

General Fund  
Recommended Budget Adjustments and Clean-Up Actions  
2019-2020 Mid-Year Budget Review

Department/Proposal		USE		SOURCE		NET COST	
		Personal Services	Non-Personal/ Equipment	Total Use	Revenue	Beg Fund Balance	
<b>DEPARTMENTAL EXPENSES</b>							
City Attorney's Office							
Clean-Up Actions	Voluntary Furlough/Reduced Work Week Program	(\$2,002)	-	(\$2,002)	-	-	(\$2,002)
	Salary and Benefits Program	\$306,461	-	\$306,461	-	-	\$306,461
City Auditor's Office							
Clean-Up Actions	Voluntary Furlough/Reduced Work Week Program	(\$4,664)	-	(\$4,664)	-	-	(\$4,664)
City Clerk's Office							
Clean-Up Actions	Voluntary Furlough/Reduced Work Week Program	(\$7,592)	-	(\$7,592)	-	-	(\$7,592)
Office of the City Manager							
Required Technical-Rebalancing Actions	Non-Personal/Equipment (Reallocation to Personal Services for Office of Civic Innovation Staffing)	-	(\$550,000)	(\$550,000)	-	-	(\$550,000)
	Personal Services (Reallocation from Non-Personal/Equipment for Office of Civic Innovation Staffing)	\$550,000	-	\$550,000	-	-	\$550,000
Office of the City Manager							
Clean-Up Actions	Voluntary Furlough/Reduced Work Week Program	(\$25,489)	-	(\$25,489)	-	-	(\$25,489)
	Salary and Benefits Program	\$368,560	-	\$368,560	-	-	\$368,560
City Manager - Office of Economic Development							
Clean-Up Actions	Voluntary Furlough/Reduced Work Week Program	(\$3,798)	-	(\$3,798)	-	-	(\$3,798)
Environmental Services Department							
Clean-Up Actions	Voluntary Furlough/Reduced Work Week Program	(\$3,644)	-	(\$3,644)	-	-	(\$3,644)
Finance Department							
Required Technical-Rebalancing Actions	Non-Personal/Equipment (Building Performance Payment Processing)	-	\$30,000	\$30,000	-	-	\$30,000

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<b>DEPARTMENTAL EXPENSES</b>									
			Non-Personal/Equipment (Business Tax System Maintenance)	-	\$56,000	\$56,000	-	-	\$56,000
Finance Department			Tech Adjust: Personal Services (Reallocation to Non-Personal/Equipment for Temporary Staffing)	(\$138,000)	-	(\$138,000)	-	-	(\$138,000)
	Clean-Up Actions		Tech Adjust: Non-Personal/Equipment (Reallocation from Personal Services for Temporary Staffing)	-	\$138,000	\$138,000	-	-	\$138,000
			Voluntary Furlough/Reduced Work Week Program	(\$8,476)	-	(\$8,476)	-	-	(\$8,476)
			Salary and Benefits Program	\$223,576	-	\$223,576	-	-	\$223,576
Fire Department									
	Required Technical-Rebalancing Actions		Non-Personal/Equipment (Exhaust Systems Maintenance)	-	\$75,000	\$75,000	-	-	\$75,000
			Non-Personal/Equipment (SCBA Equipment)	-	\$99,802	\$99,802	-	-	\$99,802
Fire Department									
	Grants-Reimbursements-Fees		Non-Personal/Equipment/Revenue from Federal Government (SHSGP – Water Rescue Trailer Grant)	-	\$17,852	\$17,852	\$17,852	-	-
			Non-Personal/Equipment/Revenue from Federal Government (2018 SHSGP Grant - Water Rescue-Related Equipment)	-	(\$74,400)	(\$74,400)	(\$74,400)	-	-
Fire Department									
	Clean-Up Actions		Voluntary Furlough/Reduced Work Week Program	(\$9,852)	-	(\$9,852)	-	-	(\$9,852)
Human Resources Department									
	Required Technical-Rebalancing Actions		Non-Personal/Equipment (Talent Development Program)	-	(\$140,000)	(\$140,000)	-	-	(\$140,000)
			Personal Services (Talent Development Program)	\$140,000	-	\$140,000	-	-	\$140,000

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Human Resources Department	Personal Services (Self-Insured Medical Fund Staffing)	(\$49,000)	-	(\$49,000)	-	-	(\$49,000)
Clean-Up Actions	Voluntary Furlough/Reduced Work Week Program	(\$10,143)	-	(\$10,143)	-	-	(\$10,143)
	Salary and Benefits Program	\$1,128	-	\$1,128	-	-	\$1,128
Independent Police Auditor's Office							
Clean-Up Actions	Voluntary Furlough/Reduced Work Week Program	(\$4,460)	-	(\$4,460)	-	-	(\$4,460)
Information Technology Department							
Required Technical-Rebalancing Actions	Non-Personal/Equipment (PC and Windows Upgrade Project)	-	\$100,000	\$100,000	-	-	\$100,000
Information Technology Department							
Clean-Up Actions	Voluntary Furlough/Reduced Work Week Program	(\$11,824)	-	(\$11,824)	-	-	(\$11,824)
Library Department							
Required Technical-Rebalancing Actions	Non-Personal/Equipment (Janitorial Services)	-	\$68,000	\$68,000	-	-	\$68,000
Library Department							
Clean-Up Actions	Voluntary Furlough/Reduced Work Week Program	(\$37,456)	-	(\$37,456)	-	-	(\$37,456)
	Salary and Benefits Program	\$205,682	-	\$205,682	-	-	\$205,682
Mayor & City Council							
Grants-Reimbursements-Fees	Office of the Mayor/Other Revenue	-	\$25,000	\$25,000	\$25,000	-	-
	Council District 1/Other Revenue	-	\$4,948	\$4,948	\$4,948	-	-
	Council District 2/Other Revenue	-	\$8,500	\$8,500	\$8,500	-	-
	Council District 5/Other Revenue	-	\$21,250	\$21,250	\$21,250	-	-
	Council District 8/Other Revenue	-	\$16,300	\$16,300	\$16,300	-	-
	Council District 9/Other Revenue	-	\$11,075	\$11,075	\$11,075	-	-

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<b>DEPARTMENTAL EXPENSES</b>							
Mayor & City Council							
Clean-Up Actions	Salary and Benefits Program - Office of the Mayor	\$8,445	-	\$8,445	-	-	\$8,445
	Salary and Benefits Program - Council District #01	\$1,974	-	\$1,974	-	-	\$1,974
	Salary and Benefits Program - Council District #02	\$987	-	\$987	-	-	\$987
	Salary and Benefits Program - Council District #03	\$3,026	-	\$3,026	-	-	\$3,026
	Salary and Benefits Program - Council District #04	\$3,839	-	\$3,839	-	-	\$3,839
	Salary and Benefits Program - Council District #05	\$4,497	-	\$4,497	-	-	\$4,497
	Salary and Benefits Program - Council District #06	\$3,511	-	\$3,511	-	-	\$3,511
	Salary and Benefits Program - Council District #07	\$329	-	\$329	-	-	\$329
	Salary and Benefits Program - Council District #08	\$2,496	-	\$2,496	-	-	\$2,496
	Salary and Benefits Program - Council District #09	\$1,316	-	\$1,316	-	-	\$1,316
	Salary and Benefits Program - Council District #10	\$1,563	-	\$1,563	-	-	\$1,563
Parks, Recreation and Neighborhood Services Department							
Required Technical-Rebalancing Actions	Personal Services (Healthy Aging San José)	\$19,240	-	\$19,240	-	-	\$19,240
	Non-Personal/Equipment (Janitorial Services)	-	\$74,000	\$74,000	-	-	\$74,000
	Personal Services (Youth Reinvestment Grant)	\$40,000	-	\$40,000	-	-	\$40,000
Parks, Recreation and Neighborhood Services Department							
Grants-Reimbursements-Fees	Non-Personal/Equipment/Other Revenue (Gardner Family Health Network Scholarships)	-	\$40,000	\$40,000	\$40,000	-	-

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	Personal Services	Non-Personal/ Equipment	Total Use	Revenue	Beg Fund Balance		
<b>DEPARTMENTAL EXPENSES</b>							
	Non-Personal/Equipment/Fees, Rates, and Charges (County of Santa Clara Social Services Agency)	-	(\$105,820)	(\$105,820)	(\$105,820)	-	-
Parks, Recreation and Neighborhood Services Department							
Clean-Up Actions	Voluntary Furlough/Reduced Work Week Program	(\$19,917)	-	(\$19,917)	-	-	(\$19,917)
	Salary and Benefits Program	\$24,851	-	\$24,851	-	-	\$24,851
Planning, Building and Code Enforcement Department							
Clean-Up Actions	Voluntary Furlough/Reduced Work Week Program	(\$33,842)	-	(\$33,842)	-	-	(\$33,842)
Police Department							
Clean-Up Actions	Voluntary Furlough/Reduced Work Week Program	(\$21,236)	-	(\$21,236)	-	-	(\$21,236)
	Salary and Benefits Program	\$1,169,257	-	\$1,169,257	-	-	\$1,169,257
Public Works Department							
Required Technical-Rebalancing Actions	Non-Personal/Equipment (Janitorial Services)	-	\$450,000	\$450,000	-	-	\$450,000
Public Works Department							
Grants-Reimbursements-Fees	Non-Personal/Equipment/Other Revenue (Fleet Telematics)	-	\$750,000	\$750,000	\$750,000	-	-
Public Works Department							
Clean-Up Actions	Voluntary Furlough/Reduced Work Week Program	(\$2,919)	-	(\$2,919)	-	-	(\$2,919)
	Salary and Benefits Program	\$212,275	-	\$212,275	-	-	\$212,275
Transportation Department							
Grants-Reimbursements-Fees	Non-Personal/Equipment/Fees, Rates, and Charges (Micromobility/Scooters)	-	\$100,000	\$100,000	\$100,000	-	-
Transportation Department							
Clean-Up Actions	Voluntary Furlough/Reduced Work Week Program	(\$28,728)	-	(\$28,728)	-	-	(\$28,728)
	<b>DEPARTMENTAL EXPENSES TOTAL</b>	<b>\$2,869,971</b>	<b>\$1,215,507</b>	<b>\$4,085,478</b>	<b>\$814,705</b>	<b>-</b>	<b>\$3,270,773</b>

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<b>CITY-WIDE EXPENSES</b>							
Required Technical-Rebalancing							
Actions	Storm Fees	-	\$90,000	\$90,000	-	-	\$90,000
	Accessory Dwelling Unit Amnesty Program	-	\$293,000	\$293,000	-	-	\$293,000
	Workers' Compensation Claims - Police	-	\$200,000	\$200,000	-	-	\$200,000
	Workers' Compensation Claims – Fire	-	(\$200,000)	(\$200,000)	-	-	(\$200,000)
Grants-Reimbursements-Fees	Creating Connections/Other Revenue	-	\$140,000	\$140,000	\$140,000	-	-
	Library Grants/Revenue from State of California (CLLS Adult Literacy Grant)	-	\$72,672	\$72,672	\$72,672	-	-
	Library Grants/Revenue from State of California (CREI- LSTA Grant)	-	\$5,000	\$5,000	\$5,000	-	-
	Sidewalk Repairs/Other Revenue	-	\$150,000	\$150,000	\$150,000	-	-
	Library Grants/Other Revenue (PLP Innovation and Technology Opportunity Grant)	-	\$12,460	\$12,460	\$12,460	-	-
	Library Grants/Other Revenue (Yiddish Book Center Grant)	-	\$500	\$500	\$500	-	-
	Northern California Regional Intelligence Center - Police 2019/Revenue from State of California	\$121,000	-	\$121,000	\$121,000	-	-
	Emergency Street Tree Services/Other Revenue	-	\$100,000	\$100,000	\$100,000	-	-

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<b>CITY-WIDE EXPENSES</b>							
	2016 County Victim Services Program/Revenue from State of California	-	\$75,436	\$75,436	\$75,436	-	-
	ICAC State Grant 2018-2020/Revenue from State of California	-	\$950,000	\$950,000	\$950,000	-	-
	County of Santa Clara Probation Department for Teen Programming/Revenue from Local Agencies	\$75,000	\$25,000	\$100,000	\$100,000	-	-
	Fire Inspection Improvement	-	\$250,000	\$250,000	-	-	\$250,000
	<b>CITY-WIDE EXPENSES TOTAL</b>	<b>\$196,000</b>	<b>\$2,164,068</b>	<b>\$2,360,068</b>	<b>\$1,727,068</b>	<b>-</b>	<b>\$633,000</b>
<b>CAPITAL PROJECT EXPENSES</b>							
Required Technical-Rebalancing Actions	Closed Landfill Compliance	-	\$150,000	\$150,000	-	-	\$150,000
Grants-Reimbursements-Fees	Fire Training Center Relocation/Revenue from the State of California	-	\$3,000,000	\$3,000,000	\$3,000,000	-	-
	<b>CAPITAL PROJECT EXPENSES TOTAL</b>	<b>-</b>	<b>\$3,150,000</b>	<b>\$3,150,000</b>	<b>\$3,000,000</b>	<b>-</b>	<b>\$150,000</b>
<b>EARMARKED RESERVES</b>							
Required Technical-Rebalancing Actions	2019-2020 Ending Fund Balance Reserve	-	\$10,000,000	\$10,000,000	-	-	\$10,000,000
Grants-Reimbursements-Fees	Emergency Operations Center FF&E Reserve/Revenue from the State of California	-	\$2,500,000	\$2,500,000	\$2,500,000	-	-
	Fire Development Fee Program Reserve	-	(\$250,000)	(\$250,000)	-	-	(\$250,000)
Clean-Up Actions	Salary and Benefits Program - Salaries and Benefits Reserve	-	(\$3,448,684)	(\$3,448,684)	-	-	(\$3,448,684)

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<b>EARMARKED RESERVES</b>							
	Voluntary Furlough/Reduced Work Week Program - Salaries and Benefits Reserve	-	\$200,000	\$200,000	-	-	\$200,000
	Salary and Benefits Program - Building Development Fee Program Reserve	-	\$328,428	\$328,428	-	-	\$328,428
	Salary and Benefits Program - Planning Development Fee Program Reserve	-	\$61,220	\$61,220	-	-	\$61,220
	Salary and Benefits Program - Citywide Planning Fee Reserve	-	\$18,324	\$18,324	-	-	\$18,324
	Salary and Benefits Program - Public Works Development Fee Program Reserve	-	\$148,540	\$148,540	-	-	\$148,540
	Salary and Benefits Program - Public Works Development Fee Program - Small Cell Permitting Reserve	-	\$29,112	\$29,112	-	-	\$29,112
	Salary and Benefits Program - Fire Development Fee Program Reserve	-	\$119,287	\$119,287	-	-	\$119,287
	<b>EARMARKED RESERVES TOTAL</b>	-	<b>\$9,706,227</b>	<b>\$9,706,227</b>	<b>\$2,500,000</b>	-	<b>\$7,206,227</b>
<b>REVENUE ADJUSTMENTS</b>							
Required Technical-Rebalancing Actions	Transient Occupancy Tax	-	-	-	(\$2,500,000)	-	\$2,500,000
	Revenue from Local Agencies (BHSD Grant for Therapeutics)	-	-	-	(\$309,000)	-	\$309,000
	Property Tax	-	-	-	\$10,000,000	-	(\$10,000,000)
	Other Revenue (Sale of Properties)	-	-	-	\$3,750,000	-	(\$3,750,000)



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<b>REVENUE ADJUSTMENTS</b>						
Transfers and Reimbursements (Measure T)	-	-	-	\$319,000	-	(\$319,000)
<b>REVENUE ADJUSTMENTS TOTAL</b>	-	-	-	<b>\$11,260,000</b>	-	<b>(\$11,260,000)</b>
<b>TOTAL GENERAL FUND</b>	<b>\$3,065,971</b>	<b>\$16,235,802</b>	<b>\$19,301,773</b>	<b>\$19,301,773</b>	-	-