

San Jose Privacy Advisory Taskforce

Thursday, April 10, 2019

2:00-4:00pm

San Jose City Hall

17th Floor Room 1753

Attendees

Privacy Advisory Taskforce Attendees- April 10, 2019.

- Victor Sin, Chair of the Santa Clara Valley Chapter, ACLU of Northern California
- Roxana Marachi, San Jose Silicon Valley NAACP
- Heather Patterson, Senior Research Scientist, Intel Labs & Privacy Scholar at NYU
- Bob Lim, Vice President Information Technology & Chief Information Officer, San José State University
- Irina Raicu, Director, Internet Ethics, Markkula Center for Applied Ethics, Santa Clara University

City of San Jose Attendees

- Kip Harkness, Deputy City Manager, Office of the City Manager
- Liam Crawford, Broadband and Privacy Analyst, Office of the City Manager
- Albert Gehami, Information Technology Department

Action Minutes

- I. Update on Digital Privacy Strategy and Timeline (2:10pm – 2:35pm)**
 - a. Background and Overview of Digital Privacy Strategy and Timeline: Liam Crawford, Office of the City Manager provided an update to the Taskforce on the overall strategy.
 - b. Public Engagement: The Taskforce provided feed on the City's public engagement related to the Privacy Principles. The City will be holding a second and third focus group, which will be held in Spanish and Vietnamese respectfully. The City also plans to share the Privacy Principles in English, Spanish, and Vietnamese through a privacy feedback form.
 - c. Privacy Use Case Development: The City's Privacy Working Group continues to draft privacy use cases.
 - d. Members of the Privacy Working Group will provide a privacy update to the Smart Cities and Service Improvement Committee on July 6, 2019
- II. Feedback on Upcoming Community Engagement (2:35pm- 3:00pm)**
 - a. The Taskforce recommended that the City establish a clear methodology for the two upcoming focus groups and the public feedback form.
 - b. Bob Lim, San Jose State CIO, offered SJSU expertise to help further flesh out the methodology for the public feedback form.
 - c. Included in the methodology should be a clear

III. City Privacy Resources and Governance Structure Recommendations (3:00pm- 3:15pm)

- a. Request for Taskforce recommendations on privacy resources and governance

IV. Review and Discuss v1.4 of the Privacy Principles (3:15pm- 4:00pm)

- a. Taskforce members spent the latter half of the meeting reviewing v1.4 of the Privacy Principles.
- b. The City provided context for the changes that were adopted per the Taskforce requests and explained why edits were incorporated.
- c. The Taskforce came to agreement on making several additional changes to the Privacy Principles.

V. Close & Adjourn (4:00pm)

- a. Next Privacy Advisory Taskforce Meeting Wednesday, August 14, 2019 from 2pm-5pm

[Documents for Review](#)

1. Draft Digital Privacy Principles v1.4
2. Public Engagement Feedback Form