



*Parks, Recreation and
Neighborhood Services*

City of San José Parks and Recreation Commission

District 1 - Daphna Woolfe
District 3 - Lawrence Ames
District 5 - Gregory Lovely
District 7 - Trami Cron
District 9 - Rudy Flores, Chair
Citywide - George Adas

Charles Dougherty, Jr. - District 2
Kelly Snider - District 4
Demerris Brooks-Immel - District 6
Chet Mandair - District 8
Brian Quint, Vice Chair - District 10

4:00 p.m. Commissioners park tour, meet at the Administration Building.
5:00 p.m. Commissioners will be served a light dinner prepared by Double-H Catering,
Happy Hollow Park & Zoo's catering company.

MEETING AGENDA

5:30 p.m. August 1, 2018 Leininger Center,
Okayama Room
1300 Senter Road, San Jose, CA 95112

- I. Call to Order & Orders of the Day**
- II. Public Comment** (*Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Parks and Recreation Commission - Speakers are limited to 2 minutes.*)
- III. Announcements and Welcoming of Commissioners**
 - A. Council Liaison, Councilmember Tam Nguyen
- IV. Consent Calendar** (*The consent calendar items are considered to be routine and will be adopted by one motion. There will be no separate discussion of these items unless a request is made by a member of the Parks Commission, staff, or public to have an item removed from the consent calendar and considered separately.*)
 - A. Approve the [June 6, 2018 Minutes](#)
 - B. Approve the [June 6, 2018 Attendance Report](#)
 - C. Receive and File Correspondence to Commission
- V. Review Purpose, Products and Process;** Veronica Schulte, Senior Analyst
- VI. Role of Commissioners**
 - A. Functions, Powers and Duties; Justin Long, Deputy Director of Parks and Teresa Meyer-Calvert, Recording Secretary
- Decision-making bodies vs. Advisory; Office of the City Clerk
 - B. Brown Act, Conflicts of Interest and City Policies; Teresa Meyer-Calvert, Recording Secretary
 - C. 2017-2018 Questions and Concerns; Justin Long; Deputy Director of Parks, PRNS
 - D. How to Be Active in the Community; Carolina Camarena; Public Information Manager, PRNS

- VII. **Commission Activity**; Veronica Schulte, Senior Analyst, PRNS
- VIII. **PRC Accomplishments**; Justin Long, Deputy Director of Parks, PRNS
- IX. **PRNS Accomplishments**
 - A. **Building Forward**; Justin Long, Deputy Director of Parks, PRNS
 - B. **2018-2019 Budget Results (Operating/Capital)**; Avi Yotam, Division Manager, PRNS
 - C. **PRNS Priority Work Plan Items**; Justin Long, Deputy Director of Parks, PRNS
- X. **[PRC Work Plan Development](#)**; Veronica Schulte, Senior Analyst, PRNS
- XI. **Election of Officers**; Teresa Meyer-Calvert, Recording Secretary, PRNS
- XII. **Next Steps**; Justin Long, Deputy Director of Parks, PRNS
- XIII. **Adjournment**

The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Open Forum on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Open Forum. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the City Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at <http://www.sanjoseca.gov/index.aspx?NID=1919>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the PRNS Reception Counter at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact Melrose Hurley at (408) 793-4186 for the final document.

On occasion the Commission may consider agenda items out of order.

The Parks and Recreation Commission meets every first Wednesday of the month at 5:30 p.m., unless otherwise noted. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 793-4186 as soon as possible, but at least three business days before the meeting. Please direct correspondence and questions to:

City of San José Department of Parks, Recreation and Neighborhood Services
Attn: Parks and Recreation Commission
200 E. Santa Clara Street, Tower 900
San José, California 95113

Tel: (408) 793-4186 (Recording Secretary) / Fax: (408) 292-6416 / teresa.meyer-calvert@sanjoseca.gov