Santa Clara Regional Wastewater Facility, increasing the amount of compensation by \$75, 000, for a total agreement amount not to exceed \$1,575,000, and extending the term from June 30, 2015 to December 31, 2016.

The proposed Amendment is scheduled for Council consideration on April 14, 2015.

On a motion by Committee Member Kolstad and a second by Committee Member Pierluigi, TPAC unanimously approved to adopt the staff recommendation in item 5.A.

Ayes – 9 (J. Matthews, Liccardo, Oliverio, M. Matthews, Esteves, Gatto, Kolstad, Sykes, Leonardis)

B. **South Bay Water Recycling Strategic Master Plan Report**

Staff Recommendation:

1. Accept the South Bay Water Recycling (SBWR) Strategic and Master Planning report for near term reliability projects for the South Bay Water Recycling Program; and
2. Direct staff to evaluate opportunities to collaborate with the Santa Clara Valley Water on the long term strategies identified in the Strategic and Master Planning report for potable reuse of recycled water

The proposed Master Plan is scheduled for Council consideration on April 21, 2015.

On a motion by Committee Member Leonardis and a second by Committee Member Kolstad, TPAC unanimously approved to adopt the staff recommendation in item 5.B.

Ayes – 9 (J. Matthews, Liccardo, Oliverio, M. Matthews, Esteves, Gatto, Kolstad, Sykes, Leonardis)

David Wall spoke against this item.

C. Wholesale Recycled Water Rates for FY 2015-16

Staff Recommendation: Adopt a resolution to standardize the discount rate at \$105 per acre foot for the wholesale recycled water service rates for the South Bay Water Recycling Program effective July 1, 2015, superseding Resolution No. 76964.

The proposed Resolution is scheduled for Council consideration on April 21, 2015.

On a motion by Committee Member Liccardo and a second by Committee Member Kolstad, TPAC unanimously approved to adopt the staff recommendation in item 5.C.

Ayes – 9 (J. Matthews, Liccardo, Oliverio, M. Matthews, Esteves, Gatto, Kolstad, Sykes, Leonardis)

6. **OTHER BUSINESS/CORRESPONDENCE**

- A. Letter from the City of Milpitas regarding Recycled Water Availability and Reliability
- B. Informational Memorandum - Pond A18 Emergency Replacement Update
- C. Informational Memorandum – Status of Regional Wastewater Facility Ten-Year Funding Strategy

Jim Stallman spoke on item 6.A.

David Wall spoke on item 6B.

7. **STATUS OF ITEMS PREVIOUSLY RECOMMENDED FOR APPROVAL BY TPAC**

- A. Resolution of the San José City Council declaring and finding that public interest and necessity demand the immediate procurement and award of engineering and construction contracts to perform emergency replacement of Pond A18's northern gate structure located at the San José/Santa Clara Regional Wastewater Facility without competitive bidding

Staff Recommendation: Place the following items on the agenda for the March 3, 2015 City Council Meeting:

- 1. Accept the staff report detailing the current status of the San José/Santa Clara Regional Wastewater Facility's Pond A18's northern gate structure, the likelihood for failure, the consequences of failure, and the plan for immediate action to remove and replace the structure.

2. Adopt a resolution by four-fifths of the City Council as required by California Public Contract Code 22050:
 - a. Declaring and finding that, based on substantial evidence, public interest and necessity demand the immediate procurement and award of engineering and construction contracts to perform emergency replacement of the San José/Santa Clara Regional Wastewater Facility's Pond A18's northern gate structure without competitive bidding and that the emergency replacement will not permit a delay resulting from a competitive solicitation for bids, and that the action is necessary to respond to the emergency;
 - b. Delegating authority to the Directors of Environmental Services and Public Works to negotiate and award the engineering and construction contracts necessary to replace the northern gate structure in order to protect Pond A18 and levees in an amount not to exceed \$1 million.

The proposed Resolution was heard and approved by Council on March 3, 2015.

B. San José – Santa Clara Regional Wastewater Facility Staffing Status Report

Staff Recommendation: Accept this status report on the staffing situation at the San José-Santa Clara Regional Wastewater Facility

The proposed Status Report was approved by Council on March 24, 2015.

C. Continuation Amendments to Master Agreements for Consultant Services with CH2M Hill and GHD for Engineering Services for the San José-Santa Clara Regional Wastewater Facility Capital Improvement Program

Staff Recommendations:

1. Approve the Third Amendment to the Master Agreement with CH2M HILL, for engineering services for the San José-Santa Clara Regional Wastewater Facility, extending the term from June 30, 2015 to December 31, 2017, at no additional cost to the City.
2. Approve the Second Amendment to the Master Agreement with GHD, for engineering services for the San José-Santa Clara Regional Wastewater Facility, extending the term from June 30, 2015 to December 31, 2016, at no additional cost to the City.

The proposed Amendments were approved by Council on March 17, 2015.

D. Project Delivery and Procurement Strategy for the San José-Santa Clara Regional Wastewater Facility

Staff Recommendation:

1. Accept this staff report on the proposed project delivery and procurement strategy for the San José-Santa Clara Regional Wastewater Facility's Capital Improvement Program and refer to the full Council for approval.
2. Recommend that Council adopt a resolution that approves the use of low bid design-build and progressive design-build as potential delivery methods for projects in the San José-Santa Clara Regional Wastewater Facility's Capital Improvement Program and that delegates authority to the Directors of Environmental Services and Public Works, or their designees, to make a determination on the appropriate delivery method for each project.

The proposed Project Delivery and Procurement Strategy was approved by Council on March 24, 2015.

E. San José-Santa Clara Regional Wastewater Facility Ten-Year Funding Strategy

Staff Recommendation: Accept the staff report on the San José-Santa Clara Regional Wastewater Facility Ten-Year Funding Strategy

TPAC directed staff to come back with additional information. Staff will return to TPAC in May, 2015 and the Council date is yet to be determined.

8. REPORTS

A. Open Purchase Orders Greater Than \$100,000 (including Service Orders)

The attached monthly Procurement and Contract Activity Report summarizes the purchase and contracting of goods with an estimated value between \$100,000 and \$1.08 million and of services between \$100,000 and \$270,000.

Item 8.A was approved to note and file.

Ayes – 9 (J. Matthews, Liccardo, Oliverio, M. Matthews, Esteves, Gatto, Kolstad, Sykes, Leonardis)

9. MISCELLANEOUS

The next TPAC meeting is May 14, 2015, at 4:30 p.m. City Hall, Room 1734.
(This is subject to change pending discussion of item 4.B.)

10. PUBLIC COMMENT

David Wall spoke on various items.

11. ADJOURNMENT

A. The Treatment Plant Advisory Committee adjourned at 5:22 p.m.



Kerrie Romanow
Director of Environmental Services, Secretary to TPAC