



**CIVIL SERVICE COMMISSION
Meeting Minutes
October 3, 2019**

CALL TO ORDER: 4:00 p.m. in San Jose City Hall, Conference Room T-1446.

PRESENT: Chair Bill Brill, Commission Members Sharon Hightower, Joan Smith, Michael Wilcoxon, and Roy Truitt.

ABSENT: All present.

STAFF: Senior Deputy City Attorney, Colleen Winchester; Deputy City Clerk Rebecca Hall; Senior Analyst Joy Rodriguez.

CALL TO ORDER AND ADOPTION OF ORDERS OF THE DAY

Upon motion by Commissioner Truitt, seconded by Commissioner Smith and carried unanimously, the Orders of the Day were approved. (5-0.)

CONSENT CALENDAR

Upon motion by Commissioner Hightower, seconded by Commissioner Smith and carried unanimously, the Consent Calendar was approved. (5-0.)

END OF CONSENT CALENDAR

HEARINGS TO BE SCHEDULED

- 1. Appeal of dismissal of Khushvinder Dhanota, Department of Transportation, Case No. 18-22.**

Due to a failure to appear or contact the City further regarding his appeal, Mr. Dhanota's appeal is hereby considered withdrawn. This action taken by the City of San José is final. (SJMC §3.04.1440.) (Dhanota/McGee-Davies)

HUMAN RESOURCES

1. Appeal regarding reallocation of civilian positions in the Court Liaison Unit (CLU) of the San Jose Police Department from Office Specialists to the Police Data Specialists classification.

As indicated by Director of Employee Relations/Human Resources, Jennifer Schembri, MEF and the City have reached an agreement related to these reallocations. They will not be moving forward at the request of the affected employees.

2. Appeal of Denial of Position Reallocation Request for Jeff Anderson, Environmental Services Department (ESD).

Jeff Anderson offered remarks indicating that duties and responsibilities of his position more accurately match the classification of Division Manager than that of Environmental Services Program Manager.

Director of Employee Relations/Human Resources, Jennifer Schembri spoke on behalf of Human Resources decision to deny the reallocation request, presenting the opinion that the position in question is appropriately classified as Environmental Services Program Manager.

Both parties responded to questions from the Commission. The Commission, noting several appeals for reallocation requests for this position with ESD, requested that Human Resources and the Department of Environmental Services conduct a classification and compensation study for this classification to adequately determined the cause of this conflict.

ADJOURNMENT

Upon motion by Commissioner Truitt, seconded by Commissioner Hightower and carried unanimously, the Civil Service Commission meeting of the City of San José adjourned at 4:45 p.m.

BILL BRILL, CHAIR

ATTEST:
CIVIL SERVICE COMMISSION
CITY CLERK, TONI J. TABER, CMC, SECRETARY

Ruth Krantz, Deputy Secretary