



# Memorandum

## WORKPLAN CONTENTS

### NEIGHBORHOOD SERVICES AND EDUCATION COMMITTEE WORKPLAN

January 2020 - June 2020

#### **COMMITTEE MEMBERS:**

SYLVIA ARENAS, CHAIR  
MAGDALENA CARRASCO, VICE-CHAIR  
MAYA ESPARZA, MEMBER  
PAM FOLEY, MEMBER

#### **STAFF:**

ANGEL RIOS, JR., CITY MANAGER'S OFFICE  
KARIN MURABITO, CITY ATTORNEY'S OFFICE  
PAUL PEREIRA, MAYOR'S OFFICE  
TONI TABER, CITY CLERK

#### **MISSION STATEMENT:**

To serve and strengthen community by providing access to lifelong learning opportunities to enjoy life, ensuring a diverse range of housing opportunities and preservice healthy neighborhoods.

#### **JANUARY 9, 2020 - CANCELLED**

#### **FEBRUARY 13, 2020**

- 1. Report on Five-Year Consolidated Plan and Annual Action Plan.** (Housing)  
**Purpose:** Provide a report and obtain input from the Committee on the draft Five-Year Consolidated Plan for 2020-2025 and draft 2020-2021 Annual Action Plan on the use of federal funds from the U.S. Department of Housing and Urban Development.
- 2. Report on Sustainable Park Maintenance.** (Parks, Recreation and Neighborhood Services)  
**Purpose:** Provide a report on city-wide park maintenance, including current service levels and areas of improvement, as well as an overview of best practices, drought response actions, and chemical reduction through Integrated Pest Management Practices.
- 3. Update on the Police Athletic League.** (Parks, Recreation and Neighborhood Services / Police)  
**Purpose:** Provide an update on work to assess and implement alternative operational models for PAL programming and facilities.

### **MARCH 12, 2020**

1. **Welcoming San José Plan.** (City Manager's Office – Office of Immigrant Affairs)  
**Purpose:** Provide and review the Welcoming San José Plan, 2020-2023 and cross-reference to the City Council for approval.
  
2. **Report on Early Education and Update on Council Policy Priority #14 (Childcare and Early Education).** (Library / Parks, Recreation and Neighborhood Services)  
**Purpose:** Provide a report on the City's efforts to improve access to quality childcare and early education opportunities, including updates on implementation of Council Policy Priority #14 (Childcare and Early Education/Preschool Facilities); the Workforce Training Program partnership with work2Future; the Early Education Quality Standards Implementation and Assessment; and the Family Friendly Initiative.
  
3. **2018-2019 Annual Community Impact Report.** (Parks, Recreation and Neighborhood Services)  
**Purpose:** Provide the annual Community Impact Report for Parks, Recreation and Neighborhood Services for 2018-2019.
  
4. **Project Hope 2018-2019 Annual Report and Expansion Status Update.** (Parks, Recreation and Neighborhood Services)  
**Purpose:** Provide the 2018-2019 Annual Report for Project Hope and a progress report on the expansion of Project Hope into additional neighborhoods in 2019-2020.

### **APRIL 9, 2020**

1. **Report on Digital Literacy Standards and Digital Inclusion Fund.** (Library)  
**Purpose:** Provide a report on the City's Digital Literacy Standards and Digital Inclusion Fund.
  
2. **Food Insecurity Among Youth, Families, and Seniors.** (Housing / Library / Parks, Recreation and Neighborhood Services)  
**Purpose:** Provide a verbal presentation regarding hunger in San José and an overview of City programs and partnerships addressing food insecurity among youth, families, and seniors.
  
3. **Mayor's Gang Prevention Task Force Bringing Everyone's Strengths Together and Safe Summer Initiative Grant Programs Annual Report.** (Parks, Recreation and Neighborhood Services)  
**Purpose:** Provide an annual report on the Mayor's Gang Prevention Task Force (MGPTF)'s Bringing Everyone's Strengths Together and Safe Summer Initiative Grant Programs for 2018-2019, including an update on the implementation of the MGPTF audit recommendations.

**4. Report on Five-Year Consolidated Plan and Annual Action Plan.** (Housing)

**Purpose:** Provide a report on the draft Five-Year Consolidated Plan for 2020-2025 and draft 2020-2021 Annual Action Plan on the use of federal funds from the U.S. Department of Housing and Urban Development and cross-reference to the City Council for approval.

**5. Report on Assessment of Fair Housing.** (Housing)

**Purpose:** Provide a report and obtain input on the draft Assessment of Fair Housing.

**MAY 14, 2020**

**1. Public Life Annual Report.** (City Manager's Office / Library / Office of Cultural Affairs / Parks, Recreation and Neighborhood Services)

**Purpose:** Provide a report on Citywide efforts to activate and improve public life in San José.

**2. Report on Age-Friendly City Initiative.** (Parks, Recreation and Neighborhood Services)

**Purpose:** Provide an update on implementation of the Age-Friendly City Initiative.

**3. Report on Therapeutic Services.** (Parks, Recreation and Neighborhood Services)

**Purpose:** Provide the Committee with a presentation on Citywide therapeutic programs and services.

**4. Youth Commission Report.** (Parks, Recreation and Neighborhood Services)

**Purpose:** Provide the Committee with an updated report of the Youth Commission's activities and collaboration with the Youth Advisory Councils.

**JUNE 11, 2020**

**1. Joint School/City Library Card Program.** (Library)

**Purpose:** Provide verbal report on implementation and outcomes of the joint school/city library card program.

**2. Summer Program Preview.** (Parks, Recreation and Neighborhood Services / Library / Housing)

**Purpose:** Provide a verbal report on summer 2020 programming for San José residents, with a focus on opportunities for children and youth during the school break.

**3. Parkland Fee Update.** (Parks, Recreation and Neighborhood Services)

**Purpose:** Provide an update on the work plan for completing an updated land valuation analysis, fee study, and steps forward to update ordinances in relation to these studies and other City priority work items.