

District 1— Franklin Nguyen	District 3 – Richard Wong	District 6 – Jim Carter	District 8 – Jeremy Barousse
District 1— Gary Cunningham	District 4 – Cassandra Langer	District 6 – Olivia Navarro	District 9 – Michael Young
District 2— David Wilkins	District 4 – Alan C. Hinman Jr.	District 7 – VACANT	District 9 – Terry Martin
District 2— Perry Henry	District 5 – VACANT	District 7 – Jonathan Velazquez	District 10 – Richard Giammona
District 3— LaToya Fernandez	District 5 – Mimi Hernandez	District 8 – Nichole Edraos	District 10 – Nick Labosky
Commission Staff: Sabrina Parra-Garcia			
Council Liaison: Frank Ponciano			

Draft Regular Meeting Minutes
Prepared by Sabrina Parra-García
Wednesday, September 12, 2018

I. Call to Order & Roll Call

The Neighborhoods Commission of the City of San José convened at 6:04 p.m. in the City Hall Wing Rooms 118-119.

Present Commissioners: Nguyen, Cunningham, Wilkins, Henry, Fernandez, Wong (6:12 p.m.), Langer, Buchanan (6:10 p.m.), Hernandez, Carter, Velazquez, Edraos, Barousse, Young, Martin, and Labosky (6:08 p.m.).

Absent Commissioners: Navarro, Quinones, Giammona.

Staff: Sabrina Parra-Garcia, Executive Analyst with the City Manager’s Office, and Frank Ponciano, Council Assistant with Councilmember Rocha’s Office.

II. Orders of the Day

Action: With a motion by Commissioner Hernandez, seconded by Martin, the Commission voted unanimously (with Commissioner Labosky abstaining) to move Item IV. B. to whenever Frank Ponciano arrived from his other meeting.

Commissioner Labosky arrived at 6:08 p.m.

III. Public Record – None.

IV. Public Comment

- Ed Rast, United Neighborhoods of Santa Clara County, announced their October 27 conference was postponed due to fewer board officers. The new date will be announced.
- Marcelle Kube, River Oaks Neighborhood Association, came to describe what was happening with the Agnews Park Development, which went from being a park for the community to a proposed use by the Parks Department of a soccer complex.

Commissioner Buchanan arrived at 6:10 p.m.

V. Consent Calendar

A. Approve the minutes for the regular meeting on August 8, 2018.

Action: Commissioner Wilkins, seconded by Commissioner Martin, motioned to adopt the minutes as presented. The Commission unanimously approve the minutes.

VI. Reports and Informational Only

A. Chair Cunningham reminded everyone that he had submitted a written report.

Commissioner Wong arrived at 6:12 p.m.

B. Council liaison from District 9 report – None (presentation in place of his report).

C. Commission Staff Sabrina Parra-García, Office of the City Manager, provided a verbal report on the following:

- The only standing committee Council has approved is the Independent Citizens Oversight Committee.
- The only way for Commissioners to write letters or make statements as Commissioners is with an agenda item by the whole Commission.
- Santa Clara County Community Meeting to discuss the psychiatric hospital proposed to be built on the Valley Medical Campus, September 17, 5 – 6 p.m., at the County building.
- Welcoming Week is September 14 – 23 and the Office of Immigrant Affairs will have a roundtable discussion on San Jose's ranking in the New American Economy Immigrant Integration Index.
- Viva Calle is Sept 23, and the Office of Immigrant Affairs will have a portrait gallery at S. 1st Street and the 280 overpass.

VII. Old Business – None.

VIII. New Business

A. Presentation: Council communication – Frank Ponciano, Office of Councilmember Rocha

Mr. Ponciano discussed the best way to efficiently communicate with a Council office

Action: Discussion only.

B. Roundtable Introduction – Chair Cunningham

Chair Cunningham introduced a new standing section on the agenda for a Commissioner from each district to provide information to the Commission about important issues coming in each district.

Action: Discussion only.

C. Ad hoc committee guidelines; Commissioner Carter

Commissioner Carter laid out the best practices for convening a successful ad hoc committee.

Action: Discussion only.

VIII. New Business cont.

D. Work plan finalization – ad hoc committees – Commissioner Carter

Commissioner Carter built on the previous discussion to allow the ad hoc committee chairs to describe the work of their ad hoc, ensure the details about their ad hoc and its work were correct in the work plan, and ask which Commissioners would participate.

Action: With a motion by Commissioner Barousse, seconded by Commissioner Velazquez, the Commission voted unanimously to formally adopt the final version of the work plan for fiscal year 2018-19.

E. Budget letter introduction – Commissioner Edraos

Commissioner Edraos introduced a standing agenda item in which the Commissioners can start thinking about what items they would like to recommend for the Commission's annual budget letter to Council.

Action: Discussion only.

VIII. Meeting Schedule and Agenda Items

A. Next regular meeting: October 10, 2018, 6 p.m., in San Jose City Wing Rooms 118-119.

IX. Adjournment

The Neighborhoods Commission meeting adjourned at 8:04 p.m.