
**DOWNTOWN PARKING BOARD
MINUTES
May 1, 2019**

200 E. Santa Clara Street, 14th Floor Conference Room

Item Subject

1. Call to Order & Chairperson Report

Meeting called to order at 10:06 a.m.

2. Public Record

No Discussion

3. Open Forum

No Discussion

4. Consent Calendar

Action: (5-0-0) Board member Rask moved to approve the meeting minutes for the February 6, 2019 DPB meeting. Board member Singh seconded the motion.

Absent: Board member Sung arrived at 10:10am and Vice Chair Leege was absent

Document Filed: February 6, 2019 DPB minutes

5. General Business

A. Election of Chairperson (July 2019 – June 2020)

Henry Cord was reelected as Chairperson with five votes and Charlie Faas receiving one vote.

B. Election of Vice Chairperson (July 2019 – June 2020)

Harvard Sung was elected Vice Chairperson with five votes and Henry Cord receiving one vote.

6. Annual Work Plan

Arian Collen (DOT) reviewed the 2019-2020 Draft Annual Work Plan and noted the staff proposal to shift each of the quarterly meetings by one month from August/October/February/May to September/November/March/June. This will allow the board to review, comment, and provide feedback on the various items, particularly the Parking Fund budget items, in a cycle that coincides with the City's overall budget timing. A brief discussion ensued on the work plan items. The final work plan will be brought to the board for approval at the September 2019 meeting.

7. Capital/Finance

Mr. Collen reviewed the FY 2019-20 Proposed Budget and 5-Year Capital Budget and highlighted the following:

- The City's proposed budget was released on May 1, 2019 with study sessions and public hearings to be held in May/June with final budget adoption scheduled for June 18, 2019
- Revenues are projected at \$33.4M, which includes \$14.3M in debt repayments from the Successor Agency to the Redevelopment Agency (SARA)
- Operating Expenditures are projected at \$12.8M
- Transfers are projected at \$2.35M

- Ending Fund Balance is projected at \$4.7M
- The 2020-2024 proposed 5-Year CIP is \$49.7M, with \$35.2M in capital projects and \$14.5M in CIP Reserves.

Board members Faas and Sung questioned the Net Revenue total listed at \$10.4M which didn't appear to be correct. A discussion ensued regarding the overall financials and the accuracy of the calculations. Mr. Collen noted that staff would review and provide an updated report with corrected financials. (Document was distributed to the board and uploaded online on May 2nd).

Mr. Collen highlighted the proposed 5-year proposed capital budget program and highlighted the various projects. A brief discussion ensued.

Action: Due to discrepancies in the report, no action was taken by the board. A revised document will be brought to the board during the September DPB meeting

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8. **Parking Programs & Rates**

Mr. Collen provided a brief update on the status of the Parking Access and Revenue Control System (PARCS) upgrades slated for deployment across all eight downtown City garages. The Market Street Garage is planned as the first location in early June followed by the Convention Center Garage. The remainder of the garages will follow throughout 2019.

9. **Reports/Coordination**

A. Multi-Modal Transportation Projects & Diridon Area Masterplan

Jessica Zenk (DOT) provided an update on various planning efforts and projects downtown:

- Downtown Transportation Plan
- Better Bikeways
- BART

B. Downtown Promotions & Marketing Update

No discussion on this item

C. Staff Verbal Update on Events & Activities

Mr. Collen noted that Viva Calle is returning on May 19th, followed by Music in the Park and Fountain Blues on June 21st and 22nd. Additionally, large Facebook and Apple conferences at the Convention Center in May and June will increase parking demand and downtown activity.

D. City Council/Committee Agenda Items

No Council or Committee items noted

10. **Future Agenda Items**

Items for the September 4, 2019 DPB meeting as outlined in the Draft Annual Work Plan:

- Resubmittal of FY 2019-20 Proposed Budget
- Final Approval of FY 2019-20 Annual Work Plan and FY 18-19 Annual Report to Transportation and Environment Committee
- Update on Parking Programs and Rates
- FY 2019-20 CIP Update
- Downtown Promotions and Marketing Updates
- Multi-Modal Transportation Projects & Diridon Area Masterplan

Meeting was adjourned at 11:48 am