

---

REGULAR MEETING MINUTES  
December 3, 2018  
6:00 PM

**I. Call to Order & Orders of the Day**

**Roll Call**

PRESENT: Benjamin Foster, Ruth Merino, Anthony Strawa, Reza Sadeghian, Katy Nomura  
Daniel Zazueta (6:43 PM)

ABSENT: Richard Zahner, Matt Mahan

STAFF: Commission Secretary Keila Cisneros, Director of Community Energy Lori Mitchell, Deputy Director of Account Management and Marketing Zachary Struyk, Sr. Analyst Mark Bachman, Analyst Melissa Espinoza, FUSE Fellow Kevin Meehan

**Call to Order & Orders of the Day**

Vince Chair Merino convened the Clean Energy Community Advisory Commission at 6:20 p.m. in Room T-1446 of City Hall, 200 E. Santa Clara Street, CA 95113, once the Commission had enough for a quorum.

**II. Public Record**

None on file.

**III. Public Comment**

No public comment.

**IV. Consent Calendar**

Upon a motion by Commissioner Foster and seconded by Commissioner Sadeghian, the minutes were unanimously approved. (5-0-3. Absent: Zahner, Mahan, Zazueta 6:43 PM)

**V. New Business**

A. Discuss Market Based Rates – no action

Commission had questions. Director Mitchell and staff provided feedback. Commission discussion ensued.

Commissioners requested high level report from staff regarding risk and range to be provided at the next meeting.

B. Discuss potential future agenda items

Commission discussed potential standing agenda items.

Commission requested to have the following on the next agenda: Market based rates, legislative guiding principles and net energy metering (NEM).

**VI. Reports and Information Only**

A. Department status update

Director Mitchell and staff provided a general dept. update. Commission discussion ensued. Director Struyk provided a Notice Sample.

- B. Update on Community Energy staffing  
Commission Secretary Cisneros gave an update regarding a new employee joining Community Energy
- C. Update on Clean Energy Community Advisory Commission vacancy seat  
Commission Secretary Cisneros provided an update on the vacant seat recruitment.

**VII. Old Business**

There was no old business.

**VIII. Meeting Schedule and Agenda Items**

*The next regular meeting will be January 7, 2018 at 6:00 pm., T-1446.*

**IX. Adjournment**

Chair Zazueta adjourned the meeting at approximately 7:26 p.m.

---

DANIEL ZAZUETA, CHAIR

ATTEST:  
CLEAN ENERGY COMMUNITY ADVISORY SECRETARY

---

KEILA CISNEROS, STAFF SPECIALIST