

# Office of the Independent Police Auditor

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**T***o provide independent oversight of the citizen complaint process to ensure its fairness, thoroughness, and objectivity*

## *City Service Area*

### **Public Safety**

## *Core Services*

### **Independent Police Oversight**

Independent civilian oversight of the San José Police Department (SJPD) by taking in complaints from members of the public about San José police officers, auditing misconduct investigations, preparing annual public reports, making recommendations to improve SJPD policies, participating in the Department's review of officer-involved shooting incidents, and conducting community outreach and engagement.

**Strategic Support:** Administrative Support

# Office of the Independent Police Auditor

## Service Delivery Framework

PROGRAM	DESCRIPTION
<b><i>Independent Police Oversight Core Service</i></b>	
<b>Oversight of Police Misconduct Complaints and Public Outreach</b>	Independent civilian oversight of the San José Police Department (SJPD) by taking in complaints from members of the public about San José police officers, auditing misconduct investigations, preparing annual public reports, making recommendations to improve SJPD policies, participating in the Department's review of officer-involved shooting incidents, and conducting community outreach and engagement.
<b><i>Strategic Support Core Service</i></b>	
<b>IPA Management and Administration</b>	Provides administrative oversight for the department, including financial management, human resources, and analytical support.

# Office of the Independent Police Auditor

## Department Budget Summary

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### Expected 2019-2020 Service Delivery

- Provide mandated oversight services: conduct community outreach, perform intake of complaints from the public, audit the San José Police Department's (SJPD) Internal Affairs complaint investigations, and make recommendations to improve SJPD policies and procedures.
- Identify opportunities for increased transparency in use of force investigation and police misconduct complaint processes.
- Coordinate with SJPD on implementing any agreements reached on expansion of Independent Police Auditor (IPA) authority.
- Launch new IPA dashboard incorporating a text-based survey, data visualizations, and the IPA Year End Report.
- Distribute IPA publication of the *Student's Guide to Police Practices*.

### 2019-2020 Key Budget Actions

- Rebudgets funding for WiFi maintenance service and printing expenses.

### Operating Funds Managed

N/A

# Independent Police Auditor's Office

## Department Budget Summary

	2017-2018 Actuals***	2018-2019 Adopted	2019-2020 Forecast	2019-2020 Adopted
<b>Dollars by Core Service</b>				
Independent Police Oversight	1,255,376	1,196,045	1,301,667	1,317,667
Strategic Support - Other - Public Safety	54,246	82,011	2,178	3,000
Strategic Support - Public Safety	3,665	158,143	136,375	136,375
<b>Total</b>	<b>\$1,313,287</b>	<b>\$1,436,199</b>	<b>\$1,440,220</b>	<b>\$1,457,042</b>
<b>Dollars by Category</b>				
<i>Personal Services and Non-Personal/Equipment</i>				
Salaries/Benefits	1,219,707	1,307,133	1,397,427	1,397,427
Overtime	0	1,000	1,000	1,000
<b>Subtotal Personal Services</b>	<b>\$1,219,707</b>	<b>\$1,308,133</b>	<b>\$1,398,427</b>	<b>\$1,398,427</b>
Non-Personal/Equipment	39,334	46,055	39,615	55,615
<b>Total Personal Services &amp; Non-Personal/Equipment</b>	<b>\$1,259,041</b>	<b>\$1,354,188</b>	<b>\$1,438,042</b>	<b>\$1,454,042</b>
<i>Other Costs*</i>				
City-Wide Expenses	54,246	79,833	0	3,000
Gifts	0	2,178	2,178	0
<b>Total Other Costs</b>	<b>\$54,246</b>	<b>\$82,011</b>	<b>\$2,178</b>	<b>\$3,000</b>
<b>Total</b>	<b>\$1,313,287</b>	<b>\$1,436,199</b>	<b>\$1,440,220</b>	<b>\$1,457,042</b>

\* Fund Balance, Transfers, and Reserves for funds that may be managed by this department have been excluded from this display. This information can be found in Source and Use of Funds Statements elsewhere in this document. The amounts in the 2018-2019 Adopted Budget column may vary from the published Adopted Budget due to the realignment of Other Costs (primarily City-Wide Expenses and General Fund Capital) between departments.

\*\* The positions displayed in the 2017-2018 Actuals column reflect those included in the 2017-2018 Adopted Budget.

\*\*\* 2017-2018 Actuals may not subtotal due to rounding.

# Independent Police Auditor's Office

## Department Budget Summary

	2017-2018 Actuals*	2018-2019 Adopted	2019-2020 Forecast	2019-2020 Adopted
<b>Dollars by Fund</b>				
General Fund (001)	1,313,287	1,434,021	1,438,042	1,457,042
Gift Trust Fund (139)	0	2,178	2,178	0
<b>Total</b>	<b>\$1,313,287</b>	<b>\$1,436,199</b>	<b>\$1,440,220</b>	<b>\$1,457,042</b>
<b>Positions by Core Service</b>				
Independent Police Oversight	5.50	5.50	5.50	5.50
Strategic Support - Public Safety	0.50	0.50	0.50	0.50
<b>Total</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

\* Some data for the 2016-2017 Actual column are not available. With the change to a program-based budgeting model in 2017-2018, historical budget data by the new programs and core services is not available for prior periods.

\*\* Fund Balance, Transfers, and Reserves for funds that may be managed by this department have been excluded from this display. This information can be found in Source and Use of Funds Statements elsewhere in this document.

# Independent Police Auditor's Office

## Department Budget Summary

	2017-2018 Actuals	2018-2019 Adopted	2019-2020 Forecast	2019-2020 Adopted	2019-2020 Adopted Positions
<b>Dollars by Program**</b>					
<b>Independent Police Oversight</b>					
Oversight of Police Misconduct Complaints and Public Outreach	1,255,376	1,196,045	1,301,667	1,317,667	5.50
<b>Sub-Total</b>	<b>1,255,376</b>	<b>1,196,045</b>	<b>1,301,667</b>	<b>1,317,667</b>	<b>5.50</b>
<b>Strategic Support - Public Safety</b>					
Independent Police Auditor Management and Administration	3,665	158,143	136,375	136,375	0.50
<b>Sub-Total</b>	<b>3,665</b>	<b>158,143</b>	<b>136,375</b>	<b>136,375</b>	<b>0.50</b>
<b>Strategic Support - Other - Public Safety</b>					
Independent Police Auditor Gifts	0	2,178	2,178	0	0.00
Independent Police Auditor Other Departmental - City-Wide	54,246	79,833	0	3,000	0.00
<b>Sub-Total</b>	<b>54,246</b>	<b>82,011</b>	<b>2,178</b>	<b>3,000</b>	<b>0.00</b>
<b>Total</b>	<b>\$1,313,287</b>	<b>\$1,436,199</b>	<b>\$1,440,220</b>	<b>\$1,457,042</b>	<b>6.00</b>

\* Data for the 2016-2017 Actual column are not available. With the change to a program-based budgeting model in 2017-2018, historical budget data by the new programs and core services is not available for prior periods.

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# Office of the Independent Police Auditor

## Budget Reconciliation

### Personal Services and Non-Personal/Equipment (2018-2019 Adopted to 2019-2020 Adopted)

	Positions	All Funds (\$)	General Fund (\$)
<b>Prior Year Budget (2018-2019):</b>	<b>6.00</b>	<b>1,354,188</b>	<b>1,354,188</b>
<hr/> <b>Base Adjustments</b> <hr/>			
<b>One-Time Prior Year Expenditures Deleted</b>			
• Rebudget: WiFi Maintenance and Printing		(6,440)	(6,440)
<b>One-time Prior Year Expenditures Subtotal:</b>	<b>0.00</b>	<b>(6,440)</b>	<b>(6,440)</b>
<b>Technical Adjustments to Costs of Ongoing Activities</b>			
• Salary/benefit changes		90,294	90,294
<b>Technical Adjustments Subtotal:</b>	<b>0.00</b>	<b>90,294</b>	<b>90,294</b>
<b>2019-2020 Forecast Base Budget:</b>	<b>6.00</b>	<b>1,438,042</b>	<b>1,438,042</b>
<hr/> <b>Budget Proposals Approved</b> <hr/>			
1. Rebudget: Wifi Maintenance and Printing		16,000	16,000
<b>Total Budget Proposals Approved</b>	<b>0.00</b>	<b>16,000</b>	<b>16,000</b>
<b>2019-2020 Adopted Budget Total</b>	<b>6.00</b>	<b>1,454,042</b>	<b>1,454,042</b>

Office of the Independent Police Auditor

**Budget Changes By Department**  
**Personal Services and Non-Personal/Equipment**

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<b>2019-2020 Adopted Budget Changes</b>	<b>Positions</b>	<b>All Funds (\$)</b>	<b>General Fund (\$)</b>
<b>1. Rebudget: WiFi Maintenance and Printing</b>		<b>16,000</b>	<b>16,000</b>
<i>Public Safety CSA</i>			
<i>Independent Police Oversight Core Service</i>			
<i>Oversight of Police Misconduct Complaints and Public Outreach Program</i>			
This action rebudgets unexpended 2018-2019 non-personal/equipment funding of \$16,000 for WiFi maintenance and printing costs. (Ongoing costs: \$0)			
<b>2019-2020 Adopted Budget Changes Total</b>	<b>0.00</b>	<b>16,000</b>	<b>16,000</b>

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# Office of the Independent Police Auditor

## Performance Summary

### Independent Police Oversight

#### Performance Measures

	2017-2018 Actual	2018-2019 Target	2018-2019 Estimated	2019-2020 Target
 # of IPA recommendations to change policy or procedure made to the Internal Affairs Commander/Police Chief/City Council	10	10	5	7
 % of community members responding to evaluations at outreach presentations or events who report an increased knowledge of IPA and the citizen complaint process	98%	96%	96%	96%

#### Activity and Workload Highlights

	2017-2018 Actual	2018-2019 Forecast	2018-2019 Estimated	2019-2020 Forecast
% of complainants filing their complaint at the IPA office rather than at Internal Affairs	60%	58%	58%	57%
# of classified complaints	222	220	185	203
# of total cases	255	245	210	232
# of outreach presentations/events <sup>1</sup> :				
- Total <sup>2, 3</sup>	149	125	87	130
- To youth	52	40	25	37
- To immigrant and minority communities	95	58	35	52
# of persons receiving community outreach services	5,986	5,198	3,100	4,500
# of agencies/community organizations that received outreach materials from the IPA:				
- Total <sup>2, 3</sup>	93	72	42	53
- To youth	48	36	20	32
- To immigrant and minority communities	62	51	26	41

<sup>1</sup> An outreach presentation/event may involve youth and immigrant and minority communities concurrently.

<sup>2</sup> The total represents City-Wide presentation/events and agencies/community organizations, which includes youth and immigrant and minority communities.

<sup>3</sup> 2018-2019 Estimated performance is lower than target due to appointment of new Independent Police Auditor and staffing shortages.

# Office of the Independent Police Auditor

## Departmental Position Detail

<b>Position</b>	<b>2018-2019 Adopted</b>	<b>2019-2020 Adopted</b>	<b>Change</b>
Analyst II, Independent Police Auditor	1.00	1.00	-
Assistant Independent Police Auditor	1.00	1.00	-
Independent Police Auditor	1.00	1.00	-
Office Specialist II	1.00	1.00	-
Senior Analyst, Independent Police Auditor	2.00	2.00	-
<b>Total Positions</b>	<b>6.00</b>	<b>6.00</b>	<b>0.00</b>