

# City Service Area Strategic Support



City Hall



San José McEnery Convention Center

**Mission:** To effectively develop, manage and safeguard the City’s fiscal, physical, technological, and human resources to enable and enhance the delivery of City services and projects.

The Strategic Support City Service Area (CSA) is comprised of internal functions that enable the other five CSAs to deliver services to the community and to customers. The partners in the Strategic Support CSA design, build, and maintain City facilities while managing the City’s financial and technology systems. The Strategic Support CSA includes the Communications, Municipal Improvements, and Service Yards Capital Programs.

There are several large capital investments in the Strategic Support CSA. One of the largest projects in this CSA is the City Hall HVAC Controls Replacement. Another notable project is the upgrade to the ceiling and lighting in the Convention Center Exhibit Hall, which will make the space more attractive to potential clients and reduce transition time between events. Other investments include addressing some unmet deferred infrastructure needs at City Hall, the West Yard, Animal Care and Services Shelter, Police Municipal Garage, Convention Center, Hammer Theatre, History San José locations, Mexican Heritage Plaza, San José Civic Auditorium, San José Municipal Stadium, San José Museum of Art, and the Tech Museum of Innovation. Funding is also included to support the Silicon Valley Regional Communications System.

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## CSA CAPITAL PROGRAMS

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- Communications
- Municipal Improvements
- Service Yards

## Recent Accomplishments

- Completed the City Hall United States Patent and Trademark Office – Tenant Improvements project in fall 2015
- Completed the multi-band Mobile Radio Equipment Replacement for the Police Department in fall 2015
- Completed the Police Administration Building Chiller Replacement and security upgrade in fall 2015
- Completed the boiler replacement for the Convention Center in spring 2016
- Completed the chiller replacements at the Children’s Discovery Museum in spring 2016

## Program Highlights

### Communications Capital Program

2017-2021 CIP: \$11.6 million

- Communications Equipment Replacement and Upgrade
- Silicon Valley Regional Communications System - Radios
- Silicon Valley Regional Interoperability Authority

### Municipal Improvements Capital Program

2017-2021 CIP: \$50.0 million

- Arc Flash Hazard Analysis
- City Hall Audio/Visual Upgrade
- City Hall and Employee Garage Security Upgrades
- City Hall HVAC Control System Replacement
- City-wide Building Assessment
- Convention Center Exhibit Hall Lighting and Ceiling Upgrades
- Convention Center Restrooms Upgrades
- Mexican Heritage Plaza Roof Repairs
- Municipal Garage LED Lighting Upgrade
- San José Municipal Stadium Improvements
- San José Stage Company
- Unanticipated/Emergency Maintenance and Repairs of City Facilities

### Service Yards Capital Program

2017-2021 CIP: \$37.1 million

- Debt Service on Phase I Bonds for the Central Service Yard Expansion
- Mabury Yard Improvements
- Repayment of Phase II Commercial Paper
- Roof Replacement, Painting, and Supplemental Needs
- Sale of the Main Service Yard
- West Yard – Restroom Retrofit

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## CSA OUTCOMES

(Supported by the Capital Programs)

- ✓ Safe and Functional Public Infrastructure, Facilities and Equipment
- ✓ Effective Use of State-Of-The-Art Technology

## Performance Measures

A set of consistent and comprehensive performance measurements along with targets and goals have been established for the entire capital program and adopted for each individual CSA. Measures focus on schedule (cycle time) and project delivery cost. Please see Budget Guide section narrative for additional information on capital performance measures.

### ***Outcome: Quality CIP Projects Delivered On-Time and On-Budget***

5 Year Strategic Goals		2014-2015 Actual <sup>1</sup>	2015-2016 Target	2015-2016 Estimate	2016-2017 Target	5-Year Goal
Strategic Support CSA delivers quality Capital Improvement Program (CIP) projects on-time and on-budget	1. % of CIP projects delivered within 2 months of approved baseline schedule <sup>2</sup>	100% (2/2)	85%	100% (7/7)	85%	85%
	2. % of CIP projects that are completed within the approved baseline budget <sup>3</sup>	100% (1/1)	90%	100% (4/4)	90%	90%

- 1 The 2014-2015 Actual number of projects may vary from the 2014-2015 Estimate as documented in the 2015-2016 Adopted Budget as a result of the date of the estimated beneficial use of the project being revised and the project expected to be delivered in the following fiscal year. Also, the number of projects may change with the inclusion of projects in the 2014-2015 Actual not originally included in the 2014-2015 Adopted Budget Estimate due to incomplete project information at that time.
- 2 Projects are considered "delivered" when they are available for their intended use and are considered "on schedule" if delivered within two months of the baseline schedule.
- 3 Projects are considered "completed" when final cost accounting has occurred and the project has been accepted; projects are considered "on budget" when the total expenditures do not exceed 101% of the baseline budget.

For the Strategic Support CSA, many of the projects are ongoing in nature and do not necessarily have discrete end dates. Seven projects are expected to reach beneficial use in 2015-2016, including the United States Patent and Trademark Office - Tenant Improvements Project, Police Administration (PAB) and Communication (PAC) Buildings Chiller Replacement, Fuel Station Upgrades, the Children's Discovery Museum Chiller Replacement, and two City Hall Fence and Gate projects.

In 2015-2016, four projects are estimated to reach completion and acceptance and are expected to be within the baseline budgets. The projects are the PAB/PAC Chiller Replacement, Children's Discovery Museum Chiller Replacement, PAB Security Card Access System, and the United States Patent and Trademark Office - Tenant Improvements.

# Capital Program Summary by City Service Area

## Strategic Support

	2016-2017 Budget	2017-2021 CIP Budget	Total Budget (All Years)	Start Date	End Date
<b><u>Communications</u></b>					
Communications Equipment Replacement and Upgrade	230,000	630,000		*	Ongoing
Communications Maintenance	483,000	2,562,000		*	Ongoing
Silicon Valley Regional Communications System - Radios	500,000	2,500,000		*	Ongoing
Silicon Valley Regional Interoperability Authority - Administration	150,000	800,000		*	Ongoing
Silicon Valley Regional Interoperability Authority - Maintenance	618,000	4,180,000		*	Ongoing
Transfer to the City Hall Debt Service Fund	3,000	15,000		*	Ongoing
Transfer to the General Fund - Interest Income	13,000	65,000		*	Ongoing
<b>Total: Construction/Non-Construction</b>	<b>1,997,000</b>	<b>10,752,000</b>			
Ending Fund Balance	372,213	829,213 **			
<b>Total: Communications</b>	<b>2,369,213</b>	<b>11,581,213 **</b>			
<b><u>Municipal Improvements</u></b>					
Animal Care and Services - Various Improvements	340,000	340,000	340,000	3rd Qtr. 2016	2nd Qtr. 2017
Animal Care and Services Fire Alarm and Security Upgrade	100,000	100,000	225,000	3rd Qtr. 2015	2nd Qtr. 2017
Animal Care and Services Waterproofing	460,000	460,000	800,000	4th Qtr. 2015	2nd Qtr. 2017
Arc Flash Hazard Analysis	510,000	510,000	710,000	3rd Qtr. 2015	2nd Qtr. 2017
Arena Repairs	200,000	600,000		*	Ongoing
Center for Performing Arts (CPA) Elevator Rehabilitation	158,000	158,000	250,000	2nd Qtr. 2015	2nd Qtr. 2017
Children's Discovery Museum Skylight Replacement	20,000	20,000	20,000	3rd Qtr. 2016	2nd Qtr. 2017
City Hall 18th Floor Improvements	25,000	25,000	25,000	3rd Qtr. 2016	2nd Qtr. 2017
City Hall Audio/Visual Upgrade	575,000	575,000	775,000	3rd Qtr. 2015	3rd Qtr. 2017
City Hall Chiller Media Replacement	100,000	100,000	250,000	3rd Qtr. 2015	2nd Qtr. 2017
City Hall HVAC Control System Replacement	5,000,000	5,000,000	5,000,000	3rd Qtr. 2016	2nd Qtr. 2017
City Hall Rotunda Lighting	350,000	350,000	350,000	3rd Qtr. 2016	2nd Qtr. 2017
City Hall Waterproofing	1,200,000	1,200,000	1,600,000	3rd Qtr. 2013	2nd Qtr. 2017
City Hall and Employee Garage Security Upgrades	325,000	325,000	325,000	3rd Qtr. 2016	2nd Qtr. 2017
City Hall and Police Communications Uninterrupted Power Supply Capital Maintenance	280,000	1,080,000		*	Ongoing

# Capital Program Summary by City Service Area

## Strategic Support

	2016-2017 Budget	2017-2021 CIP Budget	Total Budget (All Years)	Start Date	End Date
<b>Municipal Improvements (Cont'd.)</b>					
City-wide Building Assessment	700,000	700,000	700,000	3rd Qtr. 2015	2nd Qtr. 2017
Closed Landfill Compliance	350,000	1,750,000	*	Ongoing	Ongoing
Concourse Furniture Replacement		500,000	500,000	3rd Qtr. 2017	2nd Qtr. 2018
Convention Center Ballroom A Carpet Replacement	450,000	2,950,000	2,950,000	3rd Qtr. 2016	2nd Qtr. 2018
Convention Center Boiler Protection	50,000	50,000	1,850,000	1st Qtr. 2015	2nd Qtr. 2017
Convention Center Concourse Column Covers	800,000	800,000	800,000	3rd Qtr. 2016	2nd Qtr. 2017
Convention Center Elevator Upgrades	404,000	404,000	920,000	3rd Qtr. 2015	2nd Qtr. 2017
Convention Center Escalator Upgrades	812,000	812,000	1,200,000	3rd Qtr. 2015	2nd Qtr. 2017
Convention Center Exhibit Hall Lighting and Ceiling Upgrades	6,250,000	6,250,000	6,300,000	3rd Qtr. 2015	4th Qtr. 2017
Convention Center Restrooms Upgrades	600,000	1,200,000	1,200,000	3rd Qtr. 2016	2nd Qtr. 2018
Cultural Facilities Rehabilitation/Repair - Electrical	520,000	520,000	*	Ongoing	Ongoing
Cultural Facilities Rehabilitation/Repair - Mechanical	590,000	590,000	*	Ongoing	Ongoing
Cultural Facilities Rehabilitation/Repair - Miscellaneous	195,000	195,000	*	Ongoing	Ongoing
Cultural Facilities Rehabilitation/Repair - Structures	660,000	660,000	*	Ongoing	Ongoing
Cultural Facilities Rehabilitation/Repair - Unanticipated	100,000	100,000	*	Ongoing	Ongoing
Downtown Ice Rink Improvements	100,000	100,000	100,000	3rd Qtr. 2016	2nd Qtr. 2017
Family-Friendly City Facilities	110,000	110,000	110,000	3rd. Qtr. 2016	2nd Qtr. 2017
Fuel Tank Monitoring	50,000	250,000	*	Ongoing	Ongoing
Hammer Theatre Center Capital Improvements	400,000	400,000	500,000	2nd Qtr. 2016	2nd Qtr. 2017
Hammer Theatre Miscellaneous HVAC & Electrical Upgrades	200,000	200,000	200,000	3rd Qtr. 2016	2nd Qtr. 2017
History Park Safety and Security	90,000	90,000	175,000	3rd Qtr. 2015	2nd Qtr. 2017
History San José - Fallon House Elevator & Ramp Replacement	100,000	100,000	100,000	3rd Qtr. 2016	2nd Qtr. 2017
History San José - Pacific Hotel - Fire and Intrusion Alarm	250,000	250,000	250,000	3rd Qtr. 2016	2nd Qtr. 2017
Mexican Heritage Plaza Building Management System Upgrade	300,000	300,000	300,000	3rd Qtr. 2015	2nd Qtr. 2017
Mexican Heritage Plaza Roof Repairs	25,000	25,000	25,000	2nd Qtr. 2016	3rd Qtr. 2017
Municipal Garage LED Lighting Upgrade	85,000	85,000	85,000	3rd Qtr. 2016	2nd Qtr. 2017
Permit Center Breakroom and Restrooms	470,000	470,000	570,000	3rd Qtr. 2015	2nd Qtr. 2017
Police Administration Building Fencing - Employee Parking Lot Perimeter	200,000	200,000	343,000	3rd Qtr. 2015	2nd Qtr. 2017

# Capital Program Summary by City Service Area

## Strategic Support

806 - V

	2016-2017 Budget	2017-2021 CIP Budget	Total Budget (All Years)	Start Date	End Date
<b><u>Municipal Improvements (Cont'd.)</u></b>					
Police Administration Building Roof Replacement	350,000	350,000	350,000	4th Qtr. 2016	2nd Qtr. 2017
Police Administration Building/Police Communications Center Chiller Replacements	300,000	300,000	2,446,000	3rd Qtr. 2013	2nd Qtr. 2017
Police Communications Center Electrical System Upgrade	1,000,000	1,000,000	1,650,000	3rd Qtr. 2013	2nd Qtr. 2017
Police Communications Center Elevator Retrofit	595,000	595,000	600,000	3rd Qtr. 2013	2nd Qtr. 2017
Police Communications Center Parking Deck and Ramp Restoration	42,000	42,000	350,000	3rd Qtr. 2014	2nd Qtr. 2017
Police Communications Emergency Uninterrupted Power Supply	3,390,000	3,390,000	3,755,000	3rd Qtr. 2012	2nd Qtr. 2017
Police Communications Fire Protection System Upgrade	2,400,000	2,400,000	2,999,000	3rd Qtr. 2013	2nd Qtr. 2017
Police Fleet Management System	400,000	400,000	400,000	3rd Qtr. 2015	2nd Qtr. 2017
San José Civic Auditorium HVAC Rehabilitation	4,439,000	4,439,000	4,726,000	3rd Qtr. 2014	2nd Qtr. 2017
San José Municipal Stadium Improvements	270,000	270,000	270,000	3rd Qtr. 2016	2nd Qtr. 2017
San José Museum of Art - Minor Renovations	50,000	50,000	50,000	3rd Qtr. 2015	2nd Qtr. 2017
San José Museum of Art Roof Replacement	150,000	150,000	150,000	1st Qtr. 2017	4th Qtr. 2017
San José Stage Company	1,000,000	1,000,000	1,000,000	4th Qtr. 2016	3rd Qtr. 2017
Super Bowl 50 - San José Museum of Art Sign Replacement	140,000	140,000	150,000	1st Qtr. 2016	1st Qtr. 2017
The Tech Museum - Minor Renovations	55,000	55,000	55,000	3rd Qtr. 2015	2nd Qtr. 2017
The Tech Museum Controls Module Improvements	250,000	250,000	250,000	3rd Qtr. 2016	2nd Qtr. 2017
The Tech Museum Cooling Tower Replacement - Design	25,000	25,000	25,000	3rd Qtr. 2015	2nd Qtr. 2017
The Tech Museum Terrazzo Floor Replacement	150,000	150,000	150,000	3rd Qtr. 2016	2nd Qtr. 2017
Unanticipated/Emergency Maintenance	850,000	4,050,000	*	Ongoing	Ongoing
<b>Total: Construction/Non-Construction</b>	<b>40,360,000</b>	<b>49,960,000</b>			
Ending Fund Balance					**
<b>Total: Municipal Improvements</b>	<b>40,360,000</b>	<b>49,960,000</b>			**
<b><u>Service Yards</u></b>					
Asset Management Database	75,000	375,000	*	Ongoing	Ongoing
Debt Service on Phase I Bonds	1,671,000	8,316,000	42,312,249	3rd Qtr. 2003	4th Qtr. 2023
Facilities Capital Repairs	25,000	125,000	*	Ongoing	Ongoing

## Capital Program Summary by City Service Area

### Strategic Support

	2016-2017 Budget	2017-2021 CIP Budget	Total Budget (All Years)	Start Date	End Date
<b>Service Yards (Cont'd.)</b>					
Infrastructure Management System	97,000	536,000	*	Ongoing	Ongoing
Mabury Yard Improvements	357,000	357,000	410,000	3rd Qtr. 2014	2nd Qtr. 2017
Phase II Commercial Paper	178,000	4,538,000	9,895,000	2nd Qtr. 2008	2nd Qtr. 2023
Repayment of Phase II Commercial Paper	17,500,000	17,500,000	17,500,000	2nd Qtr. 2017	2nd Qtr. 2017
Roof Replacement, Painting, and Supplemental Needs	400,000	2,000,000	*	Ongoing	Ongoing
Service Yards Equipment	95,000	475,000	*	Ongoing	Ongoing
Service Yards Management	392,000	1,935,000	*	Ongoing	Ongoing
Transfer to the City Hall Debt Service Fund	8,000	43,000	*	Ongoing	Ongoing
Transfer to the General Fund - Interest Income	15,000	75,000	*	Ongoing	Ongoing
Underground Fuel Tank Renovation/Replacement	59,000	295,000	*	Ongoing	Ongoing
VTA Property Lease	20,000	100,000	*	Ongoing	Ongoing
West Yard - Restroom Retrofit	300,000	300,000	300,000	3rd Qtr. 2016	2nd Qtr. 2017
<b>Total: Construction/Non-Construction</b>	<b>21,192,000</b>	<b>36,970,000</b>			
Ending Fund Balance	2,253,183	127,183 **			
<b>Total: Service Yards</b>	<b>23,445,183</b>	<b>37,097,183 **</b>			
 <b>CSA Total: Construction/Non-Construction</b>	 <b>63,549,000</b>	 <b>97,682,000 **</b>			
Ending Fund Balance	2,625,396	956,396 **			
<b>CSA Total:</b>	<b>66,174,396</b>	<b>98,638,396 **</b>			

\* Total Budget information is not provided due to the ongoing nature of this project.

\*\*The 2016-2017 through 2019-2020 Ending Balances are excluded from the FIVE-YEAR TOTAL USE OF FUNDS to avoid multiple counting of the same funds.

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