

Memorandum

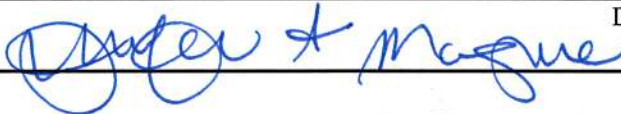
TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Raymond Riordan

**SUBJECT: NOVEL CORONAVIRUS
PRECAUTIONS**

DATE: January 30, 2020

Approved



Date

1-30-2020

INFORMATION

CITY READINESS ACTIONS

Considering the most recent information regarding novel (new) coronavirus also referred to as 2019-nCoV, the City of San Jose has:

- Actively monitored the World Health Organization and the Center for Disease Control for situational awareness and public health activities,
- Established ongoing communication with the Santa Clara County (SCC) Public Health Department and the Office of Emergency Management,
- Formed a cross departmental team to identify key actions and department impacts, and
- Developed an initial plan and approach with a focus on proactive communication and preparing to scale as needed.

This memorandum lays out the most recent information on the novel Coronavirus and includes key messages to share with the community.

OVERVIEW

The Centers for Disease Control and Prevention (CDC) is closely monitoring an outbreak of respiratory illness caused by 2019-nCoV, first identified in Wuhan, Hubei Province, China. Chinese authorities identified the new coronavirus and alerted the World Health Organization on December 31, 2019. Since then, there have been at least 6,000 confirmed cases of this viral infection globally, with the vast majority (90%) in China with only 5 confirmed cases in the United States.¹ As 2019-nCoV is a new viral strain, historically, new diseases, and new outbreaks in the early stages, cause more severe illnesses in humans than older strains. Although

¹ John's Hopkins CCSE Global 2019_nCoV GIS Map as of January 29, 2020

<https://gisanddata.maps.arcgis.com/apps/opsdashboard/index.html#/bda7594740fd40299423467b48e9ecf6>

overall risk to the U.S. is currently deemed to be low, the situation is changing rapidly. The CDC expects additional cases in U.S. in the very near future.²

2019-nCoV Infection in U.S.³

No. of U.S. Cases	Location
1	Chicago, IL
1	Everett, WA
1	Maricopa, AZ
1	Orange County, CA
1	Los Angeles, CA



COUNTRY	CASES	COUNTRY	CASES	COUNTRY	CASES
China	4,428	Singapore	4	Nepal	1
Thailand	8	Malaysia	4	Canada	1
U.S.	5	Japan	4	Cambodia	1
Taiwan	5	France	3	Germany	1
Australia	5	Vietnam	2	Sri Lanka	1
South Korea	4				

Currently, there have been no reports of infection from 2019-nCov in the Bay Area, and more specifically, in Santa Clara County and the City of San Jose. However, the community should make every effort to protect themselves not just from 2019-nCoV, but from other communicable illnesses including the common cold and flu.

Respiratory infections like the flu, are most commonly spread through:

- The air by coughing and sneezing
- Close personal contact, such as touching or shaking hands
- Touching an object or surface with the virus on it, then touching your mouth, nose, or eyes before washing your hands
- Rarely, fecal contamination

Symptoms of mild-to-moderate respiratory infections include:

- Runny nose
- Headache
- Cough
- Sore throat
- Fever
- Shortness of breath

² Mesonnier, N., CDC-Understanding Coronavirus (2019-nCoV)

³ Tierney, L., Meko, T., & Fox, J. (2020, January 26). Mapping the spread of the new coronavirus. Retrieved from <https://www.washingtonpost.com/world/2020/01/22/mapping-spread-new-coronavirus/?arc404=true>

RECOMMENDED PRACTICES

To reduce the risk of contracting respiratory infections, good hygiene practices should be followed:

- Stay up to-date on all required immunizations, including the flu shot.
- Wash your hands often with soap and water. If soap and water are not available, use an alcohol-based hand rub.
- Cover your nose and mouth when you sneeze or cough with a tissue or flexed elbow.
- After using a tissue, throw it in the trash and wash your hands.
- Avoid touching your eyes, nose and mouth. Germs spread this way.
- Clean and disinfect surfaces and objects that may be contaminated with germs like flu.
- Avoid close contact with anyone with cold or flu-like symptoms.
- If you are sick, limit contact with others as much as possible to keep from infecting them.
- If you have flu-like symptoms, the CDC recommends that you stay home for at least 24 hours after your fever is gone, except to get medical care or for other necessities. (Your fever should be gone for 24 hours without the use of a fever-reducing medicine.)

Immediately contact your healthcare provider if conditions and symptoms get worse.

- If prescribed antiviral medication, please complete the entire treatment regimen.
- Restrict non-essential travel to China.
- Staying informed and engaged, every step of the way.

County Public Health website:

<https://www.sccgov.org/sites/phd/DiseaseInformation/novel-coronavirus/Pages/home.aspx>

SANTA CLARA COUNTY DEPARTMENT OF PUBLIC HEALTH

The Santa Clara County Department of Public Health is the lead agency for response to the Novel Coronavirus and other public health matters. The department has had experience responding to unknown virus outbreaks before (H1N1 and SARS). The Public Health's Department Emergency Operation Center has been activated since last week, and have since increased level of activation since yesterday.

Current operational objectives for the County include:

- Maintaining situational awareness at all times
- Prioritizing the evaluation and identification of people who might have the infection
- Fielding calls from healthcare providers to provide guidance
- Responding to inquiries from the public and partners
- Dedicating an entire communications team to provide updated information on SCC Public Health Website and other communications in multiple languages

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- Continuing to work with CDC and California Department of Public Health, other Bay Area health departments, Santa Clara County Office of Emergency Management and Santa Clara County Office of Education

CONCLUSION

The City Manager's Office of Emergency Management is actively monitoring the 2019- nCoV virus transmission developments and is actively coordinating with Santa Clara County's Office of Emergency Management and Department of Public Health, as well as interdepartmental partners. Contact with the CDC confirms that infection risk to American public is low. However, the CDC continues to evaluate its risk assessment every day, warning that the situation is fluid, and ever changing.

Although no confirmed cases of 2019-nCoV has been reported in Santa Clara County, please keep in mind that we are still in the middle of peak flu season. The community is urged to practice preventative hygiene to keep themselves, as well as others from becoming sick. In addition, in partnership and support to the Santa Clara County Department of Public Health, the City will engage all staff in taking precautionary efforts to ensure the safety and health of its employees, and by extension, the residents of San Jose.

/s/

RAYMOND RIORDAN

Director, City Manager's Office of
Emergency Management

For questions, please contact Raymond Riordan, Director, City Manager's Office of Emergency Management, at (408) 794-7055.