
SPECIAL MEETING MINUTES

January 14, 2020

6:15 PM

I. Call to Order & Orders of the Day

Roll Call

PRESENT: Benjamin Foster, Ruth Merino, Anthony Strawa, Gerald Gottheil, Daniel Zazueta, Matt Mahan

ABSENT: None

STAFF: Interim Commission Secretary Elise Doan, Deputy Director of Account Management and Marketing Zachary Struyk, Fuse Executive Kevin Meehan, Division Manager of Regulatory and Legislative Policy Kari Smith

Call to Order & Orders of the Day

Chair Foster convened the Clean Energy Community Advisory Commission at 6:19 p.m. in Room T-1446 of City Hall, 200 E. Santa Clara Street, CA 95113, once the Commission had enough for a quorum.

II. Public Record

None on file.

III. Public Comment

Commissioner Strawa spoke to the commission on behalf of Bruce Naegel regarding SJCE's goals and upcoming programs.

IV. Consent Calendar

Approve the minutes for the regular meeting of December 10, 2019.

ACTION: Upon a motion by Chair Foster and seconded by Commissioner Merino and carried, the minutes were approved unanimously. (6-0-0)

V. Reports and Information Only

A. Deputy Director Struyk gave a department update to the commission. Commissioners had questions. Deputy Director Struyk provided answers. Commission discussion ensued.

B. Commissioner Gottheil gave a presentation on the Process Ad Hoc committee and provided updates. Commissioners had questions and feedback. Commission discussion ensued.

VI. New Business

A. Regulatory and legislative Initiatives 2019 & 2020 – No Action
Division Manager of Regulatory and Legislative Policy Kari Smith provided update on current and upcoming regulatory and legislative initiatives and challenges.
Commissioners asked questions and offered support. Commission discussion ensued.

B. New Commission Member Onboarding Materials – Action

Commissioner Gottheil provided update on Commission member onboarding materials and asked staff to store and maintain these materials for future use.

ACTION: Upon motion by Chair Foster, seconded by Commissioner Zazueta and carried, the Commission approved adjustment of Commissioner Gottheil's proposal and to add the Commission buddy system. (6-0-0)

C. CECAC Memo to City Council – No Action

Commissioner Gottheil expressed more Commission participation in SJCE's Council Memo and suggested a Commission Memo template when more information is needed. Commissioners provided feedback. Commission discussion ensued.

D. Programs Strategy and Recommendations Update- Action

Fuse Executive Kevin Meehan provided a programs strategy update on methods and recommendations. Commissioners provided feedback and questions.

ACTION: Upon Motion by Chair Foster, seconded by Commissioner Mahan and carried, the Commission approved the three near-term programs and requests update on criteria methodology. (6-0-0)

E. Discuss potential future agenda items- No Action

Chair Foster provided update on agenda items. Commissioners had questions and feedback. Commission discussion ensued.

VII. Old Business

There was no old business.

VIII. Meeting Schedule and Agenda Items

The next regular meeting will be February 4, 2020 at 6:15 pm., T-1446.

IX. Adjournment

Chair Foster adjourned the meeting at approximately 8:17 p.m.

BEN FOSTER, CHAIR

ATTEST:
CLEAN ENERGY COMMUNITY ADVISORY SECRETARY

ELISE DOAN, INTERIM COMMISSION SECRETARY