

2015-2016 CAPITAL BUDGET

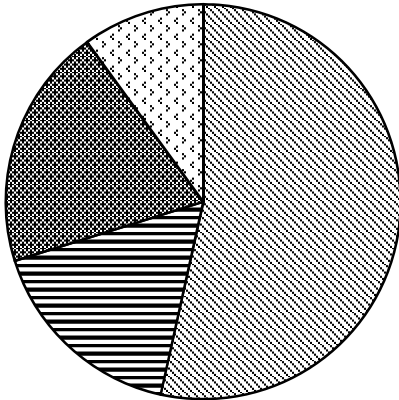
2016-2020 CAPITAL IMPROVEMENT PROGRAM

LIBRARY

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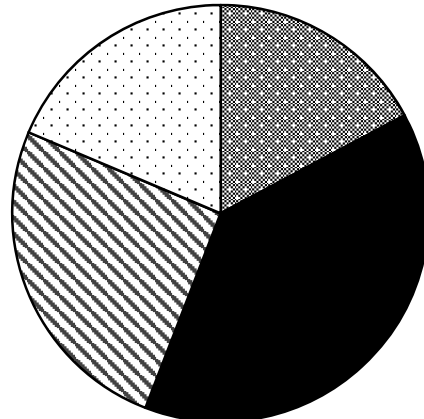
2016-2020 Capital Improvement Program

**2015-2016 Adopted
Source of Funds**



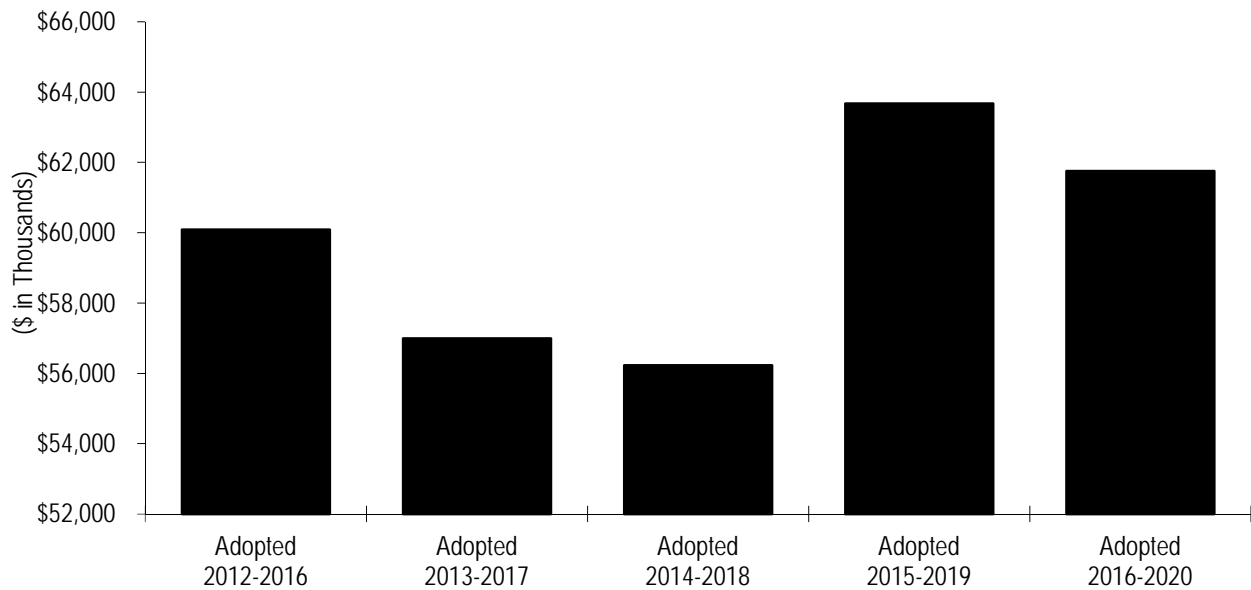
- Beginning Fund Balance
- Taxes, Fees and Charges
- Sale of Bonds
- Transfers and Misc. Revenue

**2015-2016 Adopted
Use of Funds**



- Construction Projects
- Non-Construction Projects
- Transfers and Reserves
- Ending Fund Balance

CIP History



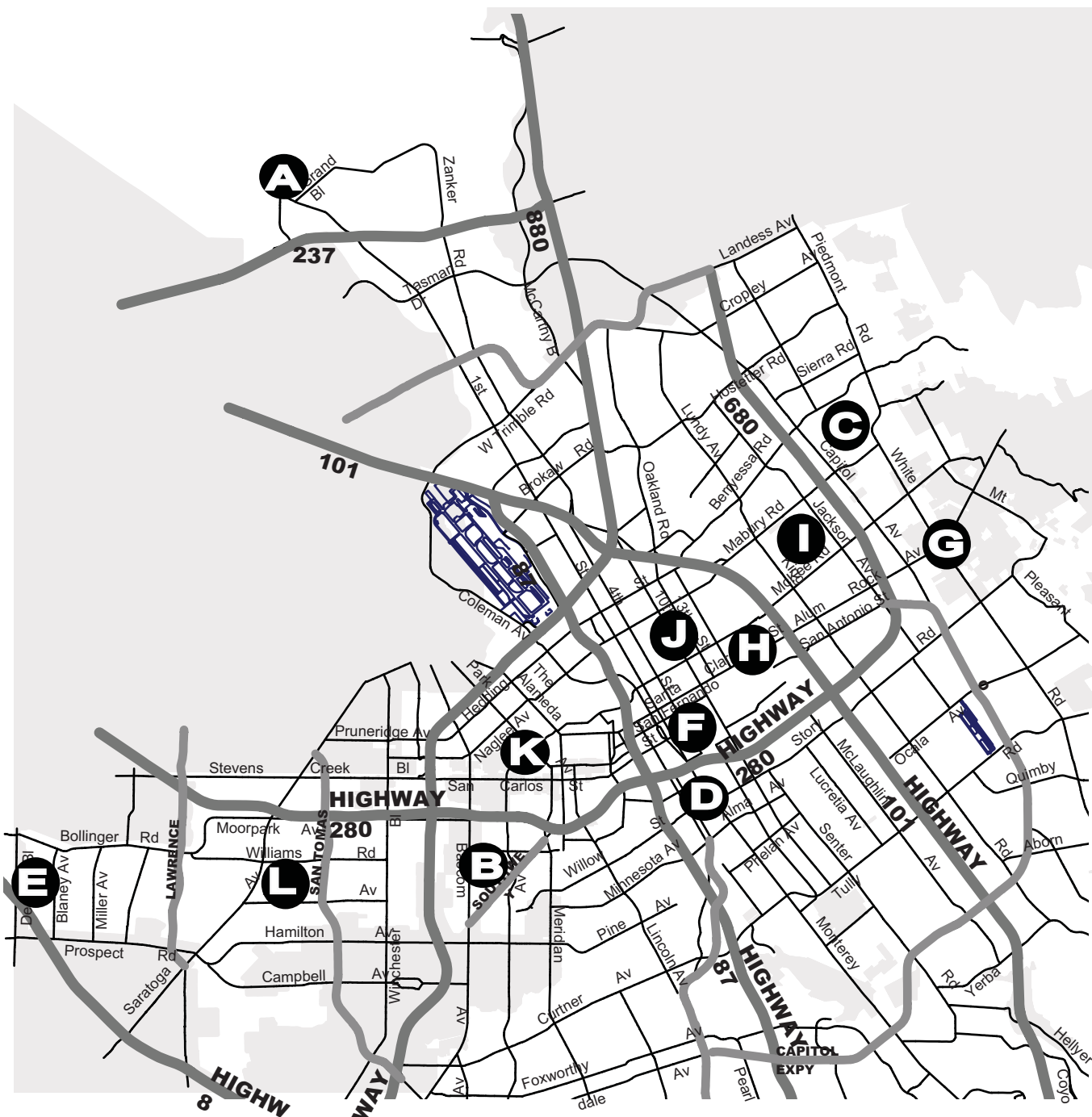
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Library

2016-2020 Adopted Capital Improvement Program

San José Library Locations (North)

- A)** Alviso
- B)** Bascom
- C)** Berryessa
- D)** Biblioteca Latinoamericana
- E)** Calabazas
- F)** Dr. Martin Luther King, Jr.
- G)** Dr. Roberto Cruz Alum Rock
- H)** East San José Carnegie
- I)** Educational Park
- J)** Joyce Ellington
- K)** Rose Garden
- L)** West Valley



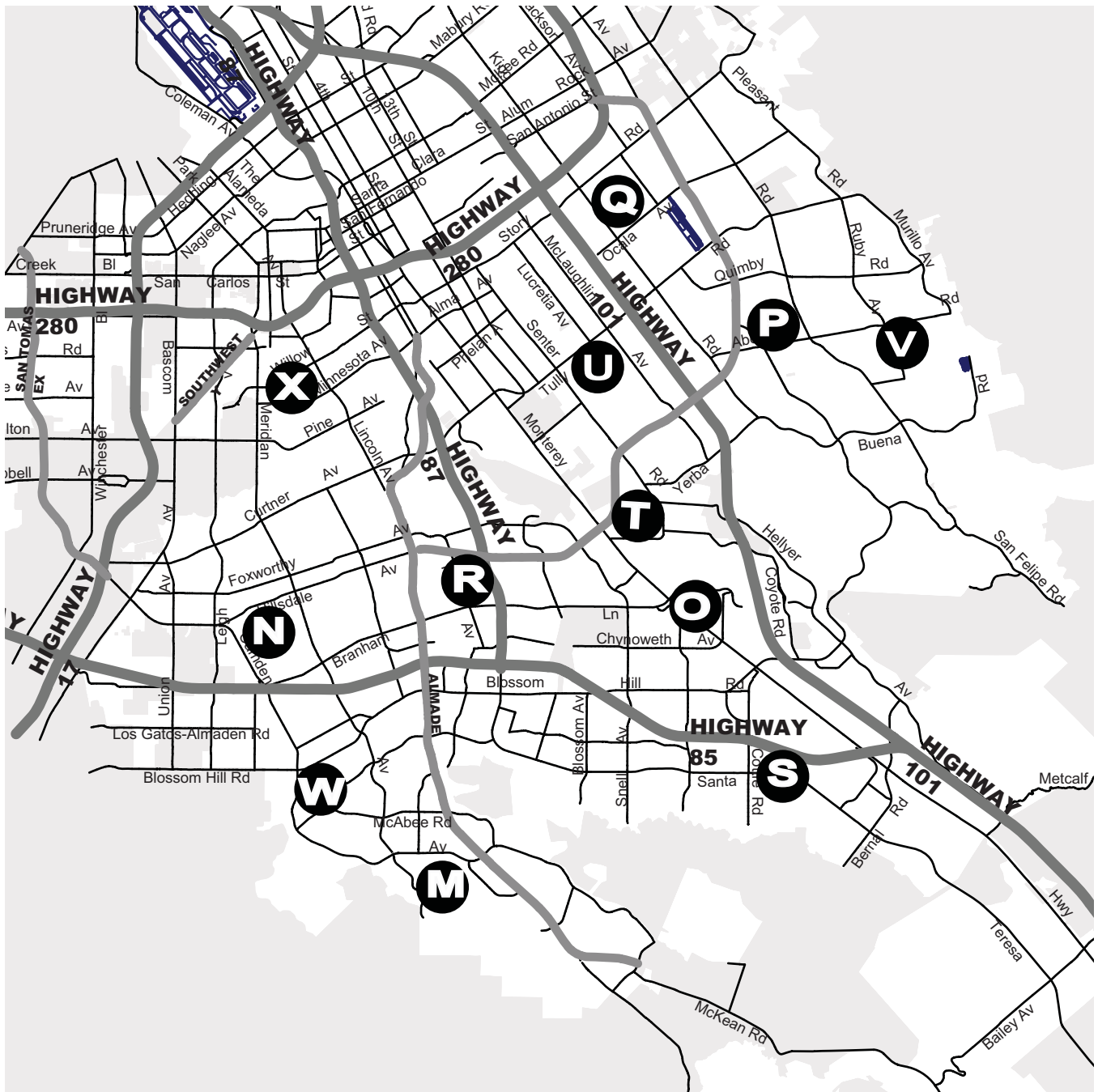
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Library

2016-2020 Adopted Capital Improvement Program

San José Library Locations (South)

- M)** Almaden
- N)** Cambrian
- O)** Edenvale
- P)** Evergreen
- Q)** Hillview
- R)** Pearl Avenue
- S)** Santa Teresa
- T)** Seven Trees
- U)** Tully Community
- V)** Village Square
- W)** Vineland
- X)** Willow Glen



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Library

2016-2020 Adopted Capital Improvement Program

Overview

INTRODUCTION

The Library Capital Program provides funding to construct new library facilities, acquire materials, install automation equipment to improve information access and electronic processing, and support other miscellaneous facility improvements. The 2016-2020 Adopted Capital Improvement Program (CIP) provides funding of \$61.7 million, of which \$29.8 million is allocated in 2015-2016. The total CIP includes \$12.0 million from the Library Parcel Tax (LPT). On June 3, 2014, over 81% of San José voters approved the continuation of the Library Parcel Tax for the next 25 years, starting in 2015-2016. This extension of the LPT provides the Library the stability needed to position the Department for growth.

SAN JOSE PUBLIC LIBRARY Annual Statistics as of June 30, 2015	
Number of Facilities Open in 2014-2015	23
Number of Materials Purchased in 2014-2015	260,151
Number of Materials Sorted by Automated Handling Machines	4,300,000
Percentage of Materials Checked Out with Self-Check Machines	95%

This program is part of the Neighborhood Services City Service Area (CSA) and supports the following outcomes: *Safe and Clean Parks, Facilities, and Attractions* and *Vibrant Cultural, Learning, Recreation, and Leisure Opportunities*.

PROGRAM PRIORITIES AND OBJECTIVES

The objective of the Library's CIP is to provide readily accessible, quality library services to San José residents. The following two metrics are used to help evaluate the availability of library resources:

- Square feet of library facilities per capita
 - 0.43 per capita without Dr. Martin Luther King, Jr. Library; and
 - 0.59 with Dr. Martin Luther King, Jr. Library
- Acquisition of books per year

The targets of 0.43 and 0.59 square feet of library facilities per capita were established as part of the Branch Facilities Master Plan (2000) assuming a population increase of approximately 18% between 1999-2000 and 2019-2020. These targets have driven the City's efforts to expand 14 and build six new branch libraries. With the final Village Square (formerly Southeast) Branch library anticipated to open in spring 2016, this new 16,000 square foot facility will allow San José to exceed its target at 0.45 and 0.62 square feet of library facilities per capita. The square footage of new and renovated branches was determined based on meeting this target by 2011 and more importantly, by maintaining the target through 2020.

Library

2016-2020 Adopted Capital Improvement Program

Overview

PROGRAM PRIORITIES AND OBJECTIVES

The Library Department also measures the acquisition of books per year. The goal for the 2016-2020 Adopted CIP is to acquire an average of 200,000 books annually. Over the past few years, book acquisitions have exceeded the target due to the availability of the Library Parcel Tax funding, which has been used to supplement Construction and Conveyance (C&C) Tax funding to purchase materials.

	<u>Target 2016-2020</u>	<u>Actual 06/30/15</u>	<u>Estimated 2015-2016</u>	<u>Estimated 2019-2020</u>
Square feet of library facilities per capita (including King Library)	0.59	0.59	0.62	0.58
Square feet of library facilities per capita (excluding King Library)	0.43	0.40	0.45	0.42
Acquisition of materials per year	200,000*	260,151	320,000**	200,000

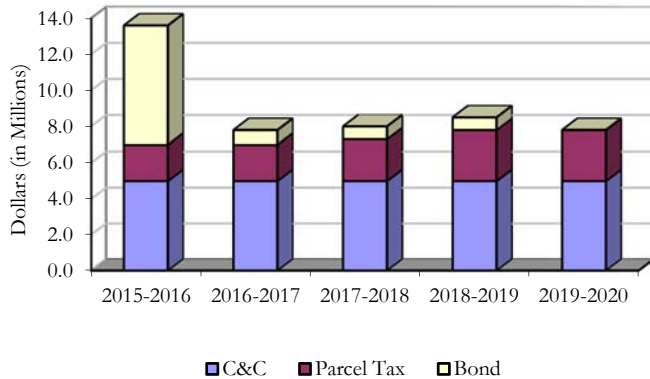
* Five-year average

** Includes purchases for the new Village Square Branch, which is projected to open in spring 2016. Purchases will be made in 2015-2016, prior to opening day.

SOURCES OF FUNDING

Revenue for the 2016-2020 Adopted CIP is derived primarily from three sources: Library Construction and Conveyance Tax Revenues (\$24.9 million); the Library Parcel Tax (\$12.0 million); and bond proceeds in the Branch Libraries Bond Projects Fund (\$5.9 million).

Summary of Revenues



The 2015-2016 Adopted Capital Budget estimate for C&C taxes is \$35.0 million, of which 14.2% (\$5.0 million) is allocated to the Library Capital Program. Approximately 99% of this tax is derived from a transfer tax imposed upon each transfer of real property, with the remaining 1% generated from a construction tax levied on most types of construction. The 2016-2020 CIP assumes 2014-2015 C&C revenues of \$35.0 million will fall slightly short of the 2013-2014 receipts by approximately 1.4%, and will remain flat at \$35.0 million for each year of the CIP. Therefore, collections allocated to the Library Capital Program will total \$5.0 million in 2015-2016 and each year of the CIP. For additional information regarding C&C Tax revenue, please refer to the Construction and Conveyance Tax section of the Summary of Capital Improvement Program Revenues, which is located in the Summary Information (Section III) of this CIP.

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2016-2020 Adopted Capital Improvement Program

Overview

SOURCES OF FUNDING

For many years, the Library Parcel Tax has been a significant source of support for the Library's Capital Budget. For 2015-2016, the Parcel Tax provides 27% of the \$6.4 million Acquisition of Materials budget and 50% of the \$1.0 million Automation Projects and System Maintenance budget. On June 3, 2014, over 81% of San José voters approved the continuation of the Library Parcel Tax for the next 25 years (beginning in 2015-2016). This commitment of resources is critical to maintaining the Library's ongoing efforts and supporting its potential growth.

The Branch Facilities Master Plan concluded that the City's branch library system needed significant capital improvements, including reconstruction or replacement of 14 of the 17 existing branches, and construction of six additional branches in under-served neighborhoods. In November 2000, 75.7% of San José voters approved a \$212 million Library bond measure to improve the branch library system in accordance with the Branch Facilities Master Plan. A total of \$10.0 million is allocated in the 2016-2020 Adopted CIP for branch library bond projects.



Educational Park Re-build

Over the course of the 2016-2020 Adopted CIP, the branch build-out will be completed with the opening of the new Village Square Branch, anticipated in spring 2016. The 2016-2020 CIP includes the final sale of bonds for the Branch Libraries Bond Projects Fund in 2015-2016 (\$5.9 million). Proceeds from this sale, along with the remaining funding in this fund (\$4.1 million), will be used to fund the remaining construction costs for the Village Square Branch Library, as well as additional efficiency and rehabilitation projects at the branch libraries.



Artist's rendering of Village Square Branch

PROGRAM HIGHLIGHTS

The following summarizes the program highlights for the Library Capital program.

Branch Library Bond Projects

The 2016-2020 Adopted CIP contains the last of the Library bond-funded projects. The Village Square Branch Library is a new 16,000 square foot facility anticipated to

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2016-2020 Adopted Capital Improvement Program

Overview

PROGRAM HIGHLIGHTS

Branch Library Bond Projects (Cont'd.)

open in spring 2016. Acquisition of fixtures, furnishings and equipment (FF&E) for the new Village Square Branch is ineligible for bond funding; therefore, it will be funded by the Construction and Conveyance Tax Fund. The 2016-2020 Adopted CIP includes funding of \$1.0 million to provide FF&E for the new Village Square Branch. Also included are one-time funds for interior enhancements in this facility, including interactive digital displays and interactive children's furniture. The new branch will have a significant operating and maintenance impact on the General Fund. These costs were included in the 2016-2020 Five-Year General Fund Forecast and the 2015-2016 Adopted Operating Budget. With the completion of Village Square, the remaining bond funds will be used to complete future rehabilitation and efficiency projects at the branch libraries, including improvements at the Alviso Branch Library.

Facilities Improvements and Equipment

The 2016-2020 Adopted CIP continues funding for the improvement and maintenance of library facilities (\$3.0 million). Key improvements in 2015-2016 include the creation of new teen rooms for the Dr. Martin Luther King, Jr. Library and continued preventative measures to include painting, carpet installation, parking lot repairs, heating, ventilation and air conditioning (HVAC) upgrades, and roof repairs or replacement. In addition to the projects identified within this CIP, Community Development Block Grant (CDBG) funding, as reflected in the 2015-2016 Adopted Operating Budget, will be used to support key facility improvements including creation of a Teen Room in the Biblioteca Branch Library, as well as facility improvements and technology enhancements at Biblioteca, Hillview, Alum Rock, Seven Trees, and Tully Branch libraries.

Mobile Maker[Space]ship Vehicle

The Library will also fund the design and purchase of a new mobile technology vehicle, entitled the "Maker[Space]ship" that will be used as a key outreach vehicle to bring technology and "Maker" equipment (such as 3-D printers, laser cutters, and robotics kits) to high need communities throughout San José. The design and build process for the Maker[Space]ship will occur in 2015-2016 with anticipated beneficial use of the vehicle in 2016-2017.



Access to learning materials

Acquisition of Materials

A total of \$27.4 million is allocated in the 2016-2020 Adopted CIP for the purchase of new

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2016-2020 Adopted Capital Improvement Program

Overview

PROGRAM HIGHLIGHTS

Acquisition of Materials (Cont'd.)

materials. This funding enables the Library Department to add new materials at all facilities, including non-English language materials, children's books, large type books, audio books, and media materials. On an annual basis, the Library needs to replenish its inventory to ensure the public has access to high quality and current materials. In the first year of the Adopted CIP, funding for acquisition of materials totals \$6.4 million, of which \$1.7 million is funded by the Library Parcel Tax Fund.

Automation Projects and System Maintenance

The 2016-2020 Adopted CIP includes \$5.75 million for Automation Projects and System Maintenance, which will benefit all service outlets and work units. The Library Department will continue the installation and maintenance of internet and online reference sources for public use, self-service check-out systems, and additional computer workstations at all facilities. By the end of 2015-2016, 20 of the 23 branch libraries will have Automated Materials Handling systems. The highest priority has been given to projects that provide enhancements to customer service, increase staff productivity and effectiveness, and increase the Library's ability to provide faster, better electronic access to information.



Automated Handling Machine

San José Library Foundation Support

The 2016-2020 Adopted CIP continues funding for the San José Library Foundation Support project (\$100,000). This allocation provides the Library Foundation with resources to raise awareness and create a local neighborhood fundraising campaign for branch FF&E and collections. Since the inception of the San José Library Foundation Support campaign, more than \$3.3 million has been raised to help support FF&E and collection needs for new and expanded bond-funded branch libraries.

MAJOR CHANGES FROM THE 2015-2019 ADOPTED CIP

Major changes from the 2015-2019 Adopted CIP include the following:

- With the continuation of the Library Parcel Tax, funding from this source is now reflected in all years of the CIP and increased from \$3.7 million to \$12.0 million.

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2016-2020 Adopted Capital Improvement Program

Overview

MAJOR CHANGES FROM THE 2015-2019 ADOPTED CIP

- A Branch Library Buildings Maintenance Reserve in the amount of \$2.5 million from C&C funds has been added to fund future library building capital maintenance needs once they have been identified and prioritized.
- A new Mobile Maker[Space]ship Vehicle (\$560,000) has been added.

OPERATING BUDGET IMPACT

The Mobile Maker[Space]ship Vehicle is the new Library technology mobile “Maker” lab. This new vehicle is one of the first of its kind and will be used to supplant services provided at the branches (e.g., registering for library cards and checking out library materials) as well as offer access to a variety of interesting new digital technologies including robotic kits, vinyl and laser cutters, and 3-D printers. Ongoing funding from the General Fund will cover the annual costs of wireless access, vehicle maintenance including fuel, and some supplies. The table below and Attachment A – Operating Budget Impact chart summarize operating and maintenance impacts on the General Fund for this new vehicle. Additional details on the project and operating budget impact are provided in the Project Detail Page. As discussed above, the operating costs associated with the new Village Square Branch Library (\$570,000 ongoing) have been included in the 2015-2016 Adopted Operating Budget.

Net Operating Budget Impact Summary

	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>
Mobile Maker[Space]ship Vehicle	\$11,000	\$11,000	\$11,000	\$11,000
Total	\$11,000	\$11,000	\$11,000	\$11,000

Note: The estimated operating costs have been provided by the Library Department and have not been fully analyzed by the Budget Office. That analysis may result in different costs when the actual budget for the year in question is developed.

COUNCIL-APPROVED REVISIONS TO THE PROPOSED CAPITAL IMPROVEMENT PROGRAM

The City Council approved the new Village Square Branch Library Improvements project (\$100,000) for facility enhancements benefitting the customer experience at the branch once it opens in spring 2016, and the rebudgeting of unexpended funds for the King Library Capital Improvement Projects Reserve (\$1,832,000) and the Acquisition of Materials project (\$1,435,000).

Library

2016-2020 Adopted Capital Improvement Program Attachment A - Operating Budget Impact

	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>
<u>Library</u>				
Mobile Maker[Space]ship Vehicle	\$11,000	\$11,000	\$11,000	\$11,000
Total Library	<u>\$11,000</u>	<u>\$11,000</u>	<u>\$11,000</u>	<u>\$11,000</u>

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2015-2016 CAPITAL BUDGET

2016-2020 CAPITAL IMPROVEMENT PROGRAM

LIBRARY

SOURCE OF FUNDS

USE OF FUNDS

SOUCE AND USE OF FUNDS STATEMENTS

2015-2016 USE OF FUNDS BY FUNDING SOURCE

The Source of Funds displays the capital revenues by funding source for each year of the Five-Year Capital Improvement Program. The Use of Funds displays the capital expenditures by line-item for each year of the five-year period. The Source and Use of Funds Statements display major categories of capital revenues and expenditures for each year over the five-year period. The Source and Use of Funds Statement for the Library Parcel Tax Fund can be found in the Operating Budget. The 2015-2016 Use of Funds by Funding Source displays the funding sources for the capital expenditures that are budgeted in 2015-2016.

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2016-2020 Adopted Capital Improvement Program Source of Funds (Combined)

SOURCE OF FUNDS	Estimated 2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	5-Year Total
<u>Library Construction & Conveyance Tax Fund (393)</u>							
Beginning Fund Balance	13,688,934	14,625,908	5,555,908	4,031,908	2,743,908	1,459,908	14,625,908 *
Taxes, Fees and Charges:							
<u>Construction and Conveyance Tax</u>	4,977,000	4,977,000	4,977,000	4,977,000	4,977,000	4,977,000	24,885,000
Interest Income	54,000	50,000	51,000	52,000	53,000	54,000	260,000
Miscellaneous Revenue							
– 2006 Tax Allocation Bond - King Library Capital Improvement	1,832,000						
Reserve for Encumbrances	92,974						
Total Library Construction & Conveyance Tax Fund	20,644,908	19,652,908	10,583,908	9,060,908	7,773,908	6,490,908	39,770,908 *
<u>Library Parcel Tax Fund (418)</u>							
Contributions, Loans and Transfers from:							
<u>Special Funds</u>							
– Library Parcel Tax Fund	2,866,000	2,226,000	2,000,000	2,250,000	2,750,000	2,750,000	11,976,000
Total Library Parcel Tax Fund	2,866,000	2,226,000	2,000,000	2,250,000	2,750,000	2,750,000	11,976,000 *
<u>Branch Libraries Bond Projects Fund (472)</u>							
Beginning Fund Balance	9,979,960	1,306,406					1,306,406 *
Sale of Bonds		5,905,000					5,905,000
Contributions, Loans and Transfers from:							
<u>Capital Funds</u>							
– Library Construction and Conveyance Tax Fund	700,000	700,000	700,000	700,000	678,000		2,778,000
Interest Income	36,000	10,000	1,000				11,000

Library

2016-2020 Adopted Capital Improvement Program Source of Funds (Combined)

SOURCE OF FUNDS (CONT'D.)	Estimated 2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	5-Year Total
<u>Branch Libraries Bond Projects Fund (472)</u>							
Reserve for Encumbrances	413,446						
Total Branch Libraries Bond Projects Fund	11,129,406	7,921,406	701,000	700,000	678,000		10,000,406 *
TOTAL SOURCE OF FUNDS	34,640,314	29,800,314	13,284,908	12,010,908	11,201,908	9,240,908	61,747,314 *

* The 2016-2017 through 2019-2020 Beginning Balances are excluded from the FIVE-YEAR TOTAL SOURCE OF FUNDS to avoid multiple counting of the same funds.

Library
 2016-2020 Adopted Capital Improvement Program
 Use of Funds (Combined)

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USE OF FUNDS	Estimated 2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	5-Year Total
Construction Projects							
Branch Library Bond Projects							
Calabazas Branch	3,000						
1. Alviso Branch Reconfiguration		300,000					300,000
2. Branch Efficiency Projects	200,000	1,830,000					1,830,000
3. Miscellaneous Post Construction Costs	63,000	223,000	13,000				236,000
4. Village Square Branch	9,510,000	1,641,000					1,641,000
5. Village Square Branch Library Improvements		100,000					100,000
Total Branch Library Bond Projects	9,776,000	4,094,000	13,000				4,107,000
Other Construction Projects							
6. Facilities Improvements	694,000	600,000	600,000	600,000	600,000	600,000	3,000,000
7. Mobile Maker[Space]ship Vehicle		430,000				130,000	560,000
Total Other Construction Projects	694,000	1,030,000	600,000	600,000	600,000	730,000	3,560,000
Total Construction Projects	10,470,000	5,124,000	613,000	600,000	600,000	730,000	7,667,000
Non-Construction							
General Non-Construction							
Capital Program and Public Works Department Support Service Costs	6,000	6,000	6,000	6,000	6,000	6,000	30,000
Infrastructure Management System	131,000	132,000	136,000	140,000	144,000	148,000	700,000
8. Acquisition of Materials	5,492,000	6,435,000	5,000,000	5,000,000	5,500,000	5,500,000	27,435,000

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 2016-2020 Adopted Capital Improvement Program
 Use of Funds (Combined)

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USE OF FUNDS (CONT'D.)	Estimated 2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	5-Year Total
Non-Construction							
General Non-Construction							
9. Automation Projects and System Maintenance	1,095,000	1,000,000	1,000,000	1,250,000	1,250,000	1,250,000	5,750,000
10. Bond Projects Services Consultant		5,000					5,000
11. Branch Libraries Fixtures, Furnishings and Equipment		807,000	200,000				1,007,000
12. Branch Library Bond Projects	10,000	10,000					10,000
13. Facilities Management	170,000	211,000	216,000	221,000	227,000	233,000	1,108,000
14. General Equipment and Furnishings	286,000	220,000	350,000	350,000	350,000	350,000	1,620,000
15. Materials Handling Technology		2,400,000					2,400,000
16. Program Management - Library Bond Projects	47,000	36,000	37,000				73,000
17. Program Management - Library Capital Program	175,000	214,000	219,000	224,000	230,000	236,000	1,123,000
18. San José Library Foundation Support	50,000	50,000	50,000				100,000
Total General Non-Construction	7,462,000	11,526,000	7,214,000	7,191,000	7,707,000	7,723,000	41,361,000
Contributions, Loans and Transfers to General Fund							
Transfer to the General Fund-Human Resources/Payroll/Budget Systems Upgrade		3,000					3,000
Transfer to the General Fund-Interest Income	54,000	50,000	51,000	52,000	53,000	54,000	260,000
Total Contributions, Loans and Transfers to General Fund	54,000	53,000	51,000	52,000	53,000	54,000	263,000

Library
 2016-2020 Adopted Capital Improvement Program
 Use of Funds (Combined)

USE OF FUNDS (CONT'D.)	Estimated 2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	5-Year Total
Non-Construction							
Contributions, Loans and Transfers to Capital Funds							
Transfer to the Branch Library Bond Fund	700,000	700,000	700,000	700,000	678,000		2,778,000
Total Contributions, Loans and Transfers to Capital Funds	700,000	700,000	700,000	700,000	678,000		2,778,000
Contributions, Loans and Transfers to Special Funds							
Transfer to the City Hall Debt Service Fund	22,000	23,000	24,000	24,000	26,000	26,000	123,000
Total Contributions, Loans and Transfers to Special Funds	22,000	23,000	24,000	24,000	26,000	26,000	123,000
Reserves							
Branch Library Buildings Maintenance Reserve		2,500,000					2,500,000
Eligible Branch Libraries Bond Projects Reserve			651,000	700,000	678,000		2,029,000
King Library Capital Improvement Projects Reserve		1,832,000					1,832,000
Library Bond Projects Contingency Reserve		2,486,406					2,486,406
Total Reserves		6,818,406	651,000	700,000	678,000		8,847,406
Total Non-Construction	8,238,000	19,120,406	8,640,000	8,667,000	9,142,000	7,803,000	53,372,406
Ending Fund Balance	15,932,314	5,555,908	4,031,908	2,743,908	1,459,908	707,908	707,908*
TOTAL USE OF FUNDS	34,640,314	29,800,314	13,284,908	12,010,908	11,201,908	9,240,908	61,747,314*

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* The 2015-2016 through 2018-2019 Ending Balances are excluded from the FIVE-YEAR TOTAL USE OF FUNDS to avoid multiple counting of the same funds.

Library

**2016-2020 Adopted Capital Improvement Program
Library Construction & Conveyance Tax Fund (393)**

Statement of Source and Use of Funds

	Estimated 2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	5-Year Total
<u>SOURCE OF FUNDS</u>							
Beginning Fund Balance *	13,688,934	14,625,908	5,555,908	4,031,908	2,743,908	1,459,908	14,625,908
Interest Income	54,000	50,000	51,000	52,000	53,000	54,000	260,000
Miscellaneous Revenue	1,832,000						
Reserve for Encumbrances	92,974						
Taxes, Fees and Charges	4,977,000	4,977,000	4,977,000	4,977,000	4,977,000	4,977,000	24,885,000
TOTAL SOURCE OF FUNDS	20,644,908	19,652,908	10,583,908	9,060,908	7,773,908	6,490,908	39,770,908
<u>USE OF FUNDS</u>							
Construction Projects	694,000	1,130,000	600,000	600,000	600,000	730,000	3,660,000
Contributions, Loans and Transfers	776,000	776,000	775,000	776,000	757,000	80,000	3,164,000
Non-Construction	4,549,000	7,859,000	5,177,000	4,941,000	4,957,000	4,973,000	27,907,000
Reserves		4,332,000					4,332,000
Ending Fund Balance **	14,625,908	5,555,908	4,031,908	2,743,908	1,459,908	707,908	707,908
TOTAL USE OF FUNDS	20,644,908	19,652,908	10,583,908	9,060,908	7,773,908	6,490,908	39,770,908

* The 2016-2017 through 2019-2020 Beginning Fund Balances are excluded from the FIVE-YEAR TOTAL SOURCE OF FUNDS to avoid multiple counting of the same funds.

** The 2015-2016 through 2018-2019 Ending Fund Balances are excluded from the FIVE-YEAR TOTAL USE OF FUNDS to avoid multiple counting of the same funds.

Library
2016-2020 Adopted Capital Improvement Program
Library Parcel Tax Fund (418)

Statement of Source and Use of Funds

	<u>Estimated 2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>5-Year Total</u>
<u>SOURCE OF FUNDS</u>							
Contributions, Loans and Transfers	2,866,000	2,226,000	2,000,000	2,250,000	2,750,000	2,750,000	11,976,000
TOTAL SOURCE OF FUNDS	<u>2,866,000</u>	<u>2,226,000</u>	<u>2,000,000</u>	<u>2,250,000</u>	<u>2,750,000</u>	<u>2,750,000</u>	<u>11,976,000</u>
<u>USE OF FUNDS</u>							
Non-Construction	2,866,000	2,226,000	2,000,000	2,250,000	2,750,000	2,750,000	11,976,000
Reserves							
Ending Fund Balance **							
TOTAL USE OF FUNDS	<u>2,866,000</u>	<u>2,226,000</u>	<u>2,000,000</u>	<u>2,250,000</u>	<u>2,750,000</u>	<u>2,750,000</u>	<u>11,976,000</u>

* The 2016-2017 through 2019-2020 Beginning Fund Balances are excluded from the FIVE-YEAR TOTAL SOURCE OF FUNDS to avoid multiple counting of the same funds.

** The 2015-2016 through 2018-2019 Ending Fund Balances are excluded from the FIVE-YEAR TOTAL USE OF FUNDS to avoid multiple counting of the same funds.

Library

**2016-2020 Adopted Capital Improvement Program
Branch Libraries Bond Projects Fund (472)**

Statement of Source and Use of Funds

	Estimated 2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	5-Year Total
<u>SOURCE OF FUNDS</u>							
Beginning Fund Balance *	9,979,960	1,306,406					1,306,406
Contributions, Loans and Transfers	700,000	700,000	700,000	700,000	678,000		2,778,000
Interest Income	36,000	10,000	1,000				11,000
Reserve for Encumbrances	413,446						
Sale of Bonds		5,905,000					5,905,000
TOTAL SOURCE OF FUNDS	11,129,406	7,921,406	701,000	700,000	678,000	0	10,000,406
<u>USE OF FUNDS</u>							
Construction Projects	9,776,000	3,994,000	13,000				4,007,000
Contributions, Loans and Transfers							
Non-Construction	47,000	1,441,000	37,000				1,478,000
Reserves		2,486,406	651,000	700,000	678,000		4,515,406
Ending Fund Balance **	1,306,406						
TOTAL USE OF FUNDS	11,129,406	7,921,406	701,000	700,000	678,000	0	10,000,406

* The 2016-2017 through 2019-2020 Beginning Fund Balances are excluded from the FIVE-YEAR TOTAL SOURCE OF FUNDS to avoid multiple counting of the same funds.

** The 2015-2016 through 2018-2019 Ending Fund Balances are excluded from the FIVE-YEAR TOTAL USE OF FUNDS to avoid multiple counting of the same funds.

Library

2016-2020 Adopted Capital Improvement Program 2015-2016 Use of Funds by Funding Source

	(393) Library Construction & Conveyance Tax Fund	(418) Library Parcel Tax Fund	(472) Branch Libraries Bond Projects Fund	Total
TOTAL RESOURCES	19,652,908	2,226,000	7,921,406	29,800,314
<u>Construction Projects</u>				
Branch Library Bond Projects				
1. Alviso Branch Reconfiguration			300,000	300,000
2. Branch Efficiency Projects			1,830,000	1,830,000
3. Miscellaneous Post Construction Costs			223,000	223,000
4. Village Square Branch			1,641,000	1,641,000
5. Village Square Branch Library Improvements	100,000			100,000
Total Branch Library Bond Projects	100,000		3,994,000	4,094,000
Other Construction Projects				
6. Facilities Improvements	600,000			600,000
7. Mobile Maker[Space]ship Vehicle	430,000			430,000
Total Other Construction Projects	1,030,000			1,030,000
<u>Total Construction Projects</u>	1,130,000		3,994,000	5,124,000
<u>Non-Construction</u>				
General Non-Construction				
Capital Program and Public Works Department Support Service Costs	6,000			6,000

Library

2016-2020 Adopted Capital Improvement Program 2015-2016 Use of Funds by Funding Source

	(393) Library Construction & Conveyance Tax Fund	(418) Library Parcel Tax Fund	(472) Branch Libraries Bond Projects Fund	Total
<u>Non-Construction</u>				
General Non-Construction				
Infrastructure Management System	132,000			132,000
8. Acquisition of Materials	4,709,000	1,726,000		6,435,000
9. Automation Projects and System Maintenance	500,000	500,000		1,000,000
10. Bond Projects Services Consultant			5,000	5,000
11. Branch Libraries Fixtures, Furnishings and Equipment	807,000			807,000
12. Branch Library Bond Projects	10,000			10,000
13. Facilities Management	211,000			211,000
14. General Equipment and Furnishings	220,000			220,000
15. Materials Handling Technology	1,000,000		1,400,000	2,400,000
16. Program Management - Library Bond Projects			36,000	36,000
17. Program Management - Library Capital Program	214,000			214,000
18. San José Library Foundation Support	50,000			50,000
Total General Non-Construction	7,859,000	2,226,000	1,441,000	11,526,000
Contributions, Loans and Transfers to General Fund				
Transfer to the General Fund- Human Resources/Payroll/ Budget Systems Upgrade	3,000			3,000

Library

2016-2020 Adopted Capital Improvement Program 2015-2016 Use of Funds by Funding Source

	(393) Library Construction & Conveyance Tax Fund	(418) Library Parcel Tax Fund	(472) Branch Libraries Bond Projects Fund	Total
<u>Non-Construction</u>				
Contributions, Loans and Transfers to General Fund				
Transfer to the General Fund- Interest Income	50,000			50,000
Total Contributions, Loans and Transfers to General Fund	53,000			53,000
Contributions, Loans and Transfers to Capital Funds				
Transfer to the Branch Library Bond Fund	700,000			700,000
Total Contributions, Loans and Transfers to Capital Funds	700,000			700,000
Contributions, Loans and Transfers to Special Funds				
Transfer to the City Hall Debt Service Fund	23,000			23,000
Total Contributions, Loans and Transfers to Special Funds	23,000			23,000
Reserves				
Branch Library Buildings Maintenance Reserve	2,500,000			2,500,000
King Library Capital Improvement Projects Reserve	1,832,000			1,832,000

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Library

2016-2020 Adopted Capital Improvement Program 2015-2016 Use of Funds by Funding Source

	(393) Library Construction & Conveyance Tax Fund	(418) Library Parcel Tax Fund	(472) Branch Libraries Bond Projects Fund	Total
<u>Non-Construction</u>				
Reserves				
Library Bond Projects Contingency Reserve			2,486,406	2,486,406
Total Reserves	4,332,000		2,486,406	6,818,406
<u>Total Non-Construction</u>	12,967,000	2,226,000	3,927,406	19,120,406
Ending Fund Balance	5,555,908			5,555,908
TOTAL USE OF FUNDS	19,652,908	2,226,000	7,921,406	29,800,314

2015-2016 CAPITAL BUDGET

2016-2020 CAPITAL IMPROVEMENT PROGRAM

LIBRARY

DETAIL OF CONSTRUCTION PROJECTS

DETAIL OF NON-CONSTRUCTION PROJECTS

The Detail of Construction Projects section provides information on the individual construction projects with funding in 2015-2016. The Detail of Non-Construction Projects section is abbreviated and provides information on the individual non-construction project, with funding in 2015-2016. On the Use of Funds statement, these projects are numbered.

Library

2016-2020 Adopted Capital Improvement Program Detail of Construction Projects

1. Alviso Branch Reconfiguration

CSA:	Neighborhood Services	Initial Start Date:	3rd. Qtr. 2015
CSA Outcome:	Safe and Clean Parks, Facilities, and Attractions	Revised Start Date:	
Department:	Library	Initial Completion Date:	2nd. Qtr. 2016
Council District:	4	Revised Completion Date:	
Location:	5050 North First Street		

Description: This project provides funding to add improvements at the Alviso Branch Library that include: creating separate dedicated computer use areas for children and adults; modifying the interior layout of the Branch to improve use of space in both the public and staff work areas; and enclosing an area of the branch to give access to a community room even when the library is closed.

Justification: The Library bond measure supported the construction or expansion of 20 branch libraries; Alviso Branch was not one of them. This library, one of the oldest branches in the network, is in the North San José area, which is a community that has grown substantially since the November 2000 passage of the bond measure. These improvements enhance the library that serves this community.

EXPENDITURE SCHEDULE (000'S)

Cost Elements	Prior Years	2014-15 Appn.	2014-15 Estimate	2015-16	2016-17	2017-18	2018-19	2019-20	5-Year Total	Beyond 5-Year	Project Total
Construction				300					300		300
TOTAL				300					300		300

FUNDING SOURCE SCHEDULE (000'S)

Branch Libraries Bond Projects Fund											
			300						300		300
TOTAL				300					300		300

ANNUAL OPERATING BUDGET IMPACT (000'S)

None

Major Changes in Project Cost:

None

Notes:

FY Initiated:	2015-2016	Appn. #:	6406
Initial Project Budget:	\$300,000	USGBC LEED:	N/A

Library

2016-2020 Adopted Capital Improvement Program Detail of Construction Projects

2. Branch Efficiency Projects

CSA:	Neighborhood Services	Initial Start Date:	3rd Qtr. 2010
CSA Outcome:	Safe and Clean Parks, Facilities, and Attractions	Revised Start Date:	
Department:	Library	Initial Completion Date:	2nd Qtr. 2011
Council District:	City-wide	Revised Completion Date:	2nd Qtr. 2016
Location:	Various		

Description: This allocation provides funding for various capital projects that will reduce operating costs at branch libraries by improving workflow efficiency, reducing energy costs, and/or reducing maintenance costs.

Justification: With passage of the Library bond measure during the November 2000 General Election, voters provided financial support for 20 new or expanded branch libraries.

EXPENDITURE SCHEDULE (000'S)

Cost Elements	Prior Years	2014-15 Appn.	2014-15 Estimate	2015-16	2016-17	2017-18	2018-19	2019-20	5-Year Total	Beyond 5-Year	Project Total
Construction	601	340	25	458					458		1,084
Equipment	2,094	1,015	175	1,372					1,372		3,641
TOTAL	2,695	1,355	200	1,830					1,830		4,725

FUNDING SOURCE SCHEDULE (000'S)

Branch Libraries Bond Projects Fund	2,695	1,355	200	1,830					1,830		4,725
TOTAL	2,695	1,355	200	1,830					1,830		4,725

ANNUAL OPERATING BUDGET IMPACT (000'S)

None

Major Changes in Project Cost:

2011-2015 CIP - increase of \$1.1 million for the purchase of additional automated materials check-in and sorting machines for branch libraries.

2012-2016 CIP - increase of \$1.0 million to expand the scope of the project.

2016-2020 CIP - increase of \$675,000 to fund security cameras and LED enhancements in branch parking lots and some interiors.

Notes:

FY Initiated:	2010-2011	Appn. #:	7175
Initial Project Budget:	\$2,000,000	USGBC LEED:	N/A

Library

2016-2020 Adopted Capital Improvement Program Detail of Construction Projects

3. Miscellaneous Post Construction Costs

CSA:	Neighborhood Services	Initial Start Date:	Ongoing
CSA Outcome:	Safe and Clean Parks, Facilities, and Attractions	Revised Start Date:	
Department:	Library	Initial Completion Date:	Ongoing
Council District:	City-wide	Revised Completion Date:	4th Qtr. 2016
Location:	Various		

Description: This allocation provides funding for miscellaneous post construction costs that are occasionally needed for completed bond-funded branch libraries.

Justification: This allocation provides funding for necessary expenses that sometimes occur after the new branch library has opened and the project budget has been eliminated.

EXPENDITURE SCHEDULE (000'S)											
Cost Elements	Prior Years	2014-15 Appn.	2014-15 Estimate	2015-16	2016-17	2017-18	2018-19	2019-20	5-Year Total	Beyond 5-Year	Project Total
Post Construction		286	63	223	13				236		
TOTAL		286	63	223	13				236		

FUNDING SOURCE SCHEDULE (000'S)											
Branch Libraries Bond Projects Fund		286	63	223	13				236		
TOTAL		286	63	223	13				236		

ANNUAL OPERATING BUDGET IMPACT (000'S)											
None											

Major Changes in Project Cost:
N/A

Notes:
Project schedule dates and selected budget information are not provided due to the ongoing nature of this project. Now that the Library bond-funded projects are nearly complete, this ongoing project has funding programmed through 2016-2017 only.

FY Initiated:	Ongoing	Appn. #:	6677
Initial Project Budget:		USGBC LEED:	N/A

Library

2016-2020 Adopted Capital Improvement Program Detail of Construction Projects

4. Village Square Branch

CSA:	Neighborhood Services	Initial Start Date:	4th Qtr. 2007
CSA Outcome:	Safe and Clean Parks, Facilities, and Attractions	Revised Start Date:	2nd Qtr. 2012
Department:	Library	Initial Completion Date:	3rd Qtr. 2010
Council District:	8	Revised Completion Date:	2nd Qtr. 2016
Location:	4001 Evergreen Village Square		

Description: This project provides funding for the design, construction, and public art for the new 16,000 square foot Village Square (formerly Southeast) Branch Library.

Justification: With passage of the Library bond measure during the November 2000 General Election, voters provided financial support for 20 new or expanded branch libraries.

EXPENDITURE SCHEDULE (000'S)

Cost Elements	Prior Years	2014-15 Appn.	2014-15 Estimate	2015-16	2016-17	2017-18	2018-19	2019-20	5-Year Total	Beyond 5-Year	Project Total
Development	528										528
Design	1,210										1,210
Bid & Award	55										55
Construction		7,940	9,456	1,526					1,526		10,982
Post Construction				105					105		105
Public Art	76	54	54	10					10		140
TOTAL	1,869	7,994	9,510	1,641					1,641		13,020

FUNDING SOURCE SCHEDULE (000'S)

Branch Libraries Bond	1,869	7,994	9,510	1,641			1,641	13,020
TOTAL	1,869	7,994	9,510	1,641			1,641	13,020

ANNUAL OPERATING BUDGET IMPACT (000'S)

Cost Offset*
Maintenance*
Operating*

TOTAL

Major Changes in Project Cost:

2013-2017 CIP - increase of \$2,958,000 to account for planned increase in square footage from 12,000 to 16,000 square feet and related project management and consultant costs (\$2,708,000) in addition to planned installation of automated materials handling technology (\$250,000).

2015-2019 CIP - increase of \$500,000 to cover shortfall between construction and contingency budget and design cost estimate due to improving economy; provides additional funding should bid come in higher than estimated.

2016-2020 CIP - increase of \$450,000 to cover project cost escalation due to extended schedule and increased scope of project.

Notes:

This project is targeted for USGBC LEED Silver; however, costs to obtain official certification are not included in the figures above.

* The operating and maintenance impact associated with this facility is included in the 2015-2016 Adopted Operating Budget.

FY Initiated:	2002-2003	Appn. #:	4475
Initial Project Budget:	\$9,112,000	USGBC LEED:	Silver

Library

2016-2020 Adopted Capital Improvement Program

Detail of Construction Projects

5. Village Square Branch Library Improvements

CSA:	Neighborhood Services	Initial Start Date:	3rd Qtr. 2015
CSA Outcome:	Vibrant Cultural, Learning, Recreation, and Leisure Opportunities	Revised Start Date:	
Department:	Library	Initial Completion Date:	2nd Qtr. 2016
Council District:	8	Revised Completion Date:	
Location:	4001 Evergreen Village Square		

Description: This project funds enhancements inside the new Village Square Branch Library. This new facility, anticipated to open in spring 2016, will now include interactive digital displays for curated historic and educational presentations and interactive children's furniture.

Justification: The Library bond measure supported the construction or expansion of 20 branch libraries. These improvements will further enhance the experience of customers visiting Village Square Branch Library.

EXPENDITURE SCHEDULE (000'S)

Cost Elements	Prior Years	2014-15 Appn.	2014-15 Estimate	2015-16	2016-17	2017-18	2018-19	2019-20	5-Year Total	Beyond 5-Year	Project Total
Construction				100					100		100
TOTAL				100					100		100

FUNDING SOURCE SCHEDULE (000'S)

Library Construction & Conveyance Tax Fund	100		100	100
TOTAL	100		100	100

ANNUAL OPERATING BUDGET IMPACT (000'S)

None

Major Changes in Project Cost:

None

Notes:

FY Initiated:	2015-2016	Appn. #:	6362
Initial Project Budget:	\$100,000	USGBC LEED:	N/A

Library

2016-2020 Adopted Capital Improvement Program Detail of Construction Projects

6. Facilities Improvements

CSA:	Neighborhood Services	Initial Start Date:	Ongoing
CSA Outcome:	Safe and Clean Parks, Facilities, and Attractions	Revised Start Date:	
Department:	Library	Initial Completion Date:	Ongoing
Council District:	City-wide	Revised Completion Date:	
Location:	City-wide		

Description: This allocation provides ongoing funding for roof and carpet replacement and other capital improvement needs, including emergency repairs. Projects are scheduled as needed throughout the fiscal year.

Justification: Capital maintenance is required to ensure that the City's investment in facilities is protected in a cost-effective manner.

EXPENDITURE SCHEDULE (000'S)

Cost Elements	Prior Years	2014-15 Appn.	2014-15 Estimate	2015-16	2016-17	2017-18	2018-19	2019-20	5-Year Total	Beyond 5-Year	Project Total
Construction		689	694	600	600	600	600	600	3,000		
TOTAL		689	694	600	600	600	600	600	3,000		

FUNDING SOURCE SCHEDULE (000'S)

Library Construction & Conveyance Tax Fund		689	694	600	600	600	600	600	3,000
TOTAL		689	694	600	600	600	600	600	3,000

ANNUAL OPERATING BUDGET IMPACT (000'S)

None

Major Changes in Project Cost:

N/A

Notes:

Project schedule dates and selected budget information are not provided due to the ongoing nature of this project.

FY Initiated:	Ongoing	Appn. #:	5884
Initial Project Budget:		USGBC LEED:	N/A

Library

2016-2020 Adopted Capital Improvement Program Detail of Construction Projects

7. Mobile Maker[Space]ship Vehicle

CSA:	Neighborhood Services	Initial Start Date:	3rd Qtr. 2015
CSA Outcome:	Vibrant Cultural, Learning, Recreation, and Leisure Opportunities	Revised Start Date:	
Department:	Library	Initial Completion Date:	2nd Qtr. 2016
Council District:	City-wide	Revised Completion Date:	
Location:	City-wide		

Description: This project allocates funding for a new technology "Maker" lab for the San José Public Library (SJPL). This new vehicle will be outfitted with a variety of technology that includes 3-D printers, laptops and tablets, a vinyl cutter, laser cutter, and several robotic kits, and will serve as a mobile space for patrons to participate in a range of services that include learning digital content creation and advanced computer coding skills. Patrons will also be able to register for library cards, check out library materials, and learn to use Library's electronic resources (e-books, online learning, and research databases).

Justification: Mobile Maker[Space]ship further enhances the Library goal to expand branch library hours by serving more residents and extending the reach of library services to more of the community. Not only will enhanced technology-based resources be made available, but access to basic library services (such as registering library cards and checking out materials) will also be accessible every place this vehicle travels.

EXPENDITURE SCHEDULE (000'S)

Cost Elements	Prior Years	2014-15 Appn.	2014-15 Estimate	2015-16	2016-17	2017-18	2018-19	2019-20	5-Year Total	Beyond 5-Year	Project Total
Equipment				430				130	560		560
TOTAL				430				130	560		560

FUNDING SOURCE SCHEDULE (000'S)

Library Construction & Conveyance Tax Fund											
TOTAL				430				130	560		560

ANNUAL OPERATING BUDGET IMPACT (000'S)

Maintenance										
Operating				3	3	3	3	3	3	3
TOTAL				11	11	11	11	11	11	11

Major Changes in Project Cost:

None

Notes:

The one-time purchase of the vehicle along with the equipment to outfit the vehicle will be made in 2015-2016. Funding of \$130,000 in 2019-2020 reflects the first of the four-year upgrade cycle for the technology equipment on the vehicle. Operating and maintenance costs include wireless access, vehicle maintenance, fuel, and some supplies.

FY Initiated:	2015-2016	Appn. #:	6417
Initial Project Budget:	\$560,000	USGBC LEED:	N/A

Library

2016-2020 Adopted Capital Improvement Program Detail of Non-Construction Projects

8. Acquisition of Materials

CSA: Neighborhood Services
CSA Outcome: Vibrant Cultural, Learning, Recreation, and Leisure Opportunities
Department: Library
Description: This allocation provides funding for the acquisition of books, periodical subscriptions, DVDs/Blu-rays, computer disks, and other types of materials for the library's collection.

EXPENDITURE SCHEDULE (000'S)											
Cost Elements	Prior Years	2014-15 Appn.	2014-15 Estimate	2015-16	2016-17	2017-18	2018-19	2019-20	5-Year Total	Beyond 5-Year	Project Total
Library Materials		6,927	5,492	6,435	5,000	5,000	5,500	5,500	27,435		
TOTAL		6,927	5,492	6,435	5,000	5,000	5,500	5,500	27,435		
FUNDING SOURCE SCHEDULE (000'S)											
Library Construction & Conveyance Tax Fund		4,816	3,607	4,709	3,500	3,500	3,500	3,500	18,709		
Library Parcel Tax Fund		2,111	1,885	1,726	1,500	1,500	2,000	2,000	8,726		
TOTAL		6,927	5,492	6,435	5,000	5,000	5,500	5,500	27,435		

Notes:
 Selected budget information is not provided due to the ongoing nature of this project.

Appn. #: 4078

9. Automation Projects and System Maintenance

CSA: Neighborhood Services
CSA Outcome: Vibrant Cultural, Learning, Recreation, and Leisure Opportunities
Department: Library
Description: This allocation provides funding for automation equipment to improve information access and electronic processing. Funds may be used to purchase, maintain, and upgrade catalogs, automated reference resources, and costs related to the installation and maintenance of the online system.

EXPENDITURE SCHEDULE (000'S)											
Cost Elements	Prior Years	2014-15 Appn.	2014-15 Estimate	2015-16	2016-17	2017-18	2018-19	2019-20	5-Year Total	Beyond 5-Year	Project Total
Equipment		1,095	1,095	1,000	1,000	1,250	1,250	1,250	5,750		
TOTAL		1,095	1,095	1,000	1,000	1,250	1,250	1,250	5,750		
FUNDING SOURCE SCHEDULE (000'S)											
Library Construction & Conveyance Tax Fund		114	114	500	500	500	500	500	2,500		
Library Parcel Tax Fund		981	981	500	500	750	750	750	3,250		
TOTAL		1,095	1,095	1,000	1,000	1,250	1,250	1,250	5,750		

Notes:
 Selected budget information is not provided due to the ongoing nature of this project.

Appn. #: 4083

Library

2016-2020 Adopted Capital Improvement Program Detail of Non-Construction Projects

10. Bond Projects Services Consultant

CSA: Neighborhood Services
CSA Outcome: Safe and Clean Parks, Facilities, and Attractions
Department: Library
Description: This allocation provides funding for consultant services to assist with the design of the new branch libraries funded by the Library bond.

EXPENDITURE SCHEDULE (000'S)											
Cost Elements	Prior Years	2014-15 Appn.	2014-15 Estimate	2015-16	2016-17	2017-18	2018-19	2019-20	5-Year Total	Beyond 5-Year	Project Total
Program Management		5		5					5		
TOTAL		5		5					5		

FUNDING SOURCE SCHEDULE (000'S)											
Cost Elements	Prior Years	2014-15 Appn.	2014-15 Estimate	2015-16	2016-17	2017-18	2018-19	2019-20	5-Year Total	Beyond 5-Year	Project Total
Branch Libraries Bond Projects Fund		5		5					5		
TOTAL		5		5					5		

Notes:
 Selected budget information is not provided due to the ongoing nature of this project. Now that the Library bond-funded projects are nearly complete, this ongoing project has funding programmed through 2015-2016 only.

Appn. #: 6847

11. Branch Libraries Fixtures, Furnishings and Equipment

CSA: Neighborhood Services
CSA Outcome: Safe and Clean Parks, Facilities, and Attractions
Department: Library
Description: This allocation provides funding for fixtures, furnishings and equipment (FF&E) for new and expanded bond-funded branch libraries.

EXPENDITURE SCHEDULE (000'S)											
Cost Elements	Prior Years	2014-15 Appn.	2014-15 Estimate	2015-16	2016-17	2017-18	2018-19	2019-20	5-Year Total	Beyond 5-Year	Project Total
Furniture, Fixtures and Equipment		807		807	200				1,007		
TOTAL		807		807	200				1,007		

FUNDING SOURCE SCHEDULE (000'S)											
Cost Elements	Prior Years	2014-15 Appn.	2014-15 Estimate	2015-16	2016-17	2017-18	2018-19	2019-20	5-Year Total	Beyond 5-Year	Project Total
Library Construction & Conveyance Tax Fund		807		807	200				1,007		
TOTAL		807		807	200				1,007		

Notes:
 Selected budget information is not provided due to the ongoing nature of this project. Now that the Library bond-funded projects are nearly complete, this ongoing project has funding programmed through 2016-2017 only.

Appn. #: 5872

Library

2016-2020 Adopted Capital Improvement Program Detail of Non-Construction Projects

12. Branch Library Bond Projects

CSA: Neighborhood Services
CSA Outcome: Safe and Clean Parks, Facilities, and Attractions
Department: Library
Description: This allocation provides ongoing funding for miscellaneous expenses for Branch Library Bond projects.

EXPENDITURE SCHEDULE (000'S)											
Cost Elements	Prior Years	2014-15 Appn.	2014-15 Estimate	2015-16	2016-17	2017-18	2018-19	2019-20	5-Year Total	Beyond 5-Year	Project Total
Supplies and Materials		10	10	10					10		
TOTAL		10	10	10					10		
FUNDING SOURCE SCHEDULE (000'S)											
Library Construction & Conveyance Tax Fund		10	10	10					10		
TOTAL		10	10	10					10		

Notes:
 Selected budget information is not provided due to the ongoing nature of this project. Now that the Library bond-funded projects are nearly complete, this ongoing project has funding programmed through 2015-2016 only.

Appn. #: 6860

13. Facilities Management

CSA: Neighborhood Services
CSA Outcome: Safe and Clean Parks, Facilities, and Attractions
Department: Library
Description: This allocation provides funding for a Capital Project Program Coordinator to manage and monitor branch library facilities.

EXPENDITURE SCHEDULE (000'S)											
Cost Elements	Prior Years	2014-15 Appn.	2014-15 Estimate	2015-16	2016-17	2017-18	2018-19	2019-20	5-Year Total	Beyond 5-Year	Project Total
Program Management		170	170	211	216	221	227	233	1,108		
TOTAL		170	170	211	216	221	227	233	1,108		
FUNDING SOURCE SCHEDULE (000'S)											
Library Construction & Conveyance Tax Fund		170	170	211	216	221	227	233	1,108		
TOTAL		170	170	211	216	221	227	233	1,108		

Notes:
 Selected budget information is not provided due to the ongoing nature of this project.

Appn. #: 7350

Library

2016-2020 Adopted Capital Improvement Program Detail of Non-Construction Projects

14. General Equipment and Furnishings

CSA: Neighborhood Services
CSA Outcome: Safe and Clean Parks, Facilities, and Attractions
Department: Library
Description: This allocation provides ongoing funding for the purchase of equipment such as shelving, material displays, vehicles, and replacement of circulation desks and other furnishings.

EXPENDITURE SCHEDULE (000'S)											
Cost Elements	Prior Years	2014-15 Appn.	2014-15 Estimate	2015-16	2016-17	2017-18	2018-19	2019-20	5-Year Total	Beyond 5-Year	Project Total
Equipment		280	286	220	350	350	350	350	1,620		
TOTAL		280	286	220	350	350	350	350	1,620		
FUNDING SOURCE SCHEDULE (000'S)											
Library Construction & Conveyance Tax Fund		280	286	220	350	350	350	350	1,620		
TOTAL		280	286	220	350	350	350	350	1,620		

Notes:
 Selected budget information is not provided due to the ongoing nature of this project.

Appn. #: 4706

15. Materials Handling Technology

CSA: Neighborhood Services
CSA Outcome: Vibrant Cultural, Learning, Recreation, and Leisure Opportunities
Department: Library
Description: This allocation provides funding to explore and implement a Radio Frequency Identification system for library materials. The check-out and check-in process will be improved by converting current materials to a more technologically advanced method of transfer between branches through the use of radio frequency identification tags. The outcome will enhance the availability of materials to customers and reduce repetitive handling by employees.

EXPENDITURE SCHEDULE (000'S)											
Cost Elements	Prior Years	2014-15 Appn.	2014-15 Estimate	2015-16	2016-17	2017-18	2018-19	2019-20	5-Year Total	Beyond 5-Year	Project Total
Equipment		2,400		2,400					2,400		2,400
TOTAL		2,400		2,400					2,400		2,400
FUNDING SOURCE SCHEDULE (000'S)											
Library Construction & Conveyance Tax Fund		1,000		1,000					1,000		1,000
Branch Libraries Bond Projects Fund		1,400		1,400					1,400		1,400
TOTAL		2,400		2,400					2,400		2,400

Appn. #: 7366

Library

2016-2020 Adopted Capital Improvement Program Detail of Non-Construction Projects

16. Program Management - Library Bond Projects

CSA: Neighborhood Services
CSA Outcome: Safe and Clean Parks, Facilities, and Attractions
Department: Library
Description: This allocation provides funding for library positions to manage the implementation and closing costs of Library bond projects.

EXPENDITURE SCHEDULE (000'S)											
Cost Elements	Prior Years	2014-15 Appn.	2014-15 Estimate	2015-16	2016-17	2017-18	2018-19	2019-20	5-Year Total	Beyond 5-Year	Project Total
Program Management		47	47	36	37				73		
TOTAL		47	47	36	37				73		
FUNDING SOURCE SCHEDULE (000'S)											
Branch Libraries Bond Projects Fund		47	47	36	37				73		
TOTAL		47	47	36	37				73		

Notes:
 Selected budget information is not provided due to the ongoing nature of this project. Now that the Library bond-funded projects are nearly complete, this ongoing project has funding programmed through 2016-2017 only.

Appn. #: 6878

17. Program Management - Library Capital Program

CSA: Neighborhood Services
CSA Outcome: Vibrant Cultural, Learning, Recreation, and Leisure Opportunities
Department: Library
Description: This allocation provides ongoing funding for the administration, management, and monitoring of the Library Capital Program. Portions of the City Librarian, Assistant City Librarian, Administrative Officer, and an Analyst are included in the program management budget.

EXPENDITURE SCHEDULE (000'S)											
Cost Elements	Prior Years	2014-15 Appn.	2014-15 Estimate	2015-16	2016-17	2017-18	2018-19	2019-20	5-Year Total	Beyond 5-Year	Project Total
Program Management		175	175	214	219	224	230	236	1,123		
TOTAL		175	175	214	219	224	230	236	1,123		
FUNDING SOURCE SCHEDULE (000'S)											
Library Construction & Conveyance Tax Fund		175	175	214	219	224	230	236	1,123		
TOTAL		175	175	214	219	224	230	236	1,123		

Notes:
 Selected budget information is not provided due to the ongoing nature of this project.

Appn. #: 6422

Library

2016-2020 Adopted Capital Improvement Program Detail of Non-Construction Projects

18. San José Library Foundation Support

CSA: Neighborhood Services
CSA Outcome: Safe and Clean Parks, Facilities, and Attractions
Department: Library
Description: This allocation provides funding for the San José Library Foundation to continue a Branch Capital Campaign for raising funds to support FF&E and materials acquisition expenses in new and renovated branch libraries.

EXPENDITURE SCHEDULE (000'S)

Cost Elements	Prior Years	2014-15 Appn.	2014-15 Estimate	2015-16	2016-17	2017-18	2018-19	2019-20	5-Year Total	Beyond 5-Year	Project Total
Development		50	50	50	50				100		
TOTAL		50	50	50	50				100		

FUNDING SOURCE SCHEDULE (000'S)

Library Construction & Conveyance Tax Fund		50	50	50	50				100		
TOTAL		50	50	50	50				100		

Notes:

Selected budget information is not provided due to the ongoing nature of this project. Each year the Library Department and the San José Library Foundation re-evaluate program needs, and provide funding accordingly. Funding has been allocated through the life of the bond program, through 2016-2017 only.

Appn. #: 4749

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2015-2016 CAPITAL BUDGET

2016-2020 CAPITAL IMPROVEMENT PROGRAM



LIBRARY

SUMMARY OF RESERVES

The Summary of Reserves includes all reserves budgeted within the Five-Year Capital Improvement Program. On the Use of Funds statement, the projects in these summaries are not numbered.

Library

2016-2020 Adopted Capital Improvement Program

Summary of Reserves

Project Name:	Branch Library Buildings Maintenance Reserve	Initial Start Date:	N/A
5-Year CIP Budget:	\$2,500,000	Revised Start Date:	
Total Budget:	\$2,500,000	Initial End Date:	N/A
Council District:	N/A	Revised End Date:	
USGBC LEED:	N/A		

Description: This reserve provides funding for future library building capital maintenance needs.

Project Name:	Eligible Branch Libraries Bond Projects Reserve	Initial Start Date:	N/A
5-Year CIP Budget:	\$2,029,000	Revised Start Date:	
Total Budget:	\$2,029,000	Initial End Date:	N/A
Council District:	City-wide	Revised End Date:	
USGBC LEED:	N/A		

Description: This reserve provides funding for future capital projects that are eligible for reimbursement from bond proceeds.

Project Name:	King Library Capital Improvement Projects Reserve	Initial Start Date:	N/A
5-Year CIP Budget:	\$1,832,000	Revised Start Date:	
Total Budget:	\$1,832,000	Initial End Date:	N/A
Council District:	3	Revised End Date:	
USGBC LEED:	N/A		

Description: This reserve provides funding for future capital improvement projects at the King Library, such as replacement of the escalators and major renovations of interior spaces to adapt to modern uses. All capital improvement projects will be jointly identified and funded by the San Jose State University (SJSU) Library and the City of San José (CSJ) Library. SJSU is responsible for 59% of capital improvement costs, and CSJ is responsible for the remaining 41% of costs.

Library

2016-2020 Adopted Capital Improvement Program

Summary of Reserves

Project Name:	Library Bond Projects Contingency Reserve	Initial Start Date:	N/A
5-Year CIP Budget:	\$2,486,406	Revised Start Date:	
Total Budget:	\$2,486,406	Initial End Date:	N/A
Council District:	City-wide	Revised End Date:	
USGBC LEED:	N/A		

Description: This reserve provides potential funding in the event that the Village Square Branch Library project exceeds budgeted levels due to higher than anticipated costs. As the Village Square Branch Library moves closer to completion, the Administration will report back to the City Council, via a future budget process or a separate City Council memorandum, with recommendations on the possible use of remaining contingency reserve funds. For example, \$300,000 was reallocated from this reserve for the Alviso Branch Reconfiguration project as part of the 2015-2016 budget process.
