



*Parks, Recreation and
Neighborhood Services*

PARKS AND RECREATION COMMISSION

District 1 - Daphna Woolfe
District 3 - Lawrence Ames
District 5 - Gregory Lovely
District 7 - Trami Cron
District 9 - Rudy Flores, Chair
Citywide - George Adas

Charles Dougherty, Jr. - District 2
Kelly Snider - District 4
Demerris Brooks-Immel - District 6
Chet Mandair - District 8
Brian Quint, Vice Chair - District 10

Approved Minutes **Wednesday, August 1, 2018** **5:30 p.m.**

I. Call to Order & Orders of the Day

- Chair Flores called the meeting to order at 5:45 p.m.

II. Public Comment

(Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission).

- Allie Victorine spoke to the Commission about the Coyote Meadows Coalition's Workplan
- Shannon Miles spoke to the Commission about ongoing concerns in the Capital Park Neighborhood
- Deb Kramer spoke to the Commission about Coyote Meadows Coalition's desire to convert the area previously referred to as the "Jungle" to a park.

III. Announcements

None.

IV. Consent Calendar

- A. Approve the Minutes of June 6, 2018
- B. Approve the Attendance Report of June 6, 2018
- C. Receive and File Correspondence to Commission

Documents Filed: (1) Minutes of June 6, 2018 and (2) Attendance Report for June 6, 2018

Action: Upon motion by Commissioner Woolfe, seconded by Commissioner Brooks-Immel, the motion carried unanimously, the Commission Minutes and Attendance Report were approved (11-0).

V. Review Purpose, Products and Process

Veronica Schulte, Senior Analyst, PRNS, reviewed the purpose for the retreat, what product is expected upon completion and the process in which the meeting would be conducted.

VI. Role of Commissioners

- A. Functions, Powers and Duties; Teresa Meyer-Calvert, Recording Secretary, provided an overview of a citizen’s advisory board and policy advisory board. She also engaged the Commission in questions and discussion.
- B. Brown Act, Conflicts of Interest and City Policies; Teresa Meyer-Calvert, Recording Secretary, highlighted sections the Commissioner Information binders to include sections of the Brown Act and Council Policy 0-4. She also engaged the Commission in questions and discussion.
- C. 2017-2018 Questions and Answers; Justin Long, Deputy Director of Parks, facilitated questions and comments from the Commission about unresolved matters in 2017-2018.
- D. How to be Active in the Community; Carolina Camarena; Public Information Manager, PRNS, spoke about how Commissioners can better engage with their community.

VII. Commission Activity

Veronica Schulte, Senior Analyst, lead a team building activity with the Commissioners.

VIII. PRC Accomplishments

Justin Long, Deputy Director of Parks, PRNS, highlighted PRC accomplishments over the 2017-18 fiscal year.

IX. PRNS Accomplishments

- A. Building Forward; Justin Long, Deputy Director of Parks, shared with the Commission items the Department of Parks, Recreation and Neighborhood Services will be concentrating on in 2018-19. He highlighted capital projects, and how recent staff changes will not impact the current mission and vision of PRNS.
- B. 2018-2019 Budget Results (Operating/Capital); Avi Yotam, Division Manger, PRNS, spoke to the budget process and operational programs that were either extended or added, while responding to Commissioner questions.
- C. PRNS Priority Work Plan Items; Justin Long, Deputy Director of Parks, mentioned that Executive Team is scheduled to review the PRNS Priority Work Plan.

X. PRC Work Plan Development

Veronica Schulte, Senior Analyst, lead the Commission in an exercise to generate potential work plan items.

Chair Flores opened the item for public comment:

Public Comment:

- Allie Victorine spoke to the Commission about adding Coyote Meadows to the PRC Workplan.

Documents Filed: (1) 2018-2019 Draft Work Plan

XI. Election of Officers

Teresa Meyer-Calvert, Recording Secretary, solicited nominations for the position of Chair.

Action: Upon motion by Commissioner Mandair to elect Commissioner Flores for the position of Chair, seconded by Commissioner Adas, the motion carried unanimously. Commissioner Flores was elected Chair. (11-0.)

The nominating committee was not unanimous in their recommendation for Vice Chair and a paper ballot was distributed with the names of the two Commissioners who expressed interested in holding the seat, Commissioners Lovely and Woolfe. Teresa Meyer-Calvert, Recording Secretary, tallied the ballots resulting in a 7-4 vote in favor of Commissioner Woolfe for the position of Vice Chair.

Action: Commissioner Mandair motioned to elect Commissioner Woolfe for the position of Vice Chair, which was seconded by Commissioner Brooks-Immel. The motion passed. (9-1-1) Noes: Lovely; Abstain: Dougherty

XII. Next Steps

Justin Long, Deputy Director of Parks, noted that Parks staff will reconcile the Commission's work plan items with the PRC 2018-2019 Draft Work Plan. This item will be agendized for a future meeting.

XIII. Adjournment

Chair Flores adjourned at the meeting at 9:19 p.m.

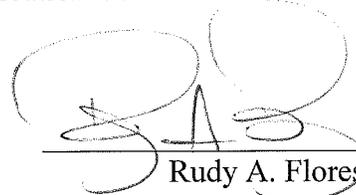
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To request an accommodation or alternative format for City-sponsored meetings or printed materials, please call 408-793-5505 or 408-294-9337 (TTY) as soon as possible; but, at least three business days before the meeting.

For questions, please contact Teresa Meyer-Calvert at (408) 793-4186.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection in the Parks, Recreation and Neighborhood Services Department at San José City Hall, 200 E. Santa Clara Street, 9th Floor, San José, CA 95113 at the same time that the public records are distributed or made available to the legislative body.

The foregoing minutes were approved by the Parks and Recreation Commission on September 5, 2018.



Rudy A. Flores, Jr., Chair
Parks and Recreation Commission