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REGULAR MEETING MINUTES

December 10, 2019

6:00 PM

**I. Call to Order & Orders of the Day**

**Roll Call**

PRESENT: Ruth Merino, Daniel Zazueta (arrived @ 6:14pm), Gerald Gottheil, Anthony Strawa, Richard Zahner, Ben Foster, Reza Sadeghian, Katy Nomura (arrived @ 6:21pm), Matt Mahan (arrived @ 6:14pm)

ABSENT: None

STAFF: Commission Secretary Keila Cisneros, Deputy Director of Account Management and Marketing Zachary Struyk, FUSE Fellow Kevin Meehan

**Call to Order & Orders of the Day**

Commission Vice Chair Merino convened the Clean Energy Community Advisory Commission at 6:05 p.m. in Room T-1446 of City Hall, 200 E. Santa Clara Street, CA 95113.

**II. Public Record**

No public record.

**III. Public Comment**

No public comment.

**IV. Consent Calendar**

Approve the minutes for the regular meeting held on November 12, 2019.

Documents Filed: November 12, 2019 regular meeting minutes.

Action: Upon a motion by Commissioner Gottheil and seconded by Commissioner Strawa and carried, the minutes were unanimously approved. (6-0-3 Absent: Mahan. Nomura, Zazueta)

**V. Reports and Information Only**

A. Judith Schwartz gave a presentation on the Rational Approach to the Clean Energy Transition. Commissioners had questions. Judith provided answers and additional information. Commission discussion ensued.

B. Deputy Director Struyk gave a department update to the Commission. Commission had questions. Deputy Director Struyk provided answers. Commission discussion ensued.

**VI. New Business**

A. Receive briefing from staff and Ad Hoc committee on programs and give comment - Commissioner Foster gave an update on programs from the Ad Hoc Committee. Commissioners had some questions. Commissioner Foster provided answers.

B. Discuss SJCE outreach and advocacy opportunities

**ACTION:** Upon motion by Vice Chair Merino, seconded by Commissioner Gottheil and carried, the Commission approved authorization for Commissioners to attend events per the SJCE schedule and represent CECAC and shall coordinate with staff accordingly. (9-0-0)

**C. Create Ad Hoc Committees per the Commission's Work Plan**

The commission discussed the members of the already formed Municipalization Ad Hoc Committee. The commission Chair approved the addition of Commissioner Strawa to the already formed Municipalization Ad Hoc Committee.

**NO ACTION TAKEN**

**D. Discuss and vote on new Commission Chair and Vice Chair**

**ACTION:** Upon motion by Commissioner Mahan, seconded by Commissioner Gottheil and carried, the Commission voted Ben Foster as the Chair. (9-0-0)

Upon motion by Commissioner Mahan, seconded by Commissioner Gottheil and carried, the Commission voted Daniel Zazueta as the Vice Chair. (9-0-0)

**E. Discuss and vote on Commission meeting schedule**

**ACTION:** Upon motion by Commissioner Foster, seconded by Commissioner Sadeghian and carried, the Commission will meet on the first Tuesday of every month until June 2020 except for the meeting in January 2020 which will occur on January 14, 2020. (9-0-0)

**F. Discuss Potential Future Agenda Items**

**NO ACTION TAKEN**

**VII. Old Business**

There was no old business.

**VIII. Meeting Schedule and Agenda Items**

*The next regular meeting will be January 14, 2019 at 6:00 p.m., T-1446.*

**IX. Adjournment**

Chair Zazueta adjourned the meeting at approximately 7:57 p.m.

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DANIEL ZAZUETA, CHAIR

**ATTEST:**  
**CLEAN ENERGY COMMUNITY ADVISORY SECRETARY**

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KEILA CISNEROS, STAFF SPECIALIST