

**MINUTES OF THE  
SAN JOSÉ/SANTA CLARA  
TREATMENT PLANT ADVISORY COMMITTEE**

San José City Hall, T-1734  
Thursday, May 17, 2018 at 4:00 p.m.

**1. ROLL CALL**

Minutes of the Treatment Plant Advisory Committee convened this date at 4p.m. Roll call was taken with the following members in attendance:

**Committee Members:** Debi Davis, Dev Davis, Marsha Grilli, Steven Leonardis, Dave Sykes, Pat Kwok (alternate) Kathy Watanabe (alternate), Lan Diep (4:02pm)

**Absent:** Sam Liccardo

Due to Chair Liccardo's absence, Committee Member Debi Davis was Acting Chair.

**2. APPROVAL OF MINUTES**

A. April 12, 2018

**Item 2.A. was approved to note and file.**

**Ayes – 8** (Debi Davis, Dev Davis, Lan Diep, Marsha Grilli, Steven Leonardis, Dave Sykes, Pat Kwok (alternate) Kathy Watanabe(alternate))

**Nays – 0**

**Absent – 1** (Liccardo)

**3. UNFINISHED BUSINESS/REQUEST FOR DEFERRALS**

**4. DIRECTOR'S REPORT**

A. Director's Report (verbal)

- Monthly Progress Report

Director Romanow noted the inclusion of the monthly progress report in the packet as well as the fact that the California Association of Public Information Officers gave its top award, the EPIC Award in the category of Video Production, Long Video, Large Population for our eight minute video of the RWF, "Behind the Flush: Protecting our Health, Bay and Economy."

5. **AGREEMENTS/ACTION ITEMS**

A. **Report On Bids And Award Of Construction Contract For 7757 – Advanced Facility Control And Meter Replacement - Phase 1 Project At The San José-Santa Clara Regional Wastewater Facility**

Staff Recommendation:

- (a) Report on bids and award of a construction contract for 7757-Advanced Facility Control and Meter Replacement - Phase 1 Project to the low bidder, C. Overaa & Co., for the base bid and Add Alternate Nos. 1 to 4, in the amount of \$5,790,000, and approve a 20 percent construction contingency in the amount of \$1,158,000.
- (b) Adopt a resolution authorizing the Director of Public Works to negotiate and execute one or more change orders in excess of \$100,000 for the duration of the project, not to exceed the total contingency amount approved for the project.

**This item is scheduled for consideration by the City Council on May 22, 2018.**

Deputy Director Julia Nguyen presented.

Committee Member Grilli would like the City of Milpitas to be kept up to date.

**On a motion made by Committee Member Dev Davis and a second by Committee Alternate Pat Kwok, TPAC recommended approval of staff's recommendation for Item 5.A.**

**Ayes – 8** (Debi Davis, Dev Davis, Lan Diep, Marsha Grilli, Steven Leonardis, Dave Sykes, Pat Kwok (alternate) Kathy Watanabe(alternate))

**Nays – 0**

**Absent – 1** (Liccardo)

B. **Five- Year 2019-2023 Proposed Capital Improvement Program**

Staff Recommendation: TPAC approval of the San José/Santa Clara Regional Wastewater Facility Control Proposed Five-Year 2019-2023 Capital Improvement Program.

**The San José/Santa Clara Regional Wastewater Facility Proposed Five-Year 2019-2023 Capital Improvement Program is scheduled for Council**

**consideration on June 12, 2018, and for adoption on June 19, 2018.**

Director Romanow requested that this item be voted on but that item 5.C. be deferred to a Special TPAC meeting on June 4.

Administrative Officer Allen Fong and Deputy Director Julia Nguyen presented.

Committee Alternate Pat Kwok had a question about different programs. Allen Fong answered the questions.

**On a motion made by Committee Member Dev Davis and a second by Committee Member Dave Sykes, TPAC recommended approval of staff's recommendation for Item 5.B.**

**Ayes – 5** (Debi Davis, Dev Davis, Lan Diep, Dave Sykes, Kathy Watanabe(alternate))

**Nays – 3** (Grilli, Kwok, Leonardis)

**Absent – 1** (Liccardo)

C. 2018-2019 Proposed Operating Budget

Staff Recommendation: TPAC approval of the San José/Santa Clara Regional Wastewater Facility Proposed Operating Budget.

**The San José/Santa Clara Regional Wastewater Facility Proposed Operating Budget is scheduled for Council consideration on June 12, 2018, and for adoption on June 19, 2018.**

**On a motion made by Committee Member Leonardis and a second by Committee Alternate Kwok, TPAC recommended deferral of this item to a Special TPAC Meeting on June 4, 2018.**

**Ayes – 8** (Debi Davis, Dev Davis, Lan Diep, Marsha Grilli, Steven Leonardis, Dave Sykes, Pat Kwok (alternate) Kathy Watanabe(alternate))

**Nays – 0**

**Absent – 1** (Liccardo)

D. 8641 – South Bay Water Recycling Pump Station HVAC Project

Staff Recommendation:

Report on bids and award of contract for the 8641 - South Bay Water Recycling Pump Station Heating, Ventilation, and Air Conditioning Project to the low bidder, Blocka Construction Inc., in the amount of \$406,000 and approve a

contingency in the amount of \$40,600.

**This item is scheduled for consideration by the City Council on May 22, 2018.**

**On a motion made by Committee Member Grilli and a second by Committee Member Dev Davis, TPAC recommended approval of staff's recommendation for Item 5.D.**

**Ayes – 8** (Debi Davis, Dev Davis, Lan Diep, Marsha Grilli, Steven Leonardis, Dave Sykes, Pat Kwok (alternate) Kathy Watanabe (alternate))

**Nays – 0**

**Absent – 1** (Liccardo)

E. Discharge Regulations and Future Impacts on the San José- Santa Clara Regional Wastewater Facility

Staff Recommendation:

Accept the annual update on regulatory items related to the San José-Santa Clara Regional Wastewater Facility.

**This item was accepted by the Transportation and Environment Committee on May 7, 2018, and is scheduled to be considered by the City Council at a date to be determined.**

Environmental Sustainability Manager, Ken Davies, presented.

Committee Member Debi Davis asked for clarification regarding allocation of funding.

Committee Alternate Pat Kwok asked for a copy of the presentation.

**This report was accepted by Consensus.**

6. **OTHER BUSINESS/CORRESPONDENCE**

7. **STATUS OF ITEMS PREVIOUSLY RECOMMENDED FOR APPROVAL BY TPAC**

A. Master Consultant Agreement with Black & Veatch for Owner's Advisor Services for the 8142- Yard Piping Improvements Project at the San Jose- Santa Clara Regional Wastewater Facility

Staff Recommendation:

Approve a Master Consultant Agreement with Black & Veatch to provide owner's advisor services for the 8142 – Yard Piping Improvements Project at the San José-Santa Clara Regional Wastewater Facility from the date of execution through June 30, 2026, in a total amount not to exceed \$9,750,000 subject to the appropriation of funds.

**The proposed recommendation was approved by the City Council on April 24, 2018.**

B. San José- Santa Clara Regional Wastewater Facility Capital Improvement Program Semiannual Status Report

Staff Recommendation:

Approve master service agreements for consultant engineering services with HydroScience Engineers, Inc. and MNS Engineers, Inc. for a term through June 30, 2020 for a total maximum compensation of \$750,000.

**The proposed recommendation will be approved by Council at a date to be determined.**

C. Open Audit Recommendations from the Audit of Environmental Services Department Consulting Services

Staff Recommendation:

Review and accept the status of open audit recommendations from the September 2017 Audit of Environmental Services Department Consulting Services: Agreements Require Additional Oversight

**The proposed recommendation will be approved by Council at a date to be determined.**

**Item 7.A., 7.B. and 7.C. was approved to note and file.**

**Ayes – 8** (Debi Davis, Dev Davis, Lan Diep, Marsha Grilli, Steven Leonardis, Dave Sykes, Pat Kwok (alternate) Kathy Watanabe(alternate))

**Nays – 0**

**Absent – 1** (Liccardo)

8. **REPORTS**

A. Open Purchase Orders Greater Than \$100,000 (including Service Orders)

The attached monthly Procurement and Contract Activity Report summarizes the purchase and contracting of goods with an estimated value between \$100,000 and \$1.17 million and of services between \$100,000 and \$290,000.

**Item 8.A. was approved to note and file.**

**Ayes – 8** (Debi Davis, Dev Davis, Lan Diep, Marsha Grilli, Steven Leonardis, Dave Sykes, Pat Kwok (alternate) Kathy Watanabe(alternate))

**Nays – 0**

**Absent – 1** (Liccardo)

9. **MISCELLANEOUS**

A. The next Special TPAC Meeting is on **June 4, 2018, at 4:00 p.m.**, City Hall, Room 1734.

10. **OPEN FORUM**

11. **ADJOURNMENT**

A. The Treatment Plant Advisory Committee adjourned at 4:53 p.m.



Debi Davis, Acting Chair

TREATMENT PLANT ADVISORY COMMITTEE