



City of San José Civil Service Commission

Bill Brill - Chair
Sharon Hightower - Vice Chair
Joan P. Smith – Board Member
Michael Wilcoxon – Board Member
Roy Truitt – Board Member

STAFF:
Colleen Winchester, Sr Deputy City Attorney
Toni J. Taber, City Clerk
Ruth Krantz, Deputy City Clerk
Rebecca Hall, Deputy City Clerk

SPECIAL MEETING AGENDA

January 17, 2019

4:00 p.m.

San José City Hall

T-1132

PLEASE NOTE ROOM CHANGE!

I. Call to Order & Roll Call

ONCE ADOPTED, A VARIATION IN ORDER MUST BE APPROVED. IF YOU WISH AN ITEM TAKEN IN A DIFFERENT ORDER OR ADDED TO THE AGENDA, YOUR REQUEST SHOULD BE MADE AT THIS TIME.

1. [Nomination and election of Commission Officers, Chair and Vice-Chair, for Calendar Year 2019.](#)

II. Adoption of Orders of the Day

III. Public Comments

IV. Consent Calendar

THE CONSENT CALENDAR, CONSISTING OF TWO ITEMS, IS ACTED ON IN ONE MOTION, AS THE ITEMS ARE GENERALLY ROUTINE. IF YOU WISH TO SPEAK ON A CONSENT CALENDAR ITEM OR WISH ACTION TAKEN OTHER THAN THAT INDICATED, MAKE YOUR REQUEST AT THIS TIME.

1. Information Only

- a. [Hiring Summary – Memorandum from Human Resources dated November 26, 2018,](#) listing a statistical summary of hiring activities by fiscal year from July 1, 2018 through October 31, 2018.
- b. [Hiring Summary – Memorandum from Human Resources dated January 7, 2019,](#) listing a statistical summary of hiring activities by fiscal year from July 1, 2018 through November 30, 2018.
- c. [Memorandum from Human Resources dated January 9, 2019, providing Amendments to the Classification Plan](#) that have been made since the last meeting of the Civil Service Commission.

2. Minutes for approval:

- (a) [November 1, 2018 – Regular Minutes](#)

END OF CONSENT CALENDAR

3. Hearings to be scheduled:

- a. Schedule the appeal of dismissal of Fire Prevention Inspector, Domonick Ramos, Case No. 18-03. Written time waiver filed. (McGee-Davies/Clouse/Rust)

4. Commission Outreach: Consideration of outreach strategies to reach City employees regarding the purpose and benefits of the Civil Service Commission.

V. Future Agenda Items

AVAILABLE HEARING DATES

January 22, 23, 29, 30, 31.

February 5, 6, 7, 12, 19, 20, 21, 26, 27, 28.

March 5, 6, 7, 12, 13, 14, 19, 20, 21, 26, 27, 28.

April 2, 3, 4, 9, 10, 11, 16.

The City San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at http://www.sanjoseca.gov/clerk/cp_manuel/CPM_0_15.pdf

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall, 200 E. Santa Clara Street, Office of the City Clerk 14th Floor, Tower, San José, Ca 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call the Office of the City Clerk 408-535-1252 or 408-294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.