

City Service Area Strategic Support



City Hall



San José McEnery Convention Center

Mission: To effectively develop, manage, and safeguard the City's fiscal, physical, technological, and human resources to enable and enhance the delivery of City services and projects.

The Strategic Support City Service Area (CSA) is comprised of internal functions that enable the other five CSAs to deliver services to the community and to customers. The partners in the Strategic Support CSA design, build, and maintain City facilities while managing the City's financial and technology systems. The Strategic Support CSA includes the Communications, Municipal Improvements, and Service Yards Capital Programs.

There are several large capital investments in the Strategic Support CSA. The Measure T Disaster Preparedness, Public Safety and Infrastructure Bond projects represent almost 35% of the funding in this CSA. The largest projects are the Measure T – Environmental Protection Projects and Measure T – Critical Infrastructure. Other investments include addressing some unmet deferred infrastructure needs at City Hall, the Central Service Yard, Convention Center, Hammer Theatre, History San José locations, Mexican Heritage Plaza, San José Museum of Art, and the Children's Discovery Museum. Funding is also included to support the Silicon Valley Regional Communications System (SVRCS).

CSA CAPITAL PROGRAMS

- Communications
- Municipal Improvements
- Service Yards

Recent Accomplishments

- Completed the Animal Care Service Center entrance sign in spring 2019
- Completed the Dispatch Consoles installation at the Police Substation in spring 2019
- Completed Phase II of Audio and Video upgrade of City Hall in summer 2019
- Completed the Car Wash replacement at Police Administration Building/Police and Communications Building in spring 2019

Program Highlights

Communications Capital Program

2020-2024 Adopted CIP: \$13.0 million

- Silicon Valley Regional Interoperability Authority - Maintenance
- Communications Maintenance
- Silicon Valley Regional Communications System – Radios

Municipal Improvements Capital Program

2020-2024 Adopted CIP: \$143.1 million

- Measure T – Environmental Protection Projects
- Measure T – City Facilities LED Lighting
- Measure T – Critical Infrastructure
- Cultural Facilities Capital Reserve
- Cultural Facilities Rehabilitation/Repair – Electrical
- The Tech Museum Controls Module Improvements
- Police Administration Building/Police and Communications Building Phase I Elevator Modernization

Service Yards Capital Program

2020-2024 Adopted CIP: \$22.9 million

- Service Yards Management
- Roof Replacement, Painting, and Supplemental Needs
- Central Service Yard – HVAC Replacement

CSA OUTCOMES

(Supported by the Capital Programs)

- ✓ Safe and Functional Public Infrastructure, Facilities and Equipment
- ✓ Effective Use of State-Of-The-Art Technology

Performance Measures

A set of consistent and comprehensive performance measurements along with targets and goals have been established for the entire capital program and adopted for each individual CSA. Measures focus on schedule (cycle time) and cost of construction projects. Please see Budget Guide section narrative for additional information on capital performance measures.

Outcome: Quality CIP Projects Delivered On-Time and On-Budget

5 Year Strategic Goals		2017-2018 Actual ¹	2018-2019 Target	2018-2019 Estimate	2019-2020 Target	5-Year Goal
Strategic Support CSA delivers quality Capital Improvement Program (CIP) projects on-time and on-budget	1. % of CIP projects delivered within 2 months of approved baseline schedule ²	67% (2/3)	85%	100% (2/2)	85%	85%
	2. % of CIP projects that are completed within the approved baseline budget ³	100% (2/2)	90%	100% (2/2)	90%	90%

- 1 The 2017-2018 Actual number of projects may vary from the 2017-2018 Estimate as documented in the 2018-2019 Adopted Budget as a result of the date of the estimated beneficial use of the project being revised and the project expected to be delivered in the following fiscal year. Also, the number of projects may change with the inclusion of projects in the 2017-2018 Actual not originally included in the 2017-2018 Adopted Budget Estimate due to incomplete project information at that time.
- 2 Projects are considered "delivered" when they are available for their intended use and are considered "on schedule" if delivered within two months of the baseline schedule.
- 3 Projects are considered "completed" when final cost accounting has occurred and the project has been accepted; projects are considered "on budget" when the total expenditures do not exceed 101% of the baseline budget.

For the Strategic Support CSA, many of the projects are ongoing in nature and do not necessarily have discrete end dates. Two construction projects are expected to reach beneficial use in 2018-2019, including the Convention Center Restrooms Upgrades and the Animal Care Center Laundry Room Modifications projects. Both of the projects (100%) are expected to be delivered within the approved baseline schedules, exceeding the 85% target.

In 2018-2019, two construction projects are estimated to reach completion and acceptance. All projects (100%) are expected to be within the baseline budgets, exceeding the 90% target. The projects are the Civic Auditorium Air Conditioning project and the Police and Communications Building (PAC) Electrical Systems Upgrade. Staff relies heavily on the cost estimating and tracking tools that are available through the City's Capital Project Management System (CPMS). These tools allow project management staff to effectively track project costs on an ongoing basis and assist in ensuring that expenditures remain within budgeted levels.

Capital Program Summary by City Service Area

Strategic Support

	<u>2019-2020 Budget</u>	<u>2020-2024 CIP Budget</u>	<u>Total Budget (All Years)</u>	<u>Start Date</u>	<u>End Date</u>
<u>Communications</u>					
City Hall Debt Service Fund	3,000	15,000	*	Ongoing	Ongoing
Communications Equipment Replacement and Upgrade	100,000	500,000	*	Ongoing	Ongoing
Communications Maintenance	727,000	3,801,000	*	Ongoing	Ongoing
General Fund - Interest Income	20,000	100,000	*	Ongoing	Ongoing
Silicon Valley Regional Communications System - Radios	500,000	2,500,000	*	Ongoing	Ongoing
Silicon Valley Regional Interoperability Authority - Maintenance	<u>1,149,000</u>	<u>5,722,000</u>	*	Ongoing	Ongoing
Total: Construction/Non-Construction	2,499,000	12,638,000			
Ending Fund Balance	<u>499,232</u>	<u>336,232</u>	**		
Total: Communications	2,998,232	12,974,232	**		
<u>Municipal Improvements</u>					
African American Community Services Agency Upgrades	252,000	252,000	300,000	3rd Qtr. 2018	2nd Qtr. 2020
Animal Care and Services - Various Improvements	200,000	200,000	371,000	3rd Qtr. 2016	2nd Qtr. 2020
Animal Care and Services Boilers and BMS	350,000	350,000	350,000	3rd Qtr. 2019	2nd Qtr. 2020
Arc Flash Hazard Analysis	126,000	126,000	451,000	3rd Qtr. 2015	2nd Qtr. 2020
Arena Repairs	300,000	700,000	*	Ongoing	Ongoing
California Theatre – Carpet Replacement		270,000	270,000	3rd Qtr. 2020	2nd Qtr. 2021
Center for Performing Arts – Carpet Replacement	240,000	240,000	240,000	3rd Qtr. 2019	2nd Qtr. 2020
Children's Discovery Museum Air Handler Unit Replacement	1,010,000	1,010,000	1,050,000	3rd Qtr. 2018	2nd Qtr. 2020
City Hall and Police Communications Uninterrupted Power Supply Capital	422,000	1,222,000	*	Ongoing	Ongoing
City Hall Antenna and Rotunda Audio	300,000	300,000	300,000	3rd Qtr. 2019	2nd Qtr. 2020
City Hall Audio/Visual Upgrade	321,000	321,000	715,000	3rd Qtr. 2015	2nd Qtr. 2020
City Hall Debt Service Fund	52,000	260,000	*	Ongoing	Ongoing
City Hall Elevator Controls	150,000	150,000	150,000	3rd Qtr. 2019	2nd Qtr. 2020
City Hall Fire Alarm Upgrade	100,000	100,000	100,000	3rd Qtr. 2019	2nd Qtr. 2020
City Hall HVAC Control System Replacement	2,350,000	2,350,000	8,513,169	3rd Qtr. 2016	2nd Qtr. 2020
City Hall Network Operations Center Electrical Switch Replacement	4,400,000	4,400,000	4,905,441	3rd Qtr. 2017	2nd Qtr. 2020
City Hall Rotunda Lighting	339,000	339,000	429,000	3rd Qtr. 2016	2nd Qtr. 2020

Capital Program Summary by City Service Area

Strategic Support

V - 921

	<u>2019-2020 Budget</u>	<u>2020-2024 CIP Budget</u>	<u>Total Budget (All Years)</u>	<u>Start Date</u>	<u>End Date</u>
City Hall Security Upgrades	750,000	750,000	750,000	3rd Qtr. 2019	2nd Qtr. 2020
City Hall Waterproofing	900,000	900,000	958,847	3rd Qtr. 2013	2nd Qtr. 2020
City-wide Building Assessment	200,000	200,000	521,353	3rd Qtr. 2015	2nd Qtr. 2020
Civic Auditorium Access/Loading Dock Improvements	640,000	640,000	640,000	3rd Qtr. 2019	2nd Qtr. 2020
Closed Landfill Compliance	350,000	1,750,000	*	Ongoing	Ongoing
Convention Center Carpet Replacement – Phases III/IV	1,000,000	1,000,000	1,000,000	3rd Qtr. 2019	2nd Qtr. 2020
Convention Center Concourse Column Covers	600,000	600,000	1,000,000	3rd Qtr. 2016	2nd Qtr. 2020
Convention Center HVAC Upgrades	1,500,000	1,500,000	1,570,000	3rd Qtr. 2019	2nd Qtr. 2020
Convention Center Restrooms Upgrades	1,000,000	1,000,000	2,229,399	3rd Qtr. 2016	2nd Qtr. 2020
Cultural Facilities Capital Reserve	5,000,000	25,000,000	25,865,000	N/A	N/A
Cultural Facilities Planning and Project Development	200,000	400,000	*	Ongoing	Ongoing
Cultural Facilities Rehabilitation/Repair - Electrical	4,357,000	5,269,000	*	Ongoing	Ongoing
Cultural Facilities Rehabilitation/Repair - Mechanical	1,950,000	1,950,000	*	Ongoing	Ongoing
Cultural Facilities Rehabilitation/Repair - Miscellaneous	732,000	1,102,000	*	Ongoing	Ongoing
Cultural Facilities Rehabilitation/Repair - Structures	538,000	588,000	*	Ongoing	Ongoing
Cultural Facilities Rehabilitation/Repair - Unanticipated	150,000	750,000	*	Ongoing	Ongoing
Family-Friendly City Facilities	40,000	40,000	40,000	3rd Qtr. 2019	2nd Qtr. 2020
Fire Training Center Environmental Monitoring	300,000	300,000	300,000	2nd Qtr. 2019	2nd Qtr. 2020
Fuel Tank Monitoring	30,000	150,000	*	Ongoing	Ongoing
Hammer Theatre Center Carpet Replacement	136,000	136,000	250,000	3rd Qtr. 2018	2nd Qtr. 2020
Hammer Theatre Center Chiller Replacement	500,000	500,000	500,000	3rd Qtr. 2019	2nd Qtr. 2020
Hammer Theatre Center HVAC Controls	144,000	144,000	478,000	3rd Qtr. 2017	2nd Qtr. 2020
Hammer Theatre Center Upgrades	350,000	350,000	350,000	4th Qtr. 2016	2nd Qtr. 2020
History San José - Automatic Parking Lot Gate	200,000	200,000	200,000	3rd Qtr. 2018	2nd Qtr. 2020
History San José - Fallon House Elevator & Ramp Replacement	83,000	83,000	86,000	3rd Qtr. 2016	2nd Qtr. 2020
Local Sales Tax – PAB/PAC Phase I Elevator Modernization	3,500,000	3,500,000	3,500,000	3rd Qtr. 2019	2nd Qtr. 2020
Local Sales Tax – Police Communications Center Elevator Retrofit	596,000	596,000	600,000	3rd Qtr. 2018	2nd Qtr. 2020
Measure T - City Facilities LED Lighting	3,000,000	7,000,000	7,000,000	3rd Qtr. 2019	4th Qtr. 2022
Measure T - Critical Infrastructure		5,000,000	5,000,000	3rd Qtr. 2021	2nd Qtr. 2024
Measure T - Environmental Protection Projects	50,000,000	50,000,000	50,000,000	3rd Qtr. 2019	2nd Qtr. 2024
Mexican Heritage Plaza Concrete Repair	100,000	100,000	100,000	3rd Qtr. 2018	2nd Qtr. 2020

Capital Program Summary by City Service Area

Strategic Support

V - 922

	<u>2019-2020 Budget</u>	<u>2020-2024 CIP Budget</u>	<u>Total Budget (All Years)</u>	<u>Start Date</u>	<u>End Date</u>
Mexican Heritage Plaza HVAC System Components Upgrades	82,000	82,000	364,000	3rd Qtr. 2017	2nd Qtr. 2020
Miscellaneous Cultural Facility Repairs	179,000	179,000	200,000	3rd Qtr. 2018	2nd Qtr. 2020
Municipal Stadium Paving	300,000	300,000	300,000	3rd Qtr. 2019	2nd Qtr. 2020
Museum Place Coordination and Review	200,000	200,000	222,000	4th Qtr. 2016	2nd Qtr. 2020
Police Administration Building Boiler and Chiller Replacement	400,000	400,000	400,000	3rd Qtr. 2019	2nd Qtr. 2020
Police Administration Building Fencing - Employee Parking Lot Perimeter	286,000	286,000	313,000	3rd Qtr. 2015	2nd Qtr. 2020
Police Communications Center Elevator Retrofit	565,000	565,000	583,000	3rd Qtr. 2013	2nd Qtr. 2020
Police Communications Emergency Uninterrupted Power Supply	350,000	350,000	2,692,861	3rd Qtr. 2017	2nd Qtr. 2020
Police Fleet Management System	130,000	130,000	230,000	3rd Qtr. 2017	2nd Qtr. 2020
Preliminary Engineering - Cultural Facilities	175,000	875,000	*	Ongoing	Ongoing
San José Museum of Art - Minor Renovations	100,000	100,000	100,000	3rd Qtr. 2015	2nd Qtr. 2020
San José Museum of Art HVAC Controls Upgrades	394,000	394,000	395,000	3rd Qtr. 2018	2nd Qtr. 2020
San José Stage Company	1,000,000	1,000,000	1,000,000	3rd Qtr. 2017	2nd Qtr. 2020
South Hall Rehabilitation	600,000	600,000	600,000	3rd Qtr. 2019	2nd Qtr. 2020
The Tech Museum Controls Module Improvements	4,100,000	4,100,000	4,170,000	3rd Qtr. 2017	2nd Qtr. 2020
The Tech Museum Tile Wall Evaluation and Repairs	1,400,000	1,400,000	1,400,000	3rd Qtr. 2017	2nd Qtr. 2020
Unanticipated/Emergency Maintenance	<u>1,600,000</u>	<u>6,600,000</u>	*	Ongoing	Ongoing
Total: Construction/Non-Construction	101,619,000	141,649,000			
Ending Fund Balance	<u>2,925,676</u>	<u>1,422,876</u>	**		
Total: Municipal Improvements	104,544,676	143,071,876	**		

Service Yards

Asset Management Database	90,000	450,000	*	Ongoing	Ongoing
Capital Program and Public Works Department Support Service Costs	5,000	13,000	*	Ongoing	Ongoing
Central Service Yard - HVAC Replacement	200,000	800,000	800,000	3rd Qtr. 2019	2nd Qtr. 2024
Central Service Yard Fueling Island	450,000	450,000	500,000	3rd Qtr. 2018	2nd Qtr. 2020
Central Service Yard Security Cameras	200,000	200,000	200,000	3rd Qtr. 2019	2nd Qtr. 2020
City Hall Debt Service Fund	49,000	245,000	*	Ongoing	Ongoing
Debt Service on Phase I Bonds	1,671,000	8,303,000	11,625,000	3rd Qtr. 2003	4th Qtr. 2023
Facilities Capital Repairs	27,000	145,000	*	Ongoing	Ongoing

Capital Program Summary by City Service Area

Strategic Support

V - 923

	<u>2019-2020 Budget</u>	<u>2020-2024 CIP Budget</u>	<u>Total Budget (All Years)</u>	<u>Start Date</u>	<u>End Date</u>
General Fund - Interest Income	50,000	250,000	*	Ongoing	Ongoing
Infrastructure Management System - Service Yards	129,000	711,000	*	Ongoing	Ongoing
Mabury Pavement Repair/Resurfacing	1,200,000	1,200,000	1,200,000	3rd Qtr. 2019	2nd Qtr. 2020
Mabury Yard Sewer Pipe Replacement	600,000	600,000	600,000	3rd Qtr. 2019	2nd Qtr. 2020
Phase II Commercial Paper	786,000	3,720,000	5,120,000	2nd Qtr. 2008	2nd Qtr. 2023
Roof Replacement, Painting, and Supplemental Needs	700,000	2,500,000	*	Ongoing	Ongoing
Service Yards Equipment	95,000	475,000	*	Ongoing	Ongoing
Service Yards Management	390,000	2,070,000	*	Ongoing	Ongoing
South & West Yards - Water Heaters Replacement	50,000	50,000	55,000	3rd Qtr. 2018	2nd Qtr. 2020
Underground Fuel Tank Renovation/Replacement	59,000	295,000	*	Ongoing	Ongoing
VTA Property Lease	25,000	140,000	*	Ongoing	Ongoing
Total: Construction/Non-Construction	6,776,000	22,617,000			
Ending Fund Balance	<u>299,067</u>	<u>302,067</u>	**		
Total: Service Yards	7,075,067	22,919,067	**		
 CSA Total: Construction/Non-Construction	 110,894,000	 176,904,000	 **		
Ending Fund Balance	<u>3,723,976</u>	<u>2,061,176</u>	**		
CSA Total:	<u><u>114,617,976</u></u>	<u><u>178,965,176</u></u>	**		

* Total Budget information is not provided due to the ongoing nature of this project.

** The 2019-2020 through 2022-2023 Ending Balance are excluded from the FIVE-YEAR TOTAL USE OF FUNDS to avoid multiple counting of the same funds.