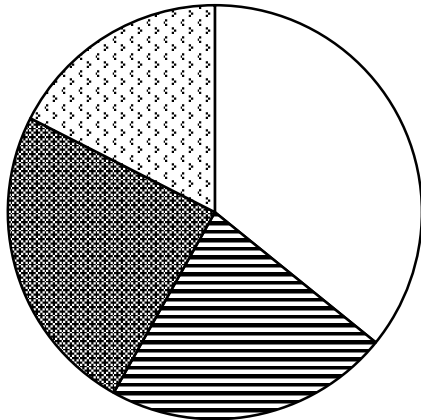


# LIBRARY

## 2019-2023 Capital Improvement Program

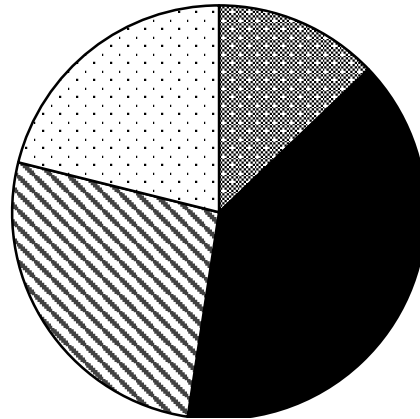
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**2018-2019 Adopted  
Source of Funds**



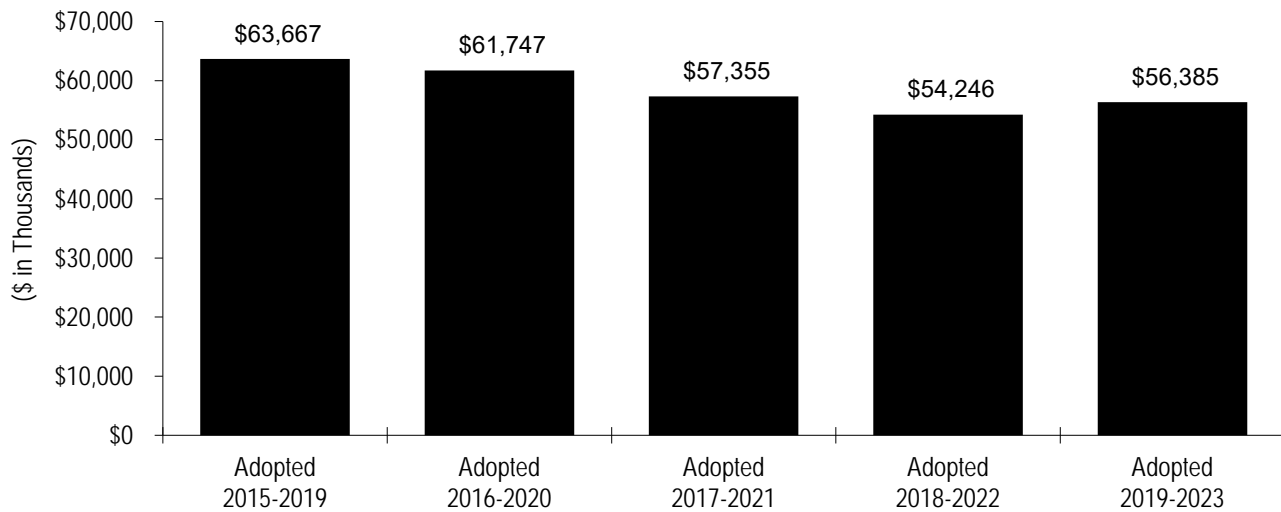
- Beginning Fund Balance
- ▨ Taxes, Fees and Charges
- ▩ Sale of Bonds
- ▧ Transfers and Misc. Revenue

**2018-2019 Adopted  
Use of Funds**



- ▩ Construction Projects
- Non-Construction Projects
- ▧ Transfers and Reserves
- Ending Fund Balance

**CIP History**



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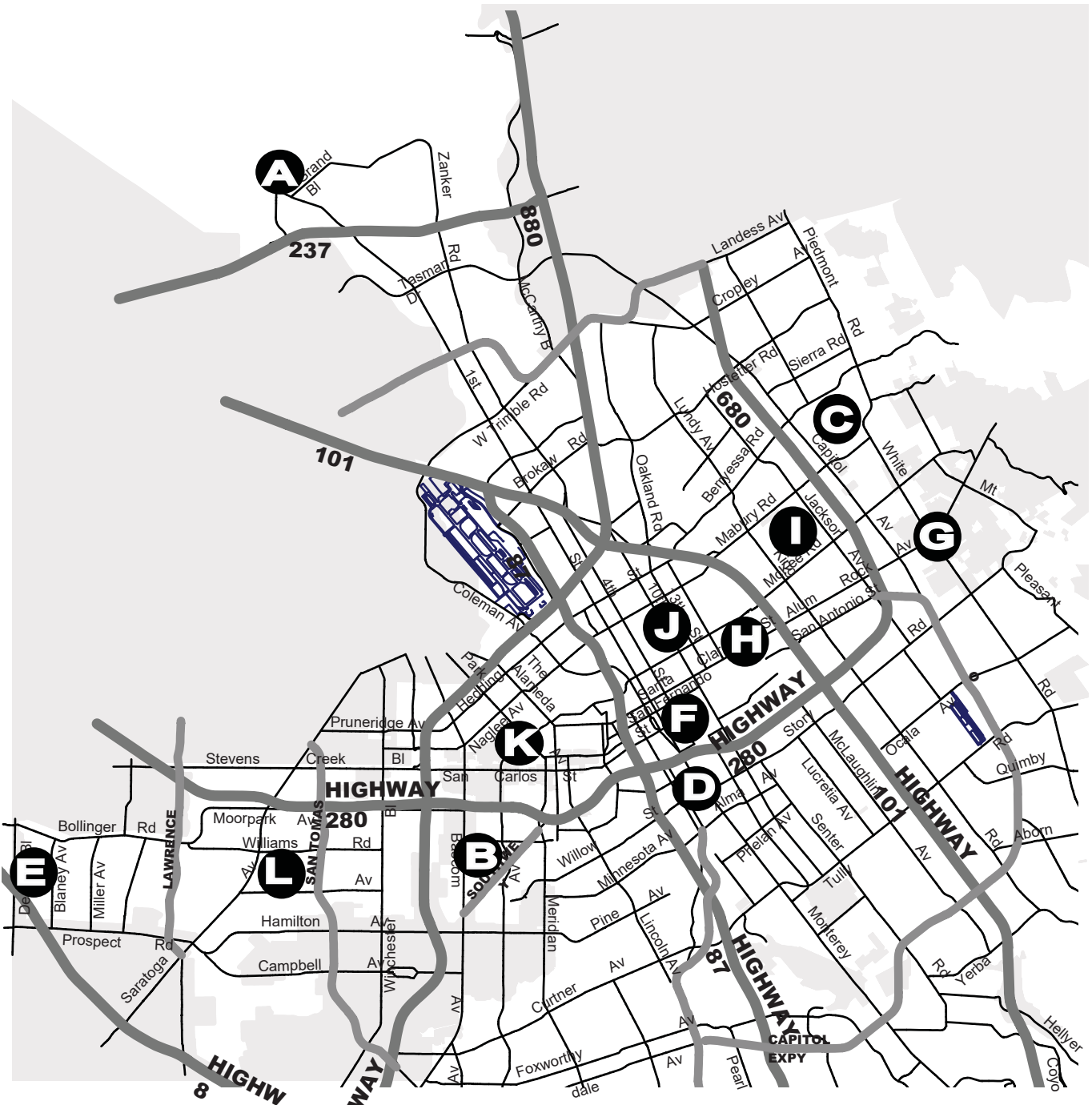
# Library

## 2019-2023 Adopted Capital Improvement Program

### Library Locations

#### North

- A)** Alviso
- B)** Bascom
- C)** Berryessa
- D)** Biblioteca Latinoamericana
- E)** Calabazas
- F)** Dr. Martin Luther King, Jr.
- G)** Dr. Roberto Cruz Alum Rock
- H)** East San José Carnegie
- I)** Educational Park
- J)** Joyce Ellington
- K)** Rose Garden
- L)** West Valley



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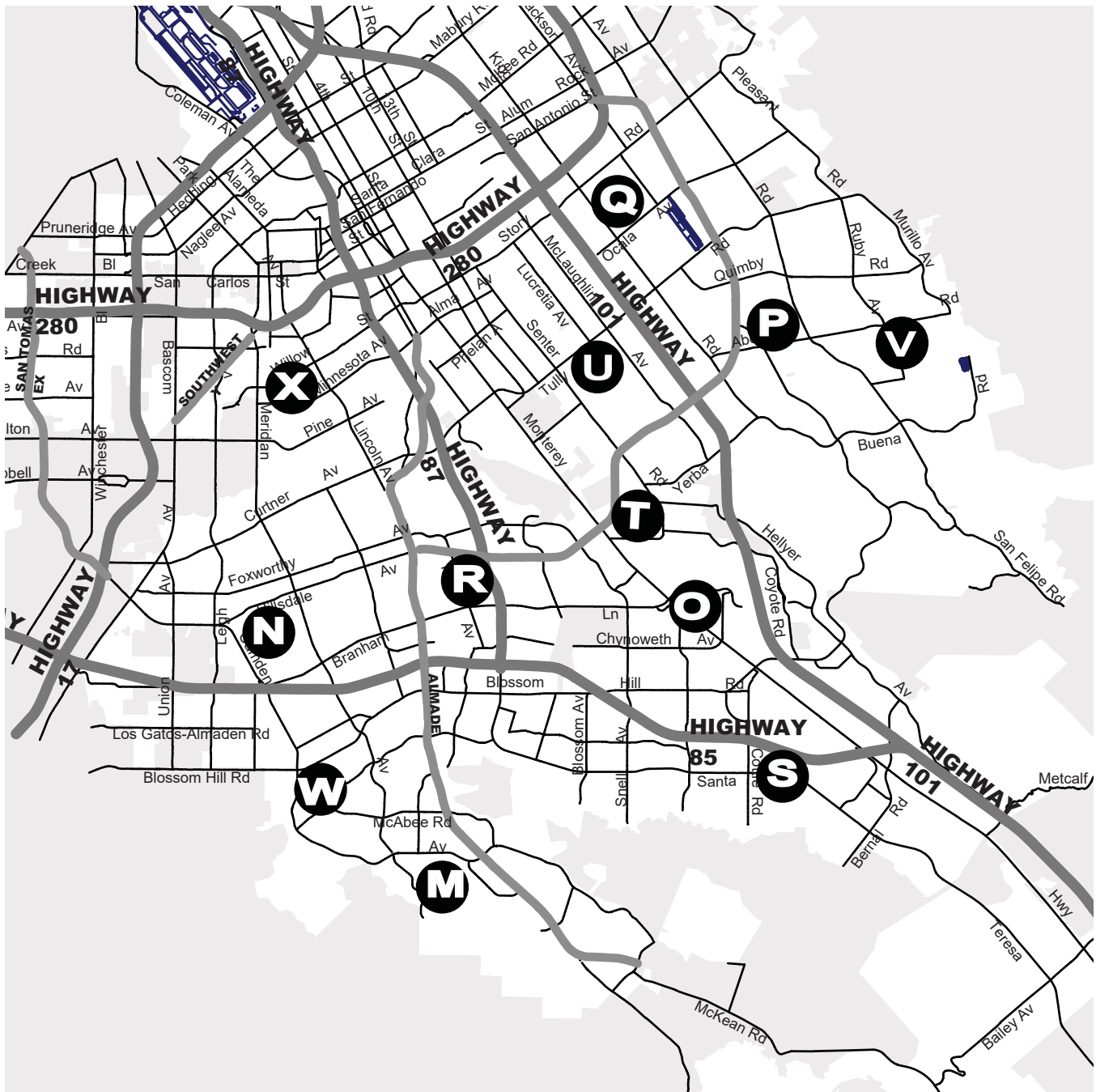
# Library

## 2019-2023 Adopted Capital Improvement Program

### Library Locations

#### South

- M)** Almaden
- N)** Cambrian
- O)** Edenvale
- P)** Evergreen
- Q)** Hillview
- R)** Pearl Avenue
- S)** Santa Teresa
- T)** Seven Trees
- U)** Tully Community
- V)** Village Square
- W)** Vineland
- X)** Willow Glen



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# Library

## 2019-2023 Adopted Capital Improvement Program

### Overview

#### INTRODUCTION

The Library Capital Program provides funding to construct new library facilities, acquire materials, install automation equipment to improve information access and electronic processing, and support other miscellaneous facility improvements.

The 2019-2023 Adopted Capital Improvement Program (CIP) provides funding of \$56.4 million, of which \$24.2 million is allocated in 2018-2019. The 5-year CIP includes \$13.7 million from the Library Parcel Tax (LPT). On June 3, 2014, over 81% of San José voters approved the continuation of the Library Parcel Tax for the next 25 years, starting in 2015-2016. This extension of the LPT provides the Library the stability needed to position the Library Department for growth.

<b>SAN JOSE PUBLIC LIBRARY Annual Statistics as of June 30, 2018 (est.)</b>	
Number of Facilities Open in 2017-2018	24
Number of Materials Purchased in 2017-2018	280,000
Number of Materials Sorted by Automated Handling Machines	4,376,000
Percentage of Materials Checked Out with Self-Check Machines	91%

This program is part of the Neighborhood Services City Service Area (CSA) and supports the following outcomes: *Safe and Clean Parks, Facilities, and Attractions* and *Vibrant Cultural, Learning, Recreation, and Leisure Opportunities*.

#### PROGRAM PRIORITIES AND OBJECTIVES

The objective of the Library's CIP is to provide readily accessible, quality library services to San José residents. The following two metrics are used to help evaluate the availability of library resources:

- Square feet of library facilities per capita
  - 0.43 per capita without Dr. Martin Luther King, Jr. Library; and
  - 0.59 with Dr. Martin Luther King, Jr. Library
- Acquisition of books per year

The targets of 0.43 and 0.59 square feet of library facilities per capita were established as part of the Branch Facilities Master Plan (2000) assuming a population increase of approximately 18% between 1999-2000 and 2019-2020. These targets have driven the City's efforts to expand 14 and build six new branch libraries. With the final Village Square Branch library opened in April 2016, the San José Library system almost met its target at 0.41 and 0.57 square feet of library facilities per capita. By 2022-2023, however, it is anticipated that square feet of library facilities per capita will fall further below the target.

# Library

## 2019-2023 Adopted Capital Improvement Program

### Overview

#### PROGRAM PRIORITIES AND OBJECTIVES

The Library Department also measures the acquisition of books per year. The goal to acquire an average of 280,000 materials annually is expected to be met in 2017-2018 as well as over the 2019-2023 CIP period. Over the past few years, book acquisitions have exceeded the target due to the availability of the Library Parcel Tax funding, which has been used to supplement Construction and Conveyance (C&C) Tax funding to purchase materials, as well as the purchase of entirely new and complete collections for the newly opened branch libraries.

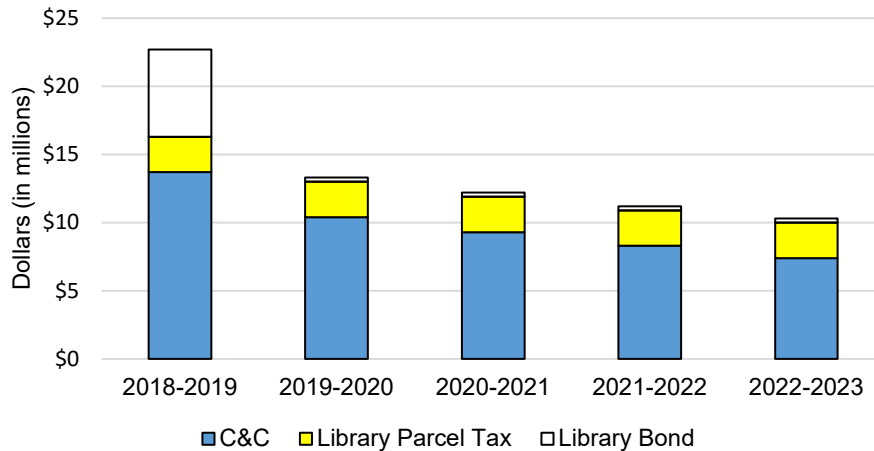
	<u>Target 2019-2023</u>	<u>Est. Actual 06/30/18</u>	<u>Estimated 2018-2019</u>	<u>Estimated 2022-2023</u>
Square feet of library facilities per capita (including King Library)	0.59	0.57	0.57	0.55
Square feet of library facilities per capita (excluding King Library)	0.43	0.41	0.41	0.39
Acquisition of materials per year	280,000*	280,000	280,000	280,000

\* Five-year average

#### SOURCES OF FUNDING

The 2019-2023 Adopted CIP provides funding of \$56.4 million, of which \$24.2 million is allocated in 2018-2019. Revenue for the 2019-2023 Adopted CIP is derived primarily from three sources: Library C&C Tax Revenues (\$25.9 million); the Library Parcel Tax (\$13.7 million); and bond proceeds in the Branch Libraries Bond Projects Fund (\$5.9 million).

**Summary of Revenues**





## Library

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### 2019-2023 Adopted Capital Improvement Program

#### Overview

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#### SOURCES OF FUNDING

The 2018-2019 Adopted Capital Budget estimate for C&C taxes is \$38.0 million, of which 14.2% (\$5.1 million) is allocated to the Library Capital Program. Approximately 99% of the C&C tax is derived from a transfer tax imposed upon each transfer of real property, with the remaining 1% generated from a construction tax levied on most types of construction. The 2019-2023 CIP assumes 2017-2018 C&C revenues of \$42.0 million will fall short of the 2016-2017 receipts of \$43.3 million by approximately 3%, decrease again in 2018-2019 to \$38.0 million, and will remain flat at \$36.0 million for each year of the CIP. Over the five years of the CIP, collections allocated to the Library Capital Program will total \$25.9 million. For additional information regarding C&C Tax revenue, please refer to the Construction and Conveyance Tax section of the Summary of Capital Improvement Program Revenues, which is located in the Summary Information (Section III) of this CIP.

For many years, the Library Parcel Tax has been a significant source of support for the Library's Capital Budget. For 2018-2019, the Parcel Tax provides 31% of the \$6.69 million Acquisition of Materials budget and 71% of the \$1.65 million Automation Projects and System Maintenance budget. On June 3, 2014, over 81% of San José voters approved the continuation of the Library Parcel Tax for 25 years, beginning in 2015-2016. This commitment of Library resources is critical to maintaining the Library's ongoing efforts and supporting its potential growth.

The Branch Facilities Master Plan concluded that the City's branch library system needed significant capital improvements, including reconstruction or replacement of 14 of the 17 existing branches, and construction of six additional branches in under-served neighborhoods. In November 2000, 75.7% of San José voters approved a \$212.0 million library bond measure to improve the branch library system in accordance with the Branch Facilities Master Plan. In April 2016, the new Village Square Branch Library was opened to the public, marking the completion of the last programmed bond project. The balance of \$5.9 million in bond proceeds along with the remaining balance in the fund (\$0.4 million) are allocated in the 2019-2023 Adopted CIP for a new suite of bond eligible projects.

# Library

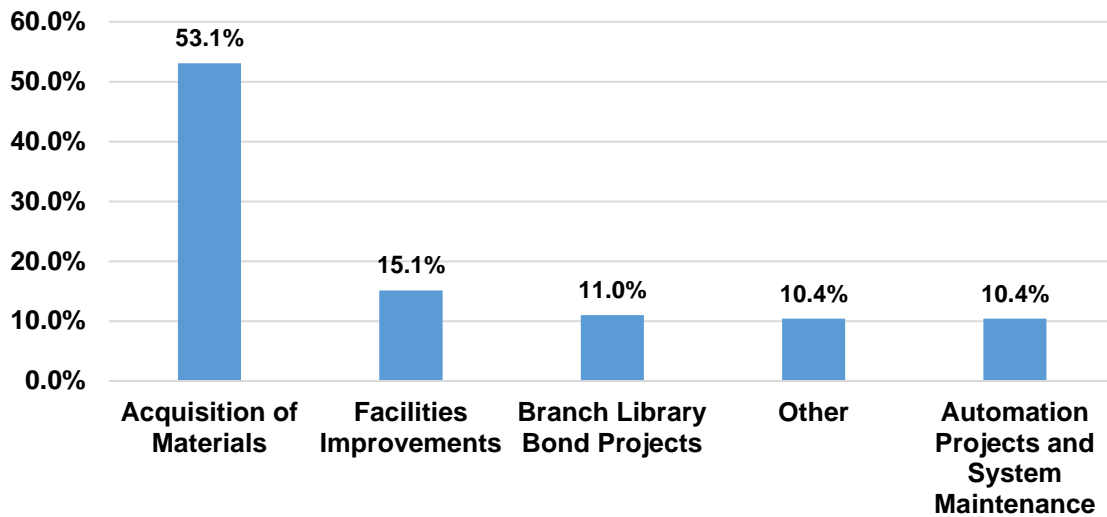
## 2019-2023 Adopted Capital Improvement Program

### Overview

#### PROGRAM HIGHLIGHTS

The Library Capital Program’s expenditures are organized to show the use of funds in several categories. The following highlights the major projects in the program. For further information on the program’s individual projects, please refer to the Detail Pages.

**2019-2023 Library Capital Program Expenditures**  
**\$54.2 million**  
**(excludes Ending Fund Balance)**



#### Acquisition of Materials

A total of \$28.8 million is allocated in the 2019-2023 Adopted CIP for the purchase of new materials. This funding enables the Library Department to add new materials at all facilities, including non-English language materials, children’s books, large type books, audio books, and media materials. On an annual basis, the Library needs to replenish its inventory to ensure the public has access to high quality and current materials.

#### Facilities Improvements and Equipment

The 2019-2023 Adopted CIP continues funding for the improvement and maintenance of library facilities. Key improvements include escalator replacements at the Dr. Martin Luther King, Jr. Library (\$1.4 million) and preventative measures that include painting, carpet installation, parking lot repairs, heating, ventilation and air conditioning (HVAC) upgrades, and roof repairs or replacement (\$3.0 million) at all branch facilities.

# Library

## 2019-2023 Adopted Capital Improvement Program

### Overview

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#### Branch Library Bond Projects

The 2019-2023 Adopted CIP contains funding for improvements and efficiency projects to the City's oldest branch libraries. In addition, the remaining \$5.9 million bond is set to be sold in 2018-2019 and will be allocated as part of a future budget process to address facility improvements at the three oldest branch libraries.

#### Automation Projects and System Maintenance

The 2019-2023 Adopted CIP includes \$5.6 million for Automation Projects and System Maintenance, which will benefit all service outlets and work units. The Library Department will continue the installation and maintenance of internet and online reference sources for public use, and additional computer workstations at all facilities. 19 of 23 branch libraries have Automated Materials Handling systems, with two of the branches having two systems, interior and a drive up.



**Tech Connect Bar**

### **MAJOR CHANGES FROM THE 2018-2022 ADOPTED CIP**

The overall size of the Library CIP has increased by \$2.2 million from \$54.2 million in the 2018-2022 Adopted CIP to \$56.4 million in the 2019-2023 Adopted CIP primarily due to an increase in Acquisition of Materials.

### **OPERATING BUDGET IMPACT**

It is anticipated that there will be no additional operating and maintenance costs associated with projects included in the 2019-2023 Adopted CIP.

### **COUNCIL-APPROVED REVISIONS TO THE PROPOSED CAPITAL IMPROVEMENT PROGRAM**

During the June budget hearings, City Council approved several changes to the Proposed Capital Improvement Program. The rebudgeting of unexpended funding for projects totaling \$565,000 due to project delays and an increase of funding for Acquisition of Materials (\$540,000) and Automation Projects (\$583,000) was approved. For additional information regarding any of these approved actions, please refer to the Manager's Budget Addendum #29, as approved by the City Council on June 19, 2018.

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**2018-2019 CAPITAL BUDGET**

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**2019-2023 CAPITAL  
IMPROVEMENT PROGRAM**



**LIBRARY**

**SOURCE AND USE OF FUNDS  
STATEMENTS**



Library Capital  
**2019-2023 Adopted Capital Improvement Program**  
**Source of Funds (Combined)**

	<u>Estimated 2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>5-Year Total</u>
<b>Branch Libraries Bond Projects Fund (472)</b>							
<b>Beginning Fund Balance</b>	883,470	541,130	340,130	309,130	310,130	310,130	541,130 *
Reserve for Encumbrance	44,960						
Transfers	247,000						
Revenue from Use of Money and Property	3,700	2,000	1,000	1,000			4,000
Financing Proceeds		5,905,000					5,905,000
<b>TOTAL Branch Libraries Bond Projects Fund (472)</b>	<b>1,179,130</b>	<b>6,448,130</b>	<b>341,130</b>	<b>310,130</b>	<b>310,130</b>	<b>310,130</b>	<b>6,450,130 *</b>
<b>Library Construction and Conveyance Tax Fund (393)</b>							
<b>Beginning Fund Balance</b>	8,648,980	8,142,490	4,778,490	4,004,490	3,328,490	2,619,490	8,142,490 *
Reserve for Encumbrance	1,222,510						
Revenue from Use of Money and Property	95,000	95,000	95,000	95,000	95,000	95,000	475,000
Other Revenue		868,000	223,000	223,000	223,000	223,000	1,760,000
Construction & Conveyance Tax	5,972,000	5,404,000	5,119,000	5,119,000	5,119,000	5,119,000	25,880,000
<b>TOTAL Library Construction and Conveyance Tax Fund (393)</b>	<b>15,938,490</b>	<b>14,509,490</b>	<b>10,215,490</b>	<b>9,441,490</b>	<b>8,765,490</b>	<b>8,056,490</b>	<b>36,257,490 *</b>

Library Capital  
**2019-2023 Adopted Capital Improvement Program**  
**Source of Funds (Combined)**

	<u>Estimated 2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>5-Year Total</u>
<b>Library Parcel Tax Capital Fund (483)</b>							
Reserve for Encumbrance	93,697						
Transfers	2,930,000	3,277,000	2,600,000	2,600,000	2,600,000	2,600,000	13,677,000
<b>TOTAL Library Parcel Tax Capital Fund (483)</b>	<b>3,023,697</b>	<b>3,277,000</b>	<b>2,600,000</b>	<b>2,600,000</b>	<b>2,600,000</b>	<b>2,600,000</b>	<b>13,677,000 *</b>
<b>Total Sources</b>	<b>20,141,317</b>	<b>24,234,620</b>	<b>13,156,620</b>	<b>12,351,620</b>	<b>11,675,620</b>	<b>10,966,620</b>	<b>56,384,620 *</b>

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\* The 2019-2020 through 2022-2023 Beginning Balances are excluded from the FIVE-YEAR TOTAL SOURCE OF FUNDS to avoid multiple counting of the same funds.



# Library Capital

## 2019-2023 Adopted Capital Improvement Program

### **Use of Funds (Combined)**

	Estimated 2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	5-Year Total
<b><u>Library Capital</u></b>							
Alviso Branch Reconfiguration	300,000						
Branch Efficiency Projects	376,000	185,000	97,000	65,000	65,000	65,000	477,000
Library Facilities Upgrades		68,000					68,000
<b>Branch Library Bond Projects</b>	<b>676,000</b>	<b>253,000</b>	<b>97,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>545,000</b>
Bridge Libraries		650,000					650,000
Dr. Martin Luther King, Jr. Library Escalator Replacements		469,000	223,000	223,000	223,000	223,000	1,361,000
Dr. Martin Luther King, Jr. Library Major Maintenance	500,000	750,000					750,000
Dr. Martin Luther King, Jr. Library Sprinkler Replacements		399,000					399,000
Facilities Improvements - Library Capital	706,000	600,000	600,000	600,000	600,000	600,000	3,000,000
<b>Other Library - Construction</b>	<b>1,206,000</b>	<b>2,868,000</b>	<b>823,000</b>	<b>823,000</b>	<b>823,000</b>	<b>823,000</b>	<b>6,160,000</b>
<b>Library - Construction</b>	<b>1,882,000</b>	<b>3,121,000</b>	<b>920,000</b>	<b>888,000</b>	<b>888,000</b>	<b>888,000</b>	<b>6,705,000</b>
Acquisition of Materials	6,015,355	6,694,000	5,529,000	5,529,000	5,529,000	5,529,000	28,810,000
Automation Projects and System Maintenance	960,342	1,648,000	1,000,000	1,000,000	1,000,000	1,000,000	5,648,000
Building Assessment Study	164,000						
Facilities Management	376,000	387,000	399,000	411,000	423,000	436,000	2,056,000
General Equipment and Furnishings	836,000	387,000	396,000	404,000	412,000	424,000	2,023,000
Materials Handling Technology	511,000						
Mobile Maker[Space]ship Vehicle	12,000	2,000	134,000	2,000	2,000	2,000	142,000
Program Management - Library Bond Projects	14,000	15,000					15,000
Program Management - Library Capital Program	196,000	202,000	208,000	214,000	220,000	227,000	1,071,000
Village Square Branch Library Improvements		100,000					100,000
<b>General Non-Construction - Library</b>	<b>9,084,697</b>	<b>9,435,000</b>	<b>7,666,000</b>	<b>7,560,000</b>	<b>7,586,000</b>	<b>7,618,000</b>	<b>39,865,000</b>

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# Library Capital

## 2019-2023 Adopted Capital Improvement Program

### **Use of Funds (Combined)**

	<b>Estimated</b>						
	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>	<b>2022-2023</b>	<b>5-Year Total</b>
<b>Library - Non Construction</b>	<b>9,084,697</b>	<b>9,435,000</b>	<b>7,666,000</b>	<b>7,560,000</b>	<b>7,586,000</b>	<b>7,618,000</b>	<b>39,865,000</b>
Infrastructure Management System - Library	129,000	148,000	155,000	163,000	170,000	180,000	816,000
<b>Allocations</b>	<b>129,000</b>	<b>148,000</b>	<b>155,000</b>	<b>163,000</b>	<b>170,000</b>	<b>180,000</b>	<b>816,000</b>
Branch Libraries Bond Projects Fund - Approp	247,000						
<b>Transfers to Capital Funds</b>	<b>247,000</b>						
City Hall Debt Service Fund	20,000	7,000	7,000	7,000	7,000	7,000	35,000
<b>Transfers to Special Funds</b>	<b>20,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>35,000</b>
General Fund - Interest Income	95,000	95,000	95,000	95,000	95,000	95,000	475,000
<b>Transfers to the General Fund</b>	<b>95,000</b>	<b>95,000</b>	<b>95,000</b>	<b>95,000</b>	<b>95,000</b>	<b>95,000</b>	<b>475,000</b>
<b>Transfers Expense</b>	<b>362,000</b>	<b>102,000</b>	<b>102,000</b>	<b>102,000</b>	<b>102,000</b>	<b>102,000</b>	<b>510,000</b>
Future Capital Projects Reserve		405,000					405,000
Library Bond Projects Reserve		5,905,000					5,905,000
<b>Expense Reserves - Non Construction</b>		<b>6,310,000</b>					<b>6,310,000</b>
<b>Total Expenditures</b>	<b>11,457,697</b>	<b>19,116,000</b>	<b>8,843,000</b>	<b>8,713,000</b>	<b>8,746,000</b>	<b>8,788,000</b>	<b>54,206,000</b>
Ending Fund Balance	8,683,620	5,118,620	4,313,620	3,638,620	2,929,620	2,178,620	2,178,620 *
<b>TOTAL</b>	<b>20,141,317</b>	<b>24,234,620</b>	<b>13,156,620</b>	<b>12,351,620</b>	<b>11,675,620</b>	<b>10,966,620</b>	<b>56,384,620 *</b>

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\* The 2018-2019 through 2021-2022 Ending Balances are excluded from the FIVE-YEAR TOTAL USE OF FUNDS to avoid multiple counting of the same funds.



**2018-2019 CAPITAL BUDGET**

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**2019-2023 CAPITAL  
IMPROVEMENT PROGRAM**

**LIBRARY**

**DETAIL OF PROJECTS**





# Library Capital Program

## 2019-2023 Adopted Capital Improvement Program

### **Detail of Ongoing Construction Projects**

#### **Branch Efficiency Projects**

<b>CSA</b>	Neighborhood Services	<b>Initial Start Date</b>	Ongoing
<b>CSA Outcome</b>	Safe and Clean Parks, Facilities, and Attractions	<b>Initial End Date</b>	Ongoing
<b>Department</b>	Library	<b>Revised Start Date</b>	
<b>Location</b>	City-wide	<b>Revised End Date</b>	
<b>Council Districts</b>	City-wide	<b>Initial Project Budget</b>	
<b>Appropriation</b>	A7175		

**Description** This allocation provides funding for various capital projects that will improve workflow efficiency, reduce energy costs, and/or reduce maintenance costs.

**Justification** Investment in these various capital projects will result in long-term reductions in branch library operating costs.

**Notes** Branch Efficiency Projects include automated materials check-in and sorting systems for the branch libraries, LED enhancements, security cameras in branch parking lots and some interiors, and reconfigured service desks to bring older branches in line with current service models. Project schedule dates and selected budget information are not provided due to the ongoing nature of this project.

**Major Cost Changes**

	FY18 EST	FY19	FY20	FY21	FY22	FY23	5 YEAR TOTAL
<b>Expenditure Schedule (000s)</b>							
Construction	79	47	47	16	16	16	142
Equipment, Materials and Supplies	297	138	50	49	49	49	335
<b>Total</b>	<b>376</b>	<b>185</b>	<b>97</b>	<b>65</b>	<b>65</b>	<b>65</b>	<b>477</b>

	FY18 EST	FY19	FY20	FY21	FY22	FY23	5 YEAR TOTAL
<b>Funding Source Schedule (000s)</b>							
Branch Libraries Bond Projects Fund (472)	279	120	32				152
Library Construction and Conveyance Tax Fund (393)	97	65	65	65	65	65	325
<b>Total</b>	<b>376</b>	<b>185</b>	<b>97</b>	<b>65</b>	<b>65</b>	<b>65</b>	<b>477</b>

	FY18 EST	FY19	FY20	FY21	FY22	FY23	5 YEAR TOTAL
<b>Annual Operating Budget Impact (000s)</b>							
<b>Total</b>							

# Library Capital Program

## 2019-2023 Adopted Capital Improvement Program

### **Detail of Ongoing Construction Projects**

#### **Facilities Improvements - Library Capital**

<b>CSA</b>	Neighborhood Services	<b>Initial Start Date</b>	Ongoing
<b>CSA Outcome</b>	Safe and Clean Parks, Facilities, and Attractions	<b>Initial End Date</b>	Ongoing
<b>Department</b>	Library	<b>Revised Start Date</b>	
<b>Location</b>	City-wide	<b>Revised End Date</b>	
<b>Council Districts</b>	City-wide	<b>Initial Project Budget</b>	
<b>Appropriation</b>	A5884		

**Description** This allocation provides ongoing funding for roof and carpet replacement and other capital improvement needs, including emergency repairs. Projects are scheduled as needed throughout the fiscal year.

**Justification** Capital maintenance is required to ensure that the City's investment in facilities is protected in a cost-effective manner.

**Notes** Project schedule dates and selected budget information are not provided due to the ongoing nature of this project.

**Major Cost Changes**

	FY18 EST	FY19	FY20	FY21	FY22	FY23	5 YEAR TOTAL
<b>Expenditure Schedule (000s)</b>							
Construction	706	600	600	600	600	600	3,000
<b>Total</b>	<b>706</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>3,000</b>

	FY18 EST	FY19	FY20	FY21	FY22	FY23	5 YEAR TOTAL
<b>Funding Source Schedule (000s)</b>							
Library Construction and Conveyance Tax Fund (393)	706	600	600	600	600	600	3,000
<b>Total</b>	<b>706</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>3,000</b>

<b>Annual Operating Budget Impact (000s)</b>							
<b>Total</b>							

**Library Capital Program**  
 2019-2023 Adopted Capital Improvement Program  
**Detail of One-Time Construction Projects**

**Alviso Branch Reconfiguration**

<b>CSA</b>	Neighborhood Services	<b>Initial Start Date</b>	3rd Qtr. 2015
<b>CSA Outcome</b>	Safe and Clean Parks, Facilities, and Attractions	<b>Initial End Date</b>	2nd Qtr. 2016
<b>Department</b>	Library	<b>Revised Start Date</b>	3rd Qtr. 2017
<b>Location</b>	5050 North First Street	<b>Revised End Date</b>	2nd Qtr. 2018
<b>Council Districts</b>	4	<b>Initial Project Budget</b>	\$300,000
<b>Appropriation</b>	A6406	<b>FY Initiated</b>	2015-2016

**Description** This project provides funding to add improvements at the Alviso Branch Library that include: creating separate dedicated computer use areas for children and adults; modifying the interior layout of the Branch to improve use of space in both the public and staff work areas; and enclosing an area of the branch to give access to a community room even when the library is closed.

**Justification** The Library bond measure supported the construction or expansion of 20 branch libraries. Alviso Branch was not one of them. This library, one of the oldest branches in the system, is in the North San José area, which is a community that has grown substantially since the November 2000 passage of the bond measure. These improvements enhance the library that serves this community.

**Notes**

**Major Cost Changes**

	PRIOR YEARS	FY18 EST	FY19	FY20	FY21	FY22	FY23	5 YEAR TOTAL	BEYOND 5 YEARS	PROJECT TOTAL
<b>Expenditure Schedule (000s)</b>										
Construction		300								300
<b>Total</b>		<b>300</b>								<b>300</b>

<b>Funding Source Schedule (000s)</b>										
Branch Libraries Bond Projects Fund (472)		300								300
<b>Total</b>		<b>300</b>								<b>300</b>

<b>Annual Operating Budget Impact (000s)</b>										
<b>Total</b>										

# Library Capital Program

## 2019-2023 Adopted Capital Improvement Program

### **Detail of One-Time Construction Projects**

#### **Bridge Libraries**

<b>CSA</b>	Neighborhood Services	<b>Initial Start Date</b>	3rd Qtr. 2017
<b>CSA Outcome</b>	Safe and Clean Parks, Facilities and Attractions	<b>Initial End Date</b>	2nd Qtr. 2018
<b>Department</b>	Library	<b>Revised Start Date</b>	3rd Qtr. 2018
<b>Location</b>	Evans Lane	<b>Revised End Date</b>	2nd Qtr. 2019
<b>Council Districts</b>	5, 6	<b>Initial Project Budget</b>	\$650,000
<b>Appropriation</b>	A401Q	<b>FY Initiated</b>	2017-2018

**Description** This project provides funding for the development of up to two Bridge Branch Libraries on City-owned and/or School District land. New Bridge Libraries projects will provide space for the community to convene, engage, and access resources bridging known geographic and economic barriers and serve as a local hub for offering a range of library programs for both youth and their families. Funds may be used to provide any needed remodeling to an in-kind facility at the School District site or interiors such as shelving. Other opportunities may arise that meet the stated needs which will allow for partnership resources and minimize department costs of expanding access.

**Justification** In response to the need for literacy resources for low-income families and the potential of minimizing cost through partnerships, the San José Public Library is seeking partners to install small bridge libraries at locations to be determined.

**Notes**

**Major Cost Changes**

	PRIOR YEARS	FY18 EST	FY19	FY20	FY21	FY22	FY23	5 YEAR TOTAL	BEYOND 5 YEARS	PROJECT TOTAL
<b>Expenditure Schedule (000s)</b>										
Construction			650					650		650
<b>Total</b>			<b>650</b>					<b>650</b>		<b>650</b>

<b>Funding Source Schedule (000s)</b>										
Library Construction and Conveyance Tax Fund (393)			650					650		650
<b>Total</b>			<b>650</b>					<b>650</b>		<b>650</b>

<b>Annual Operating Budget Impact (000s)</b>										
<b>Total</b>										



# Library Capital Program

## 2019-2023 Adopted Capital Improvement Program

### Detail of One-Time Construction Projects

## Dr. Martin Luther King, Jr. Library Escalator Replacements

<b>CSA</b>	Neighborhood Services	<b>Initial Start Date</b>	3rd Qtr. 2016
<b>CSA Outcome</b>	Safe and Clean Parks, Facilities, and Attractions	<b>Initial End Date</b>	2nd Qtr. 2023
<b>Department</b>	Library	<b>Revised Start Date</b>	3rd Qtr. 2018
<b>Location</b>	150 East San Fernando Street	<b>Revised End Date</b>	2nd Qtr. 2024
<b>Council Districts</b>	3	<b>Initial Project Budget</b>	\$1,361,000
<b>Appropriation</b>	A7861	<b>FY Initiated</b>	2016-2017

**Description** This project provides funding for the six escalator replacements at Dr. Martin Luther King, Jr. Library. The replacement projects are scheduled through 2023-2024. Per the agreement between the City and San José State University (SJSU), this project will be managed by SJSU's Facilities Development and Operations Department in coordination with the Library Department. The identified expense in the CIP reflects the City's estimated 50% cost-share amount.

**Justification** This project will replace the escalators that are nearing the end of their useful life and will reduce the increasing maintenance and repair costs of the aging escalators.

**Notes**

**Major Cost Changes**

	PRIOR YEARS	FY18 EST	FY19	FY20	FY21	FY22	FY23	5 YEAR TOTAL	BEYOND 5 YEARS	PROJECT TOTAL
<b>Expenditure Schedule (000s)</b>										
Construction			469	223	223	223	223	1,361	72	1,433
<b>Total</b>			<b>469</b>	<b>223</b>	<b>223</b>	<b>223</b>	<b>223</b>	<b>1,361</b>	<b>72</b>	<b>1,433</b>

<b>Funding Source Schedule (000s)</b>										
Library Construction and Conveyance Tax Fund (393)			469	223	223	223	223	1,361	72	1,433
<b>Total</b>			<b>469</b>	<b>223</b>	<b>223</b>	<b>223</b>	<b>223</b>	<b>1,361</b>	<b>72</b>	<b>1,433</b>

<b>Annual Operating Budget Impact (000s)</b>										
<b>Total</b>										

# Library Capital Program

## 2019-2023 Adopted Capital Improvement Program

### **Detail of One-Time Construction Projects**

## **Dr. Martin Luther King, Jr. Library Major Maintenance**

<b>CSA</b>	Neighborhood Services	<b>Initial Start Date</b>	3rd Qtr. 2017
<b>CSA Outcome</b>	Safe and Clean Parks, Facilities, and Attractions	<b>Initial End Date</b>	2nd Qtr. 2019
<b>Department</b>	Library	<b>Revised Start Date</b>	
<b>Location</b>	150 East San Fernando Street	<b>Revised End Date</b>	
<b>Council Districts</b>	3	<b>Initial Project Budget</b>	\$1,250,000
<b>Appropriation</b>	A402G	<b>FY Initiated</b>	2017-2018

**Description** This project provides funding for the HVAC replacement project at Dr. Martin Luther King, Jr. Library. The replacement project is scheduled to be completed over two fiscal years. Per the agreement between the City and San José State University (SJSU), this project will be managed by SJSU's Facilities Development and Operations Department in coordination with the Library Department. The identified expense in the CIP reflects the City's estimated 50% cost-share amount.

**Justification** Replacement is required due to the ongoing costs associated with maintenance and repair of the existing HVAC system.

**Notes**

**Major Cost Changes**

	PRIOR YEARS	FY18 EST	FY19	FY20	FY21	FY22	FY23	5 YEAR TOTAL	BEYOND 5 YEARS	PROJECT TOTAL
<b>Expenditure Schedule (000s)</b>										
Construction		500	750					750		1,250
<b>Total</b>		<b>500</b>	<b>750</b>					<b>750</b>		<b>1,250</b>

<b>Funding Source Schedule (000s)</b>										
Library Construction and Conveyance Tax Fund (393)		500	750					750		1,250
<b>Total</b>		<b>500</b>	<b>750</b>					<b>750</b>		<b>1,250</b>

<b>Annual Operating Budget Impact (000s)</b>										
<b>Total</b>										

# Library Capital Program

## 2019-2023 Adopted Capital Improvement Program

### Detail of One-Time Construction Projects

## Dr. Martin Luther King, Jr. Library Sprinkler Replacements

<b>CSA</b>	Neighborhood Services	<b>Initial Start Date</b>	3rd Qtr. 2016
<b>CSA Outcome</b>	Safe and Clean Parks, Facilities, and Attractions	<b>Initial End Date</b>	2nd Qtr. 2017
<b>Department</b>	Library	<b>Revised Start Date</b>	3rd Qtr. 2018
<b>Location</b>	150 East San Fernando Street	<b>Revised End Date</b>	2nd Qtr. 2019
<b>Council Districts</b>	3	<b>Initial Project Budget</b>	\$399,000
<b>Appropriation</b>	A7862	<b>FY Initiated</b>	2016-2017

**Description** This project provides funding for the sprinkler replacements in the basement of the Dr. Martin Luther King, Jr. Library. Per the agreement between the City and San José State University (SJSU), this project will be managed by SJSU's Facilities Development and Operations Department in coordination with the Library Department. The identified expense in the CIP reflects the City's estimated 50% cost-share amount.

**Justification** This project will replace the leaky sprinkler and fire lines to prevent any water damage in the basement.

**Notes**

**Major Cost Changes**

	PRIOR YEARS	FY18 EST	FY19	FY20	FY21	FY22	FY23	5 YEAR TOTAL	BEYOND 5 YEARS	PROJECT TOTAL
<b>Expenditure Schedule (000s)</b>										
Construction			399					399		399
<b>Total</b>			<b>399</b>					<b>399</b>		<b>399</b>

<b>Funding Source Schedule (000s)</b>										
Library Construction and Conveyance Tax Fund (393)			399					399		399
<b>Total</b>			<b>399</b>					<b>399</b>		<b>399</b>

<b>Annual Operating Budget Impact (000s)</b>										
<b>Total</b>										

# Library Capital Program

## 2019-2023 Adopted Capital Improvement Program

### **Detail of One-Time Construction Projects**

#### **Library Facilities Upgrades**

<b>CSA</b>	Neighborhood Services	<b>Initial Start Date</b>	3rd Qtr. 2017
<b>CSA Outcome</b>	Safe and Clean Parks, Facilities, and Attractions	<b>Initial End Date</b>	2nd Qtr. 2018
<b>Department</b>	Library	<b>Revised Start Date</b>	3rd Qtr. 2018
<b>Location</b>	City-wide	<b>Revised End Date</b>	2nd Qtr. 2019
<b>Council Districts</b>	City-wide	<b>Initial Project Budget</b>	\$68,000
<b>Appropriation</b>	A405W	<b>FY Initiated</b>	2017-2018

**Description** This project provides funding for miscellaneous construction costs that are occasionally needed for bond funded branch libraries such as Alviso Branch Library and Village Square Branch Library.

**Justification** This project will upgrade the public water fountains at 5-6 branches to ones that can be used to refill personal water bottles.

**Notes**

**Major Cost Changes**

	PRIOR YEARS	FY18 EST	FY19	FY20	FY21	FY22	FY23	5 YEAR TOTAL	BEYOND 5 YEARS	PROJECT TOTAL
<b>Expenditure Schedule (000s)</b>										
Construction			68					68		68
<b>Total</b>			<b>68</b>					<b>68</b>		<b>68</b>

<b>Funding Source Schedule (000s)</b>										
Branch Libraries Bond Projects Fund (472)			68					68		68
<b>Total</b>			<b>68</b>					<b>68</b>		<b>68</b>

<b>Annual Operating Budget Impact (000s)</b>										
<b>Total</b>										

**Library Capital Program**  
2019-2023 Adopted Capital Improvement Program

**Detail of Ongoing Non-Construction Projects**

**Acquisition of Materials**

**CSA** Neighborhood Services  
**CSA Outcome** Vibrant Cultural, Learning, Recreation, and Leisure Opportunities  
**Department** Library  
**Council Districts** City-wide  
**Appropriation** A4078

**Description** This allocation provides funding for the acquisition of books, periodical subscriptions, DVDs/Blu-rays, electronic resources, and other types of materials for the Library's collection.

**Notes** Selected budget information is not provided due to the ongoing nature of this project.

	FY18 EST	FY19	FY20	FY21	FY22	FY23	5 YEAR TOTAL
<b>Expenditure Schedule (000s)</b>							
Equipment, Materials and Supplies	6,015	6,694	5,529	5,529	5,529	5,529	28,810
<b>Total</b>	<b>6,015</b>	<b>6,694</b>	<b>5,529</b>	<b>5,529</b>	<b>5,529</b>	<b>5,529</b>	<b>28,810</b>

<b>Funding Source Schedule (000s)</b>							
Library Construction and Conveyance Tax Fund (393)	3,600	4,600	3,529	3,529	3,529	3,529	18,716
Library Parcel Tax Capital Fund (483)	2,415	2,094	2,000	2,000	2,000	2,000	10,094
Library Parcel Tax Fund (418)							
<b>Total</b>	<b>6,015</b>	<b>6,694</b>	<b>5,529</b>	<b>5,529</b>	<b>5,529</b>	<b>5,529</b>	<b>28,810</b>

**Library Capital Program**  
2019-2023 Adopted Capital Improvement Program

**Detail of Ongoing Non-Construction Projects**

**Automation Projects and System Maintenance**

**CSA** Neighborhood Services  
**CSA Outcome** Vibrant Cultural, Learning, Recreation, and Leisure Opportunities  
**Department** Library  
**Council Districts** City-wide  
**Appropriation** A4083

**Description** This allocation provides funding for automation equipment to improve information access and electronic processing. Funds may be used to purchase, maintain, and upgrade catalogs, automated reference resources, and costs related to the installation and maintenance of the online system.

**Notes** Selected budget information is not provided due to the ongoing nature of this project.

	FY18 EST	FY19	FY20	FY21	FY22	FY23	5 YEAR TOTAL
<b>Expenditure Schedule (000s)</b>							
Equipment, Materials and Supplies	960	1,648	1,000	1,000	1,000	1,000	5,648
<b>Total</b>	<b>960</b>	<b>1,648</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>5,648</b>

	FY18 EST	FY19	FY20	FY21	FY22	FY23	5 YEAR TOTAL
<b>Funding Source Schedule (000s)</b>							
Library Construction and Conveyance Tax Fund (393)	352	465	400	400	400	400	2,065
Library Parcel Tax Capital Fund (483)	608	1,183	600	600	600	600	3,583
Library Parcel Tax Fund (418)							
<b>Total</b>	<b>960</b>	<b>1,648</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>5,648</b>

**Library Capital Program**  
2019-2023 Adopted Capital Improvement Program

**Detail of Ongoing Non-Construction Projects**

**Facilities Management**

**CSA** Neighborhood Services  
**CSA Outcome** Safe and Clean Parks, Facilities, and Attractions  
**Department** Library  
**Council Districts** City-wide  
**Appropriation** A7350

**Description** This allocation provides funding for a Capital Project Program Coordinator and Library Assistant to manage and monitor branch library facilities.

**Notes** Selected budget information is not provided due to the ongoing nature of this project.

	FY18 EST	FY19	FY20	FY21	FY22	FY23	5 YEAR TOTAL
<b>Expenditure Schedule (000s)</b>							
General Administration	376	387	399	411	423	436	2,056
<b>Total</b>	<b>376</b>	<b>387</b>	<b>399</b>	<b>411</b>	<b>423</b>	<b>436</b>	<b>2,056</b>

	FY18 EST	FY19	FY20	FY21	FY22	FY23	5 YEAR TOTAL
<b>Funding Source Schedule (000s)</b>							
Library Construction and Conveyance Tax Fund (393)	376	387	399	411	423	436	2,056
<b>Total</b>	<b>376</b>	<b>387</b>	<b>399</b>	<b>411</b>	<b>423</b>	<b>436</b>	<b>2,056</b>

**Library Capital Program**  
2019-2023 Adopted Capital Improvement Program

**Detail of Ongoing Non-Construction Projects**

**General Equipment and Furnishings**

**CSA** Neighborhood Services  
**CSA Outcome** Safe and Clean Parks, Facilities, and Attractions  
**Department** Library  
**Council Districts** City-wide  
**Appropriation** A4706

**Description** This allocation provides ongoing funding for the purchase of equipment such as shelving, material displays, vehicles, Wee Play structures and supplies, and replacement of circulation desks and other furnishings.

**Notes** Selected budget information is not provided due to the ongoing nature of this project.

	FY18 EST	FY19	FY20	FY21	FY22	FY23	5 YEAR TOTAL
<b>Expenditure Schedule (000s)</b>							
Equipment, Materials and Supplies	836	387	396	404	412	424	2,023
<b>Total</b>	<b>836</b>	<b>387</b>	<b>396</b>	<b>404</b>	<b>412</b>	<b>424</b>	<b>2,023</b>

	FY18 EST	FY19	FY20	FY21	FY22	FY23	5 YEAR TOTAL
<b>Funding Source Schedule (000s)</b>							
Library Construction and Conveyance Tax Fund (393)	836	387	396	404	412	424	2,023
<b>Total</b>	<b>836</b>	<b>387</b>	<b>396</b>	<b>404</b>	<b>412</b>	<b>424</b>	<b>2,023</b>



# Library Capital Program

## 2019-2023 Adopted Capital Improvement Program

### Detail of Ongoing Non-Construction Projects

#### Mobile Maker[Space]ship Vehicle

**CSA** Neighborhood Services  
**CSA Outcome** Vibrant Cultural, Learning, Recreation, and Leisure Opportunities  
**Department** Library  
**Council Districts** City-wide  
**Appropriation** A6417

**Description** This allocation provides funding for the purchase of new material and maintenance of a new technology "Maker" lab vehicle for the San José Public Library (SJPL). The vehicle was outfitted with a variety of technology that includes 3-D printers, laptops and tablets, a vinyl cutter, laser cutter, and several robotic kits. Funding of \$130,000 is allocated in 2019-2020 for the first of the four-year upgrade cycle of the technology equipment on the vehicle.

**Notes** This allocation funds the technology equipment upgrades and repair costs. Selected budget information is not provided due to the ongoing nature of this project.

	FY18 EST	FY19	FY20	FY21	FY22	FY23	5 YEAR TOTAL
<b>Expenditure Schedule (000s)</b>							
Equipment, Materials and Supplies	10		130				130
Maintenance, Repairs, Other	2	2	4	2	2	2	12
<b>Total</b>	<b>12</b>	<b>2</b>	<b>134</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>142</b>

	FY18 EST	FY19	FY20	FY21	FY22	FY23	5 YEAR TOTAL
<b>Funding Source Schedule (000s)</b>							
Library Construction and Conveyance Tax Fund (393)	12	2	134	2	2	2	142
<b>Total</b>	<b>12</b>	<b>2</b>	<b>134</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>142</b>

**Library Capital Program**  
2019-2023 Adopted Capital Improvement Program

**Detail of Ongoing Non-Construction Projects**

**Program Management - Library Bond Projects**

**CSA** Neighborhood Services  
**CSA Outcome** Safe and Clean Parks, Facilities, and Attractions  
**Department** Library  
**Council Districts** City-wide  
**Appropriation** A6878

**Description** This allocation provides funding for library positions to manage the implementation and closing costs of Library bond projects.

**Notes** Selected budget information is not provided due to the ongoing nature of this project. Due to timing of the bond sale, this ongoing project has funding programmed through 2018-2019.

	FY18 EST	FY19	FY20	FY21	FY22	FY23	5 YEAR TOTAL
<b>Expenditure Schedule (000s)</b>							
General Administration	14	15					15
<b>Total</b>	<b>14</b>	<b>15</b>					<b>15</b>

<b>Funding Source Schedule (000s)</b>							
Branch Libraries Bond Projects Fund (472)	14	15					15
<b>Total</b>	<b>14</b>	<b>15</b>					<b>15</b>

# **Library Capital Program**

## 2019-2023 Adopted Capital Improvement Program

### **Detail of Ongoing Non-Construction Projects**

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#### **Program Management - Library Capital Program**

**CSA** Neighborhood Services  
**CSA Outcome** Vibrant Cultural, Learning, Recreation, and Leisure Opportunities  
**Department** Library  
**Council Districts** City-wide  
**Appropriation** A6422

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**Description** This allocation provides ongoing funding for the administration, management, and monitoring of the Library Capital Program. Portions of the City Librarian, Assistant City Librarian, Administrative Officer, and an Analyst are included in the program management budget.

**Notes** Selected budget information is not provided due to the ongoing nature of this project.

	<b>FY18 EST</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>5 YEAR TOTAL</b>
<b>Expenditure Schedule (000s)</b>							
General Administration	196	202	208	214	220	227	1,071
<b>Total</b>	<b>196</b>	<b>202</b>	<b>208</b>	<b>214</b>	<b>220</b>	<b>227</b>	<b>1,071</b>

<b>Funding Source Schedule (000s)</b>							
Library Construction and Conveyance Tax Fund (393)	196	202	208	214	220	227	1,071
<b>Total</b>	<b>196</b>	<b>202</b>	<b>208</b>	<b>214</b>	<b>220</b>	<b>227</b>	<b>1,071</b>

# **Library Capital Program**

2019-2023 Adopted Capital Improvement Program

## **Detail of One-Time Non-Construction Projects**

### **Village Square Branch Library Improvements**

**CSA** Neighborhood Services  
**CSA Outcome** Vibrant Cultural, Learning, Recreation, and Leisure Opportunities  
**Department** Library  
**Council Districts** 8  
**Appropriation** A6362

**Description** This project funds enhancements inside the new Village Square Branch Library. This new facility, opened in April 2016, will now include interactive digital displays for curated historic and educational presentations and interactive children's furniture.

**Notes**

	<b>PRIOR YEARS</b>	<b>FY18 EST</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>5 YEAR TOTAL</b>	<b>BEYOND 5 YEARS</b>	<b>PROJECT TOTAL</b>
<b>Expenditure Schedule (000s)</b>										
Equipment, Materials and Supplies			100					100		100
<b>Total</b>			<b>100</b>					<b>100</b>		<b>100</b>

<b>Funding Source Schedule (000s)</b>										
Library Construction and Conveyance Tax Fund (393)			100					100		100
<b>Total</b>			<b>100</b>					<b>100</b>		<b>100</b>



**2018-2019 CAPITAL BUDGET**

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**2019-2023 CAPITAL  
IMPROVEMENT PROGRAM**

**LIBRARY**

**SUMMARY OF RESERVES**



**Library Capital Program**  
2019-2023 Adopted Capital Improvement Program

**Summary of Reserves**

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<b>Project Name</b>	Future Capital Projects Reserve	<b>Initial Start Date</b>	N/A
<b>5-Yr CIP Budget</b>	\$ 405,000	<b>Initial End Date</b>	N/A
<b>Total Budget</b>	\$ 405,000	<b>Revised Start Date</b>	
<b>Council Districts</b>	City-wide	<b>Revised End Date</b>	
<b>Description</b>	This reserve sets aside funding for future large Library branch projects.		

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<b>Project Name</b>	Library Bond Projects Reserve	<b>Initial Start Date</b>	N/A
<b>5-Yr CIP Budget</b>	\$ 5,905,000	<b>Initial End Date</b>	N/A
<b>Total Budget</b>	\$ 5,905,000	<b>Revised Start Date</b>	
<b>Council Districts</b>	City-wide	<b>Revised End Date</b>	
<b>Description</b>	This reserve sets aside the remaining bond funds from Measure O, which was passed by the voters in 2000, for future branch improvement projects such as those at three of the oldest branches (Alviso, Biblioteca and West Valley). Once the bond-eligible projects are identified, the Administration will report back to the City Council in a future budget process with recommendations on the use of the reserve.		

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